

**Fox River Valley Public Library District
Board of Trustees Meeting
September 19, 2023**

MINUTES

The meeting was called to order by President Kristina Weber at 7:00 PM. Secretary Evans and Trustee Lauer were approved to attend remotely. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans (attended remotely)
	Trustee	Matt Goyke
	Trustee	Paula Lauer (attended remotely)
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sam Bunte, Heather Ji, Karin Nelson, Sherry Kenney, Michael Lorenzetti, Kirstin Finneran, Sumitra Potharazu, Mike Tennis, Karen Werle

Adjourn to Budget and Appropriation Hearing

Weber called for a motion to *ADJOURN TO THE BUDGET AND APPROPRIATION HEARING*. Moved by Goyke and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried; meeting adjourned at 7:02 PM

Return to Regular Board of Trustees Meeting

The Board of Trustees meeting was reconvened by President Weber at 7:08 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans (attended remotely)
	Trustee	Matt Goyke
	Trustee	Paula Lauer (attended remotely)
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sam Bunte, Heather Ji, Karin Nelson, Sherry Kenney, Michael Lorenzetti, Kirstin Finneran, Sumitra Potharazu, Mike Tennis, Karen Werle

Public Comment

Weber inquired if there were any individuals wishing to address the Board. Mike Tennis, former Library Board Trustee, of Sleepy Hollow spoke to his concerns over percentage drops and increases in various categories as

reported on the FY2223 Illinois Public Library Annual Report (IPLAR).

President's Report

There was no report.

Director's Report

Illinois Public Library Annual Report

Deputy Director Zabski presented a statistical overview of the achievements and operations of FRVPLD from FY1819 through FY2223. The IPLAR Report ensures Fox River Valley Public Library District is eligible to receive grant funding from the State of Illinois.

Department Reports and Dashboard

Weber inquired if there were any questions or comments on the Department Reports or Dashboard; Evans reported briefly on her attendance at Heritage Fest, thanking staff for their work.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the August 15, 2023 Board of Trustees Meeting
- A.1.b Check/Voucher Register for August 2023
- A.1.c Monthly Financial Report for August 2023
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for August 2023
- A.1.j Ehlers Investment Inventory for August 2023

Weber inquired whether there were any items trustees would like withheld prior to discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Dellamaria and seconded by Goyke, item opened for discussion. There were no questions; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Ordinance 2023-08 Budget and Appropriation Ordinance

Weber called for a motion to *ADOPT ORDINANCE 2023-08 BUDGET AND APPROPRIATION IN THE AMOUNT OF \$8,788,523.00 FOR FISCAL YEAR 2023 - 2024 AS PRESENTED*. Moved by Finn and seconded by Goyke, item opened for discussion. Weber noted her appreciation for comments requesting thoughtfulness in the appropriation process; the Library District currently finds itself in need of major infrastructure repairs that demand attention. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**Exhibit C.2 Resolution 2023-09 Library Insurance Management and Risk Control Combination (LIMRiCC)
Administrative Amendments to Intergovernmental Agreement**

Weber called for a motion to *ADOPT RESOLUTION 2023-09 AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR ADMINISTRATIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT.* Moved by Goyke and seconded by Finn, item opened for discussion. Executive Director Dodson explained the LIMRiCC is a co-op with other libraries which allows FRVPLD to benefit from lower Unemployment Compensation Insurance costs. The Administrative Amendments update language from the current Agreement, which was last done in 2015. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**Exhibit C.3 Resolution 2023-10 Library Insurance Management and Risk Control Combination (LIMRiCC)
Substantive Amendments to Intergovernmental Agreement**

Weber called for a motion to *ADOPT RESOLUTION 2023-10 AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT.* Moved by Finn and seconded by Goyke, item opened for discussion. These updates were largely confined to fee updates. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.4 A&T Plumbing, Inc. and Son Plumbing Repair Agreement

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO AN AGREEMENT WITH A&T PLUMBING, INC. AND SON FOR REPLACEMENT OF PLUMBING PIPES AT DUNDEE LIBRARY, AND ALSO FOR THE COST TO REPAIR WALLS IN AN AMOUNT NOT TO EXCEED \$25,000 COLLECTIVELY.* Moved by Finn and seconded by Goyke, item opened for discussion. Executive Director Dodson noted a recent plumbing emergency led to the discovery of cracked, cast iron pipes. Replacement of these pipes will necessitate closure of the library October 3rd through the 6th. A&T Plumbing, Inc. and Son has performed competitive and highly satisfactory work for Dundee Library before. Once the pipes are replaced, FRVPLD will contract for restorations to areas of the building affected by the repairs. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber announced the Board would go into Executive Session and called for a motion to *ADJOURN IN ACCORDANCE WITH 5 ILCS 120/2(C)(21) DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES, OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06; AND 5 ILCS 120/2(C)(11) LITIGATION, WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.* Moved by Dellamaria and seconded by Goyke, action is expected upon return to open session. Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:51 PM by unanimous voice vote.

Return to Open Session

Weber called the regular meeting back to order at 8:14 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson

Exhibit C.5 Approve Report of Closed Session Minutes Review and destruction of audio recordings made prior to March 19, 2022

Weber called for a motion to *APPROVE THE REPORT OF THE CLOSED SESSION MINUTES REVIEW AND DESTRUCTION OF AUDIO RECORDINGS MADE PRIOR TO MARCH 19, 2022*. Moved by Dellamaria and seconded by Goyke, item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Trustees briefly discussed the narrow time frame on which IPLAR data was compiled. There being no further business, Weber called for a motion to *ADJOURN*. Moved by Finn and seconded by Goyke, motion approved by unanimous voice vote.

Meeting adjourned at 8:17 PM.

Christine L. Evans, Secretary