

**Fox River Valley Public Library District  
Board of Trustees Meeting**

**March 19, 2024  
7:00 PM**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

**AGENDA**

**Call to Order—President Kristina Weber**

**Pledge of Allegiance**

**Roll Call—Secretary Christine L. Evans**

**Public Comment**

*The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).*

**President’s Report—President Weber**

- **Economic Interests Statement**

**Director’s Report—Executive Director Amy Dodson**

- **Department Head Reports**
- **Dashboard**

**A. Consent Agenda**

**Exhibit A.1 Items to be included in Consent Agenda**

- A.1.a Minutes from the February 20, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for February 2024**
- A.1.c Monthly Financial Report for February 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for February 2024**
- A.1.j Ehlers Investment Inventory for February 2024**

**B. Unfinished Business**

**Exhibit B.1 Strategic Plan Update – Executive Director Amy Dodson**

**C. New Business**

**Exhibit C.1 Meeting Room Flooring Replacement Agreement**

**Exhibit C.2 Appointment of Freedom of Information Act (FOIA) Officers**

**Board Discussion (Trustee questions, future agenda items, etc.)**

**Executive Session 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes, or semi-annual review of the minutes as mandated by section 2.06 of the act. ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.**

*The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.*

**New Business**

**Exhibit C.3 Report of Closed Session Minutes Review and destruction of audio recordings made prior to September 19, 2023**

**Adjournment**

**Fox River Valley Public Library District  
Director's Report to the Board of Library Trustees  
March 19, 2024 Regular Meeting**

Youth Services Librarian Amanda Keen joined the Administration team as the new Executive Assistant in February, and we immediately began the recruitment process for a full-time Youth Services Librarian. Our search is concluded, and a new librarian will join us at the end of March.

I continue to work on my long-term project of revising, improving, and updating library policies and procedures. I am currently working on updating and improving the Employee Handbook.

On February 26, I hosted the monthly Directors meeting for public libraries in the northwest suburbs at the Dundee Library. We discussed decennial committees, strategic planning, performance evaluations, and other interesting topics. I also attended the quarterly RAILS Board Resource Sharing Committee Meeting.

Our property/casualty insurance group, the Libraries of Illinois Risk Agency (LIRA), has contracted with CBIZ Valuation Group, LLC to conduct and manage a property appraisal program for its members. On March 12, CBIZ was on site to tour the FRVPLD libraries. Appraisals are done every few years so that property and asset values are current and accurate. I will update the Board when we receive the results of the appraisal process.

On March 9, the library participated in East Dundee's annual Thom McNamee Memorial St. Patrick's Day Parade. Our group of marchers (which included the Director and Deputy Director) sported green tutus, lots of green bling, and had a great time representing the library. Our book cart drill team's performance was spectacular and a crowd favorite! This community loves the library and they cheered for us throughout the parade route. The library was chosen as one of the Best in Community winners!



Respectfully submitted,

*Amy Dodson*

## Fox River Valley Public Library District February 2024 Department Reports

### Deputy Director: Heather Zabski

In February, I attended two authorized agent workshops for our retirement fund, Illinois Mutual Retirement Fund (IMRF). These workshops review the rules and procedures of the fund, as well as the benefits. It is always a good refresher to attend these workshops, and I often learn new things. IMRF was currently in the process of updating their website, making this training a great time to also learn about resources for navigating and using their new website, which has now been completed.

February marks the start of our annual budgeting process. I have been working closely with Finance Manager Sumitra Potharazu to update our process to make it more streamlined for managers and allow for maximum functionality of our accounting software. This year is Sumitra's second year working the annual budget, and each year she has come up with significant process improvements. We will be rolling out the new and improved budget process for department managers in March.

I viewed my annual FOIA Freedom of Information Act (FOIA) and Open Meetings Act (OMA) training from the Office of the Attorney General. Both Executive Assistant, Amanda Keen, and I act as the library's FOIA officers.

### Randall Oaks: Brittany Berger

February was another busy month at Randall Oaks. There was a significant increase in program attendance, especially for passive programs including our take home crafts and in-house board games. 268 kids claimed a prize from our treasure chest by finding all eight sweet treats hidden around the library, and another 174 cast votes in the cookie vs. donut polling station (donuts won!). This month's interactive board was filled with almost 300 colorful llamas. We also gave out a massive number of take-home crafts, including Black History Month kits from Youth Services and paper plate butterflies, for a total of 257. This was the first month since February 2020 that our total passive participation numbers broke 1000!



There were 10 programs held at Randall Oaks in February with a total attendance of 275. It was great to see an increase in attendance, and in comparison with January, we hosted 10 programs with an total attendance of 197. Two of our most popular programs were Groundhog Day Party and Disney Dance Party, which are featured below. Librarian Rachel Dunne presented a Groundhog Day storytime and craft for an enthusiastic group of 31 on February 2. Then, Rachel and Library Assistant Lisa Knapp joined forces to perform the always popular Disney Dance Party on February 12. There were 50 patrons in attendance, a few of which even came dressed as their favorite Disney characters! Lisa also had a great turn out for this quarter's International Foodies, and 28 patrons enjoyed trying snacks from Jamaica on February 21.





The 2024 Summer Reading Challenge “Adventure Begins at your Library” is currently in development. This year we plan to utilize the Beanstack app’s BINGO card feature to simplify the challenge for patrons by combining reading and library activities. This will be similar to the format of our recent Winter Reading Challenges. Early registration will begin May 1 with the Challenge itself launching on June 1. Mark your calendars for this year’s Kick-Off Party on Monday, June 3 6-8 p.m. We’re excited to welcome back the local band The Throwbacks as part of the evening’s entertainment. More information is coming soon!

### **Adult and Teen Services: Sam Bunte**

February was a slower month for Adult and Teen Services. We had a slight decrease in reference transactions at the desk from January (794) and fewer one-on-one appointments (34). These one-on-one appointments are still predominately resume help and job applications, a trend that reflects a steady need in our community over the past half a year or so.

One of the biggest things within Adult and Teen Services was the grand re-opening of the Seed Library. It’s even bigger and better than its inaugural launch last year! The Carpentersville Rotary Club once again sponsored the seed library, providing an eight-hundred dollar donation to purchase supplies. We opened up the old card catalogs for anyone to begin taking seed packets on February 13. By the end of the month just a couple of weeks later, close to 3,000 seed packets had gone out. This is proving an incredible success and Library Specialist Cari Poweziak spent an unfathomable amount of time prepping this since the fall. We are lucky to have such a collaborative library team, with Cari receiving help from plenty of staff in ATS, Account Services and Youth Services. It’s an impossible job for one person to complete the entire thing and folks are happy to step up and help a colleague.

February also saw some very popular passive programs created by Library Assistant Kayla Lawrence. Kayla created take home-kits for patrons to make their own paper lanterns for the Lunar New Year and had to increase the number of kits based on how quickly they were flying off of the display. 60 in total went out and only stopped because we ran out of supplies to create more kits.



Another take home kit was for patrons to “Paint Like Basquiat” in honor of Black History Month. Patrons had to register for these kits due to the supplies, and the registration and waitlist filled up, although Kayla was able to accommodate the waitlist patrons. A total of 30 of these kits went home with library artists.



ATS saw a bump in program attendance even with fewer programs offered in the shorter month of February. Library Assistant Dian Martinez offered Mentas Creativas: Rosas y Chocolates para San Valentín, during which patrons got to create their Valentine gifts with paper roses and chocolates. These turned out beautifully.



Our live trivia programs hosted at Black & Gray Brewing are always popular, and February saw Cari and Library Assistant Gene Barish host general pub trivia called “Do the Dewey: Part Two-ey” (the follow up to “Do the Dewey” last year). In a first for our off-site programs, it was interrupted by the severe weather. Everyone in the brewery had to take shelter in bathrooms, but even tornadoes couldn’t put a damper on our patrons’ love for trivia! Questions and answers were analyzed in the bathrooms while folks waited out the storm, and once the weather was safe, Gene and Cari rolled on with consummate professionalism.

The library recently joined the Elgin Hispanic Network and their February meeting was the first attended by Adult and Teen Services staff members. This network isn’t just for Elgin but for businesses and non-profits throughout the larger area. Library Assistants Jasmin Munoz (ATS) and Lizbeth Hernandez (YS) represented our library at this meeting. They were able to learn more about what others in Carpentersville and Dundee are doing to serve their Hispanic populations and started generating ideas on how we might create partnerships. I think this network could prove fruitful for our library and community, providing new ways of reaching people and new things to offer those who come to the library. I’m excited to see where it leads us.

### **Account Services: Keri Carroll**

Visits to both locations trended upwards as we move into the warmer months. The libraries were not plagued with weather-related closures as they were in January, significantly upping our open hours. Physical item circulation remained steady, as well as home delivery numbers. License plate renewals increased significantly over last February’s numbers, despite the small increase in service price to patrons. At the beginning of February, our license plate renewal vendor SSLT increased their service charge by \$0.25 and we elected to increase ours to absorb that small addition. As with so many other items, inflation has become an expectation versus a surprise, so it’s reassuring to see patrons continuing to visit the library for this service.

### **Youth Services: Heather Ji**

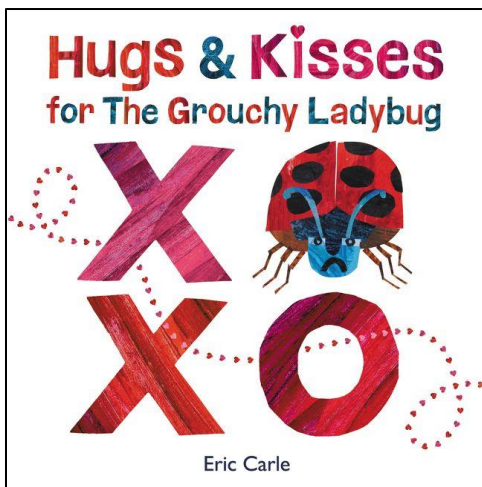
Youth Services began February with community collaborations in honor of Valentine’s Day. We joined Representative Suzanne Ness’s office for the third year in a row on “Valentines for Healthcare Heroes”, where kids make Valentine’s Day cards for healthcare workers at Advocate Hospital. We also collaborated with local coffeehouse Elder + Oat for a Valentine’s edition of Librarian Amanda Keen’s In My Neighborhood program. Participants were able to talk to one of the owners about running a coffeehouse and decorate their own cupcakes!



Thank you to all involved in making this special event happen! Happy Valentine's Day!



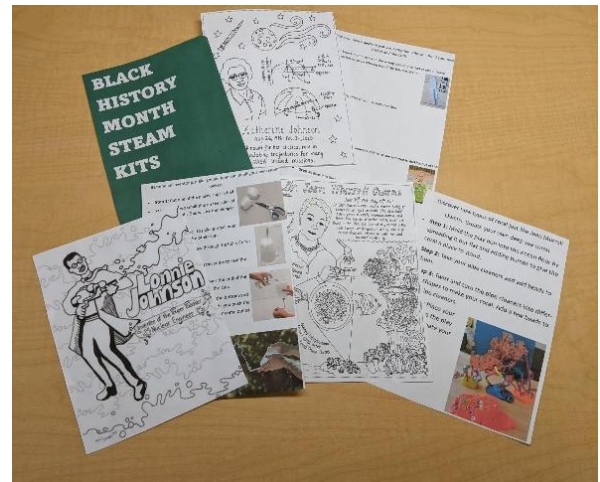
Good Vibes Yoga, Little Artists, and Foodie Kids were also focused on Valentine's Day. Elizabeth Flores read *Hugs and Kisses for the Grouchy Ladybug* and then had the kids practice related animal yoga poses. Lizbeth Hernandez's Foodies cut strawberries and added other topping to heart-shaped waffles, while her Little Artists program made love bugs out of hearts.







February is Black History Month, and this year Lizbeth and Library Assistant Jessica Nelson put together 80 Take Home kits with hands-on activities related to three African Americans accomplished in the fields of Math and Science: mathematician Katherine Johnson, inventor Lonnie Johnson and scientist Joan Murrell Owens. The kits also included coloring pages and biographical information, providing a fun way to learn about their important contributions.



Though it was hard to tell with the unseasonably warm weather, February is still winter, and the older kids had a Cozy Night In making spa supplies while the preschoolers learned about penguins. Tweens wore their pj's to Library Assistant Amairani Lopez's Cozy Night In and made sugar scrubs and lip balm, snacked on popcorn, and tried out face masks and different colors of nail polish.



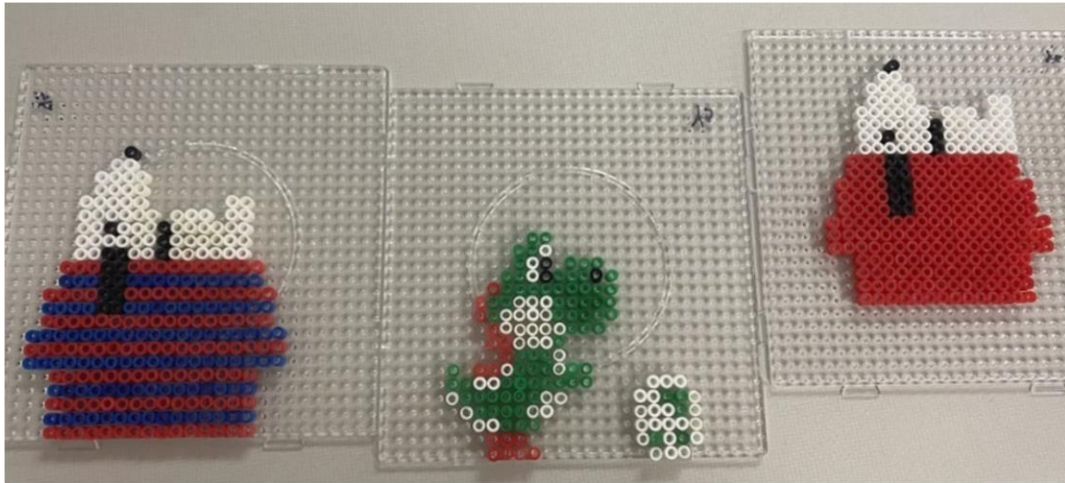
In Erin Sikorski's All About Penguins program, the kids matched fish by color and shape to feed penguins, used balloons to practice waddling and compared themselves to life-size penguin printouts.



Elizabeth and Lizbeth's monthly Pixel Art: Kids' Edition continues to be popular, with kids choosing from a wide range of designs.







This month we had five outreach events that reached 165 children. Four of these events were storytimes at local preschools, and the fifth was the annual Carpentersville Middle School (CMS) Read Aloud Day, which I attended for the second year in a row. It is a wonderful event put on by the CMS reading specialists where classes of students come to the school library during six periods throughout the day, hear me talk about what resources are available at the library, have a teacher read aloud to them from a book of their choice, and have time to browse the 100 books in ten different genres that I selected and brought with me. It is an attempt to show the students that there are books they might find appealing, and of course it is incredibly rewarding for me when I see a middle school student picking up a book that I chose!



**Facilities: Michael Lorenzetti**

Roof – Severe weather (tornado’s etc.) swept through the area on February 27. No damage to be reported, except for a small water spot on a ceiling tile that became visible on the following day in the afternoon, as leakage takes a while to find its way into our building. Performance Roof Systems was contacted and was onsite on March 4 for an investigation. Our HVAC provider Elgin Sheet Metal was onsite March 6 for filter replacement.

The stage in the meeting room has been removed and with the new flooring the meeting room space will be increased. In addition to new updated flooring, the meeting has been painted for a fresh bright look.

**PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson**

Savings: Slightly over \$300 in February.

Staffing: My full-time PATS Assistant, Louanne Maruo, retired near the end of February. Part-time clerk Jen McCann was recently promoted to the title of Assistant. Jen will now take over the full-time position in PATS, since she has already been learning the responsibilities of the role for a while.

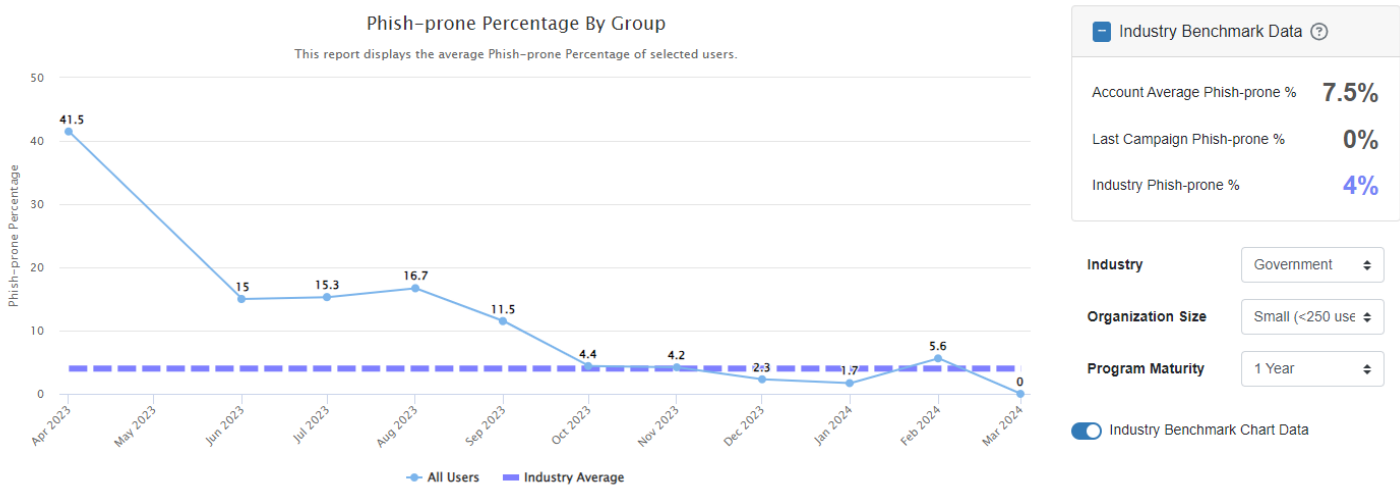
Youth Services Book Awards: We are in the midst of adding award labels on current books as well as new ones we have ordered. If you go to the left sidebar area of our Powerpac profile you will see “Award Winning Titles” which features select award categories.

### IT/ Network: John Sabala

#### Data and Systems Security - Point of Interest

The library heavily invested in Data and System security over the past year. We improved our Network with new Virtual Private Network (VPN) and Endpoint Detection and Response (EDR) systems. The VPN tracked over 6,600 network intrusion events and EDR has identified and removed eight known malware threats on our PCs over the year. These automated tools are working well to protect our Patron assets.

Additionally, the last line of defense in some cases is the library staff. The current Phish-Prone Percentage is 7%. This means we had five Phish Emails that were clicked on during last month’s testing period. This is a good accomplishment, considering that our base line was 41% last year. And although the library staff and board are now more confident in identifying suspect emails, we still need to get below the industry standard of 4%. More training will be on-going.



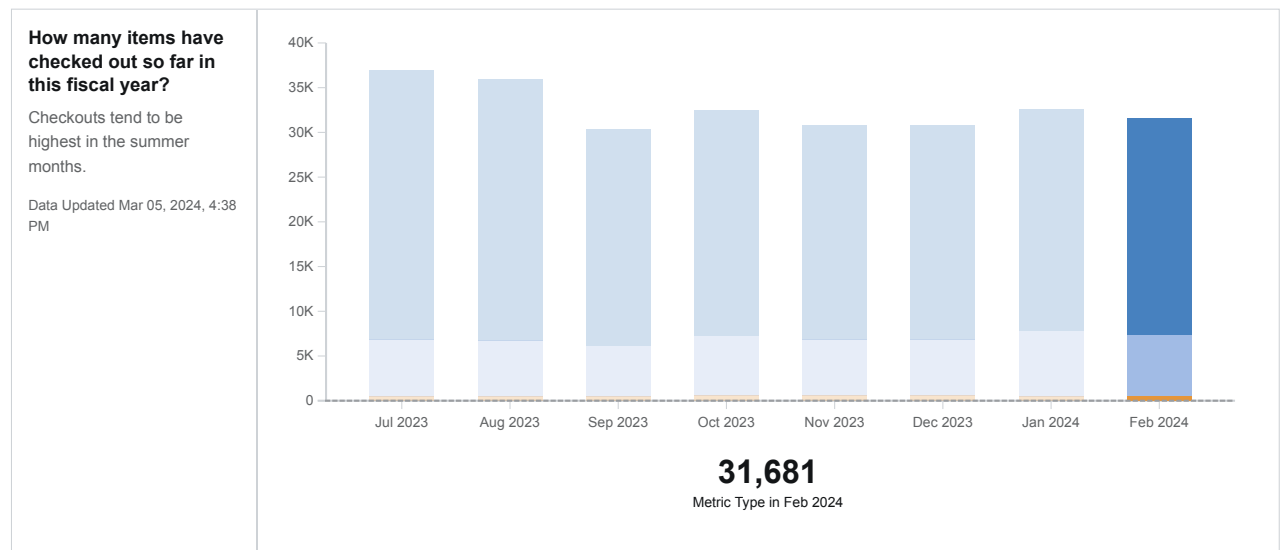


# How are we doing?

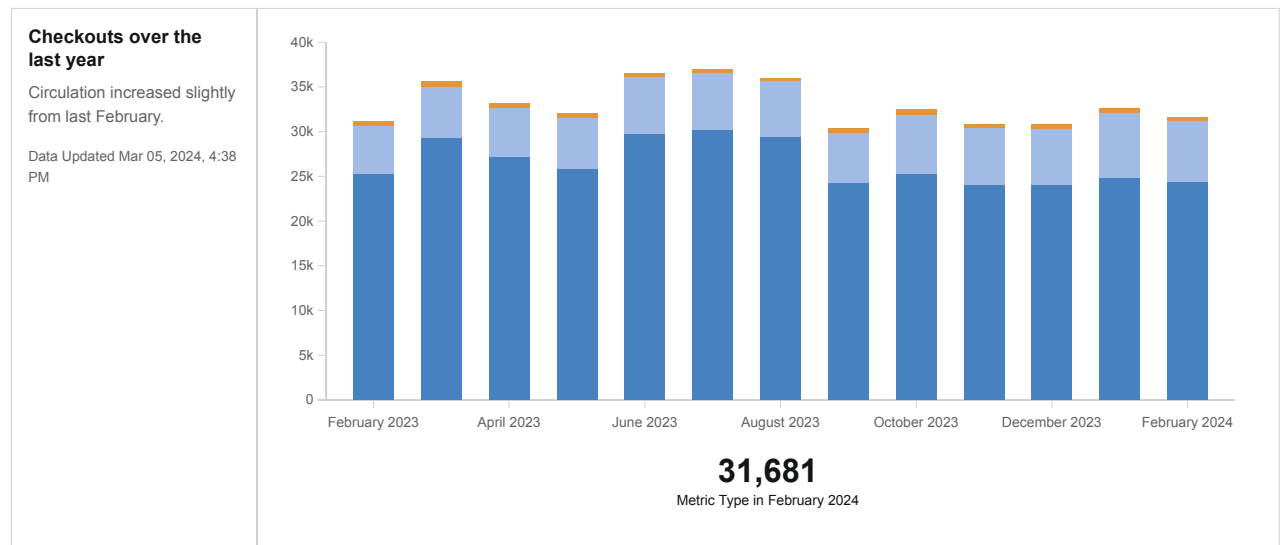
The monthly Dashboard tells our story

Click the graphs to see more details

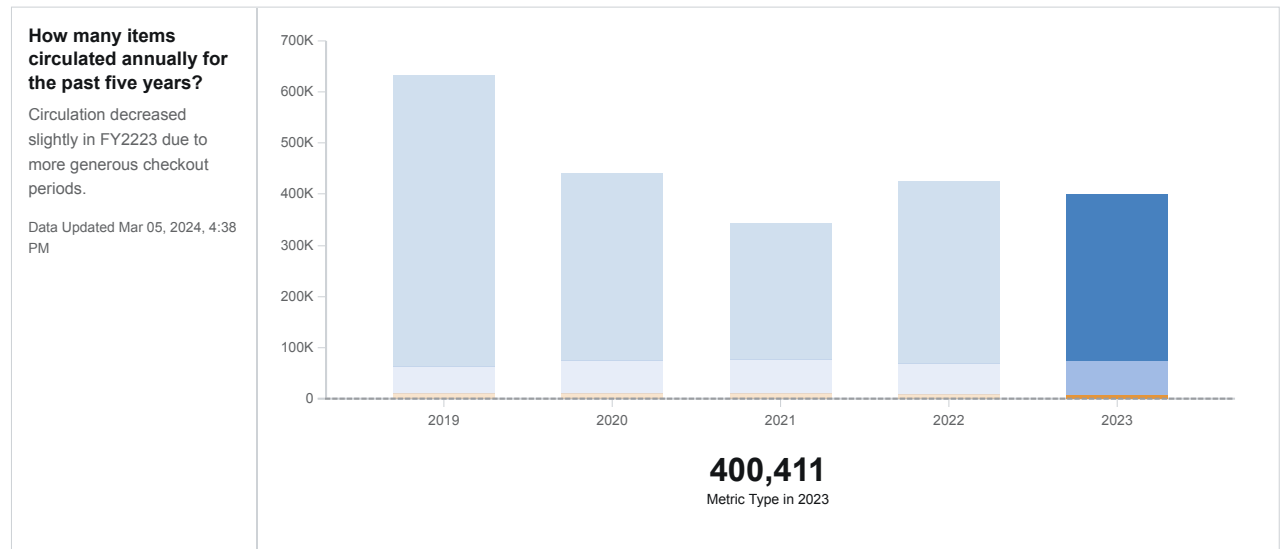
## Checkouts - This Fiscal Year



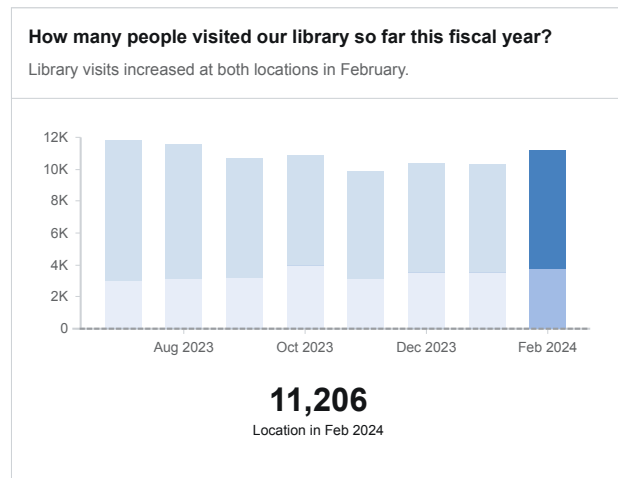
## Checkouts - 13 Month Trends



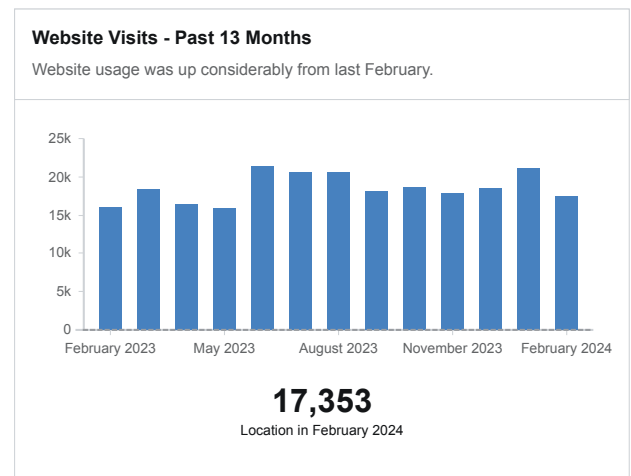
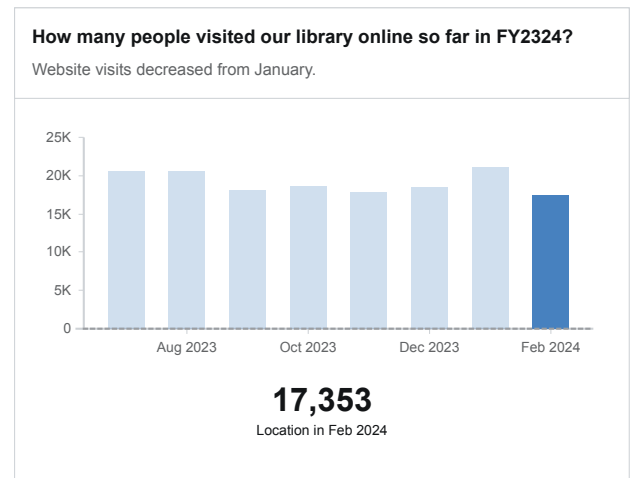
# Checkout Trend



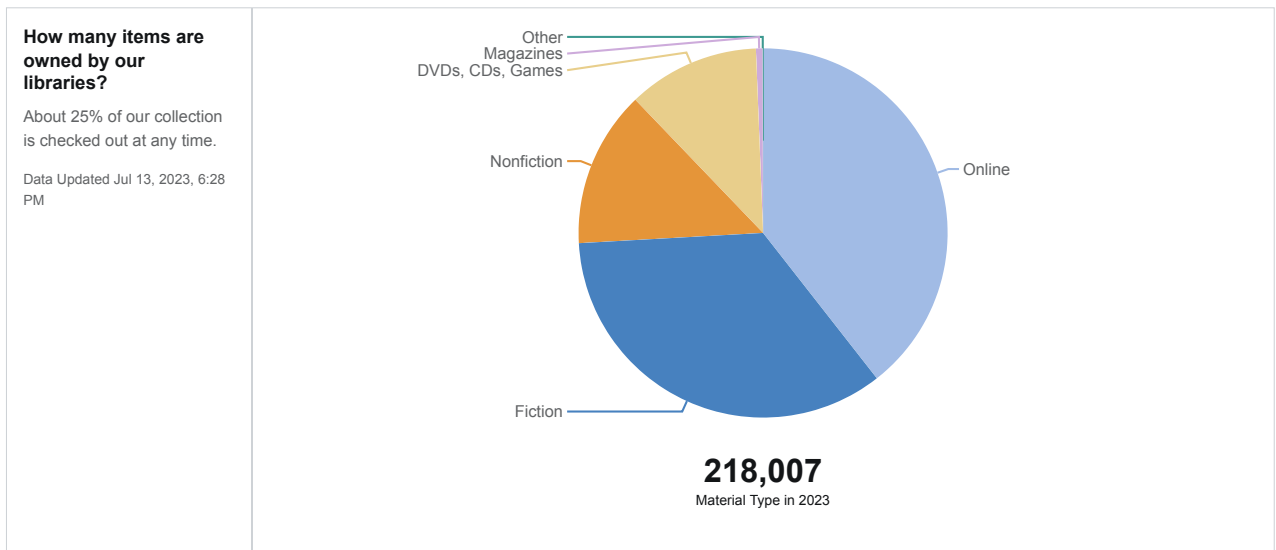
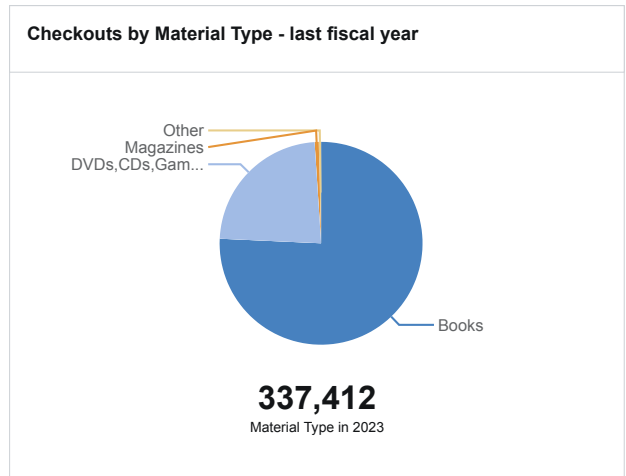
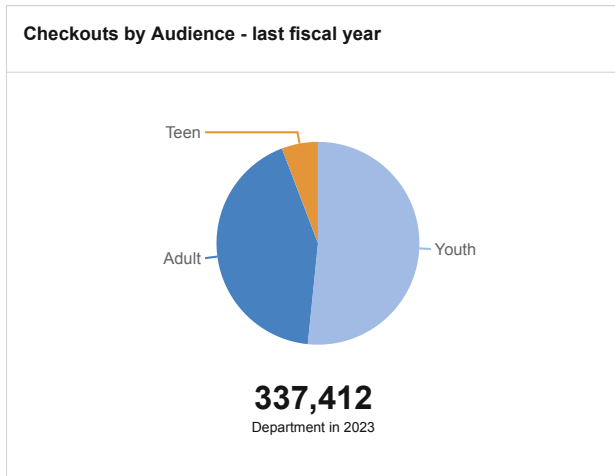
## Library Visits - This Fiscal Year



## Website Visits - This Fiscal Year



# Physical item checkouts

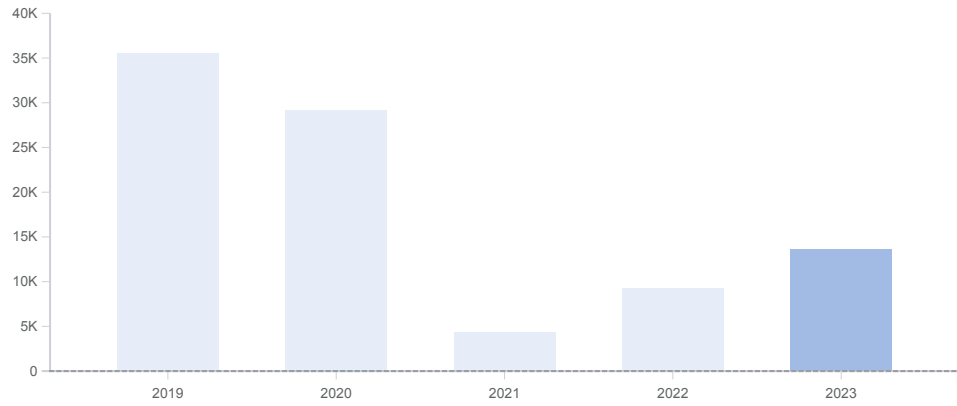


# Program Attendance Trend

### Program Attendance Trend

Program attendance is increasing from a low in 2021 caused by the COVID-19 pandemic.

Data Updated Mar 05, 2024, 4:38 PM

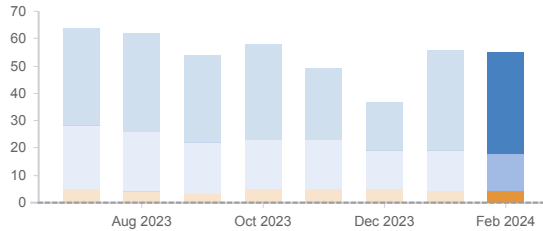


**13,558**

Metric Type in 2023

### How many programs have been held so far this FY?

We hosted a similar number of programs in February as in January.

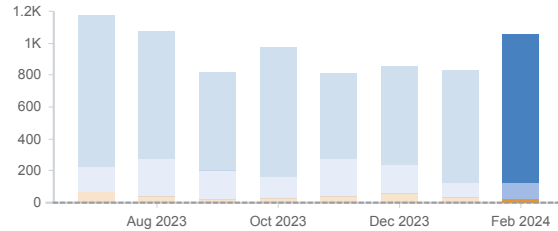


**55**

Metric Type in Feb 2024

### How many people have attended our programs so far this FY?

We saw an increase in program attendance in February.

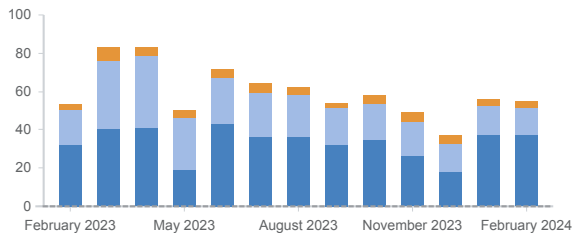


**1,056**

Metric Type in Feb 2024

### Library Programs Held- Past 13 Months

We offered a similar amount of programs as we did last February.

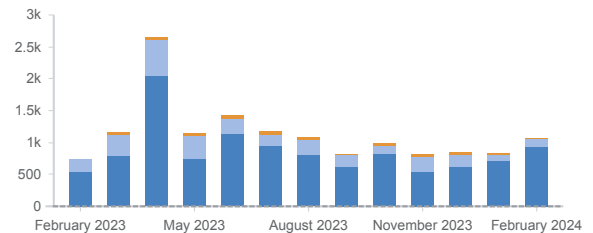


**55**

Metric Type in February 2024

### Library Program Attendance - Past 13 Months

We saw a large increase in program attendance from last year.



**1,056**

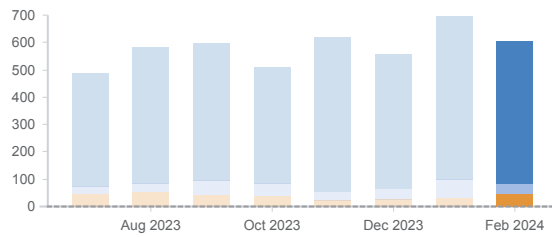
Metric Type in February 2024



# Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services This Fiscal Year

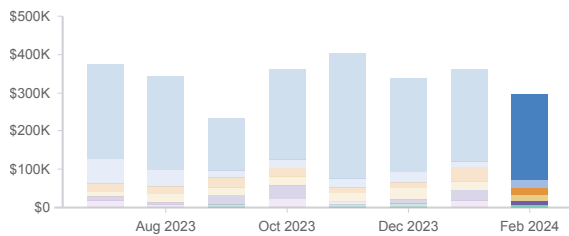


**603**

Metric Type in Feb 2024

# Monthly Spending- this year

How much does the Library spend each month this FY?



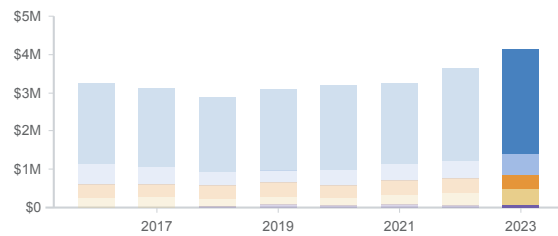
**\$296,270.98**

Expenses in Feb 2024

# Past years' spending

How much does the Library spend each year?

Inflation and building improvement projects increased expenses in FY2223.



**\$4,121,962.47**

Expenses in 2023



[www.FRVPLD.info](http://www.FRVPLD.info)

**A. Consent Agenda**

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented.

- A.1.a Minutes from the February 20, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for February 2024**
- A.1.c Monthly Financial Report for February 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
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- A.1.i Balance Sheet for February 2024**
- A.1.j Ehlers Investment Inventory for February 2024**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item \_\_\_\_\_ as presented

**Fox River Valley Public Library District  
Board of Trustees Meeting  
February 20, 2024**

**MINUTES**

**Call to Order**

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn (attending remotely)
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Keri Carroll, Sam Bunte, Heather, Ji, Sumitra Potharazu, John Sabala, Kirstin Finneran, Amanda Keen

**Public Comment**

The Dundee Lions presented a donation of \$1,200 in honor of Barbara McClung to support the Youth Services Department's relaunch of the Welcome Little Ones program. Present to provide the donation were Jim McClung, Mike Burhmann, John Cichowski and John Lewensky. Funding will go towards Baby Fest which will formally launch the library's initiative in March, along with the purchase of branded bags, bilingual board books and early literacy information that will be provided to infants and their caregivers who register for a library card. Sumitra Potharazu was celebrated for her recent certifications as a Public Finance Offer (CPFO) and a Certified Government Financial Manager (CGFM). Amanda Keen transferred positions and was recognized as the library's new Executive Assistant, replacing Karen Werle in her recent retirement.

**President's Report**

There was no report.

**Director's Report**

Randall Oaks Manager Brittany Berger presented statistics on the recent Winter Reading Challenge. The Reading Wrap-Up theme saw a record-breaking increase of 21% in registrations, with 58% of participants finishing the program. Executive Director Amy Dodson shared the upcoming Find More Illinois initiative which will begin in August and will link together libraries to provide interlibrary loans outside of the boundaries of our consortium to increase access for our patrons. This program will be coordinated through a partnership between RAILS and CCS and is grant funded on a trial basis for two years through our membership with CCS. Public services programs were also highlighted by Dodson with most library programs featuring full registrations, demonstrating the library's focus on topics of interest to patrons, along with increased foot traffic and program attendance at Randall Oaks. The newsletter for spring will arrive in mailboxes shortly.

Department Reports and Dashboard

Activities and statistics for January were provided. There were no comments.

**Consent Agenda**

**Exhibit A.1 Items included in Consent Agenda**

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- A.1.j Ehlers Account Statement for January 2024**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing no other requests she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Goyke and seconded by Wisniewski, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

#### **Unfinished Business - none**

#### **New Business**

##### **C.1 2-Year Contract For Internet & Phone Service**

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO NEW TWO-YEAR SERVICE AGREEMENTS WITH COMCAST BUSINESS TO PROVIDE INTERNET, TELEPHONE LINES, AND NETWORK AND TELEPHONE EQUIPMENT FOR THE DUNDEE AND RANDALL OAKS LIBRARIES WITH A MAXIMUM VALUE OF \$40,000 OR \$20,000 ON AN ANNUAL BASIS.* Moved by Goyke and seconded by Dellamaria, item opened for discussion. Information Technology Manager John Sabala spoke to the District's history with Comcast Business, noting its satisfaction with their services, and how both upload and download speeds would increase at a lower cost. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

##### **C.2 FY2429 Strategic Plan**

Executive Director Amy Dodson provided an update on the strategic planning process for Fiscal Years 2024 through 2029, noting that she will meet with both the management team and consulting firm ReThinking Libraries to narrow the focus of the data collected from the surveys and retreat to define achievable goals for the next five years.

#### **Adjournment**

Weber inquired if Trustees had any additional topics for future meetings. No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Wisniewski and seconded by Goyke, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:35 PM.



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Christine L. Evans, Secretary

Fox River Valley Public Library District  
Check/Voucher Register - Check Voucher Register  
10100 - BANK ACCOUNTS  
From 2/1/2024 Through 2/29/2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amo...</u>
Groot, Inc	11993124T107	2/19/2024	124.59
Accurate Office Supply Co.	44822	2/20/2024	32.86
Ziegler's Ace Hardware	44823	2/20/2024	54.54
Alliance Entertainment	44824	2/20/2024	1,285.72
AT&T	44825	2/20/2024	209.40
AT & T Mobility	44826	2/20/2024	112.52
Brodart Co.	44827	2/20/2024	206.54
CDS Office Technologies	44828	2/20/2024	1,221.84
ComEd	44829	2/20/2024	3,878.78
Demco, Inc.	44830	2/20/2024	148.95
Environmental Group Services, Ltd.	44831	2/20/2024	2,335.00
Garveys Office Products	44832	2/20/2024	892.85
GovConnection, Inc	44833	2/20/2024	3,084.01
INGRAM Library Services	44836	2/20/2024	9,070.20
KONE, INC	44837	2/20/2024	1,150.61
McNamee Foundation	44838	2/20/2024	50.00
Midwest Tape Exchange, Inc.	44839	2/20/2024	2,286.78
Multisystem Management Company	44840	2/20/2024	3,480.00
Nicor Gas	44841	2/20/2024	908.37
OTC Brands, Inc.	44842	2/20/2024	250.88
RAILS	44843	2/20/2024	795.00
ReThinking Libraries	44844	2/20/2024	2,250.00
Robbins Schwartz	44845	2/20/2024	847.34
Rotary Club of Carpentersville - Morni...	44846	2/20/2024	190.00
SHI International Corp	44847	2/20/2024	3,885.00
Village of East Dundee	44848	2/20/2024	50.00
Village of East Dundee	44849	2/20/2024	435.04
Cardmember Service	44850	2/20/2024	6,933.36
Wellness Insurance Network	44851	2/20/2024	19,789.93
Winter Services LLC	44852	2/20/2024	19,112.00
Zoobean, Inc.	44853	2/20/2024	1,935.05
SYNCB/AMAZON	Amazon ACH 02/...	2/28/2024	2,314.55
Paylocity Payroll	DD02/2024 Paylo...	2/9/2024	306.28
Paylocity Payroll	DD02/2024 Paylo...	2/23/2024	1,317.06
ePay	Epap Fees Jan In...	2/1/2024	101.99
Office of the Secretary of State of Illi...	LP Withdrawal Ja...	2/1/2024	617.00
Office of the Secretary of State of Illi...	LP Withdrawals I...	2/29/2024	6,141.00
Office of the Secretary of State of Illi...	SSLT Fee Jan In ...	2/1/2024	38.75
Comcast	STMT202401Co...	2/6/2024	983.00
Comcast	STMT202402Co...	2/8/2024	983.00
Comcast	STMT202402DL-...	2/26/2024	366.07
Comcast	STMT202402RO-...	2/26/2024	254.69
	Total 10100 - BANK ACCOUNTS		100,430.55
Report Total			<u>100,430.55</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,948,870.01	99.93%	3,951,428.00	2,557.99	0.06%
43020	PPRT	0.00	71,555.69	47.38%	151,000.00	79,444.31	52.61%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	24,804.79	24,804.79	0.00%	0.00	(24,804.79)	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
44010	INT & DIV INCOME	19,104.18	148,015.31	148.01%	100,000.00	(48,015.31)	(48.01)%
44011	MARKET VALUE ADJUSTMENT	(1,826.86)	2,717.70	0.00%	0.00	(2,717.70)	0.00%
45010	PER CAPITA GRANT	0.00	105,506.75	100.48%	105,000.00	(506.75)	(0.48)%
45020	OTHER GRANTS	2,234.19	6,702.57	33.51%	20,000.00	13,297.43	66.48%
46030	LOST & DAMAGED	277.13	2,757.44	78.78%	3,500.00	742.56	21.21%
46200	PRINT/COPY REVENUE	666.75	5,283.85	105.67%	5,000.00	(283.85)	(5.67)%
46250	LICENSE PLATE RENEWAL INCOME	7,574.50	47,317.00	72.79%	65,000.00	17,683.00	27.20%
46400	MISCELLANEOUS INCOME	151.00	151.00	30.20%	500.00	349.00	69.80%
46500	CASH OVER	0.00	74.65	149.30%	50.00	(24.65)	(49.30)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	752.00	62.66%	1,200.00	448.00	37.33%
49010	MONETARY GIFT	1,200.00	16,041.76	0.00%	0.00	(16,041.76)	0.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	60.00	120.00	240.00%	50.00	(70.00)	(140.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	55.10	165.15	165.15%	100.00	(65.15)	(65.15)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	25.00	25.00	100.00%
	Total REVENUES	54,394.78	4,380,835.67	99.16%	4,417,853.00	37,017.33	0.84%
	Total Revenues	54,394.78	4,380,835.67	99.16%	4,417,853.00	37,017.33	0.84%

Expenditures

15 PERSONNEL SERVICES/BENEFITS

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	17,423.80	133,126.31	54.33%	245,000.00	111,873.69	45.66%
52121	IMRF	11,604.80	95,998.40	56.46%	170,000.00	74,001.60	43.53%
52122	REIMBURSED INS	94.00	752.00	62.66%	1,200.00	448.00	37.33%
52160	TUITION REIMB	0.00	957.59	9.57%	10,000.00	9,042.41	90.42%
52212	FICA/MEDICARE/SS-R	13,620.46	115,456.02	60.76%	190,000.00	74,543.98	39.23%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	21,993.00	21,993.00	100.00%
05	ADMINISTRATION						
52100	SALARIES	43,476.33	324,235.08	66.57%	487,000.00	162,764.92	33.42%
40	PUBLIC RELATIONS						
52100	SALARIES	13,187.02	110,775.32	65.93%	168,000.00	57,224.68	34.06%
50	IT / NETWORK						
52100	SALARIES	9,951.97	83,670.15	66.93%	125,000.00	41,329.85	33.06%
60	PATS						
52100	SALARIES	7,485.87	87,323.33	59.81%	146,000.00	58,676.67	40.18%
90	FACILITIES						
52100	SALARIES	9,332.50	74,578.87	50.05%	149,000.00	74,421.13	49.94%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	36,563.28	320,810.91	65.84%	487,185.43	166,374.52	34.15%
20	YOUTH SERVICES						
52100	SALARIES	22,108.47	206,961.00	59.03%	350,554.38	143,593.38	40.96%
70	ACCOUNT SERVICES						
52100	SALARIES	23,504.71	206,530.79	63.54%	325,000.00	118,469.21	36.45%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	17,883.63	148,343.03	63.66%	233,000.00	84,656.97	36.33%
	Total PERSONNEL SERVICES/BENEFITS	226,236.84	1,909,518.80	61.42%	3,108,932.81	1,199,414.01	38.58%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	231.55	5,408.53	54.08%	10,000.00	4,591.47	45.91%
61500	DATABASES	0.00	38,128.78	84.15%	45,307.00	7,178.22	15.84%
61510	EBOOKS	954.48	44,569.00	75.86%	58,750.00	14,181.00	24.13%
61520	DOWNLOADABLE MEDIA	2,791.48	21,169.61	62.26%	34,000.00	12,830.39	37.73%
61540	HOTSPOTS	389.00	6,389.00	62.63%	10,200.00	3,811.00	37.36%
64100	PROC FEES BOOKS	414.22	3,206.28	80.15%	4,000.00	793.72	19.84%
64200	PROC FEES AV	438.64	2,939.32	36.74%	8,000.00	5,060.68	63.25%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
64500	ONLINE ORDERING FEE	0.00	738.34	98.44%	750.00	11.66	1.55%
05	ADMINISTRATION						
61120	BOOKS NF	199.00	239.50	47.90%	500.00	260.50	52.10%
61200	PERIODICALS	0.00	954.95	47.50%	2,010.00	1,055.05	52.49%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	2,156.24	89.47%	2,410.00	253.76	10.52%
61600	VIDEOGAMES	2,201.77	6,329.15	42.19%	15,000.00	8,670.85	57.80%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,490.28	19,033.80	59.48%	32,000.00	12,966.20	40.51%
61111	BOOKS LARGE TYPE	369.01	2,635.46	65.88%	4,000.00	1,364.54	34.11%
61120	BOOKS NF	1,544.41	6,804.09	42.52%	16,000.00	9,195.91	57.47%
61130	BOOKS SPANISH	0.00	0.00	0.00%	4,500.00	4,500.00	100.00%
61140	GRAPHIC NOVELS	344.89	2,190.65	54.76%	4,000.00	1,809.35	45.23%
61330	AUDIOBOOKS	467.89	4,234.08	60.48%	7,000.00	2,765.92	39.51%
61350	MUSIC	129.05	1,404.43	46.81%	3,000.00	1,595.57	53.18%
61400	DVD	712.19	5,934.81	56.52%	10,500.00	4,565.19	43.47%
61700	NONTRADITIONAL MATERIALS	69.58	1,341.08	26.82%	5,000.00	3,658.92	73.17%
15	TEEN						
61100	BOOKS	479.26	4,387.60	54.84%	8,000.00	3,612.40	45.15%
61130	BOOKS SPANISH	201.26	730.54	29.22%	2,500.00	1,769.46	70.77%
61330	AUDIOBOOKS	0.00	390.93	39.09%	1,000.00	609.07	60.90%
20	YOUTH SERVICES						
61100	BOOKS	2,119.44	21,992.98	48.87%	45,000.00	23,007.02	51.12%
61130	BOOKS SPANISH	96.02	4,283.25	53.54%	8,000.00	3,716.75	46.45%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
61400	DVD	431.05	2,066.02	82.64%	2,500.00	433.98	17.35%
61700	NONTRADITIONAL MATERIALS	512.00	1,322.80	33.07%	4,000.00	2,677.20	66.93%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	1,452.55	103.01%	1,410.00	(42.55)	(3.01)%
61600	VIDEOGAMES	905.49	4,971.86	71.02%	7,000.00	2,028.14	28.97%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	652.82	6,063.16	60.63%	10,000.00	3,936.84	39.36%
61120	BOOKS NF	129.96	1,383.06	46.10%	3,000.00	1,616.94	53.89%
61400	DVD	584.76	3,060.31	47.08%	6,500.00	3,439.69	52.91%
15	TEEN						
61100	BOOKS	129.29	1,528.60	50.95%	3,000.00	1,471.40	49.04%



Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
61330	AUDIOBOOKS	0.00	0.00	0.00%	250.00	250.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	898.62	8,096.04	57.82%	14,000.00	5,903.96	42.17%
61130	BOOKS SPANISH	0.00	311.23	20.74%	1,500.00	1,188.77	79.25%
61400	DVD	280.38	999.28	39.97%	2,500.00	1,500.72	60.02%
61700	NONTRADITIONAL MATERIALS	0.00	265.00	26.50%	1,000.00	735.00	73.50%
	Total LIBRARY MATERIALS	21,167.79	239,112.31	59.84%	399,587.00	160,474.69	40.16%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	4,459.00	55.73%	8,000.00	3,541.00	44.26%
52124	UNEMPLOYMENT INS	0.00	(7,982.06)	(79.82)%	10,000.00	17,982.06	179.82%
52130	STAFF DEVELOPMENT	610.68	1,623.39	32.46%	5,000.00	3,376.61	67.53%
52140	PROFESSIONAL EDUCATION	71.10	1,180.80	39.36%	3,000.00	1,819.20	60.64%
52150	CONFERENCES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
52170	ALLSTAFF SPEAKER	0.00	2,789.00	55.78%	5,000.00	2,211.00	44.22%
70800	POSTAGE	468.85	1,884.54	62.81%	3,000.00	1,115.46	37.18%
70900	SUPPLIES	786.43	6,207.91	47.75%	13,000.00	6,792.09	52.24%
73215	COPIER/PRINT EXPENSE	622.84	5,439.17	61.80%	8,800.00	3,360.83	38.19%
73225	PUBLIC LIABILITY INS	0.00	41,539.20	88.00%	47,200.00	5,660.80	11.99%
73240	BOARD EXPENSES	0.00	375.00	25.00%	1,500.00	1,125.00	75.00%
73241	LEGAL NOTICES FEES	0.00	849.00	42.45%	2,000.00	1,151.00	57.55%
73242	MEMBERSHIPS	805.00	3,616.75	55.64%	6,500.00	2,883.25	44.35%
73245	BACKGROUND CHECK FEES	0.00	30.00	15.00%	200.00	170.00	85.00%
73250	BANK CHARGES	103.44	1,737.49	43.43%	4,000.00	2,262.51	56.56%
73255	INVESTMENT FEES	413.01	2,184.26	36.40%	6,000.00	3,815.74	63.59%
73260	LOST & PAID FORWARDING	0.00	19.99	3.99%	500.00	480.01	96.00%
73280	COST OF ITEMS SOLD	101.72	203.44	40.68%	500.00	296.56	59.31%
73281	TAX EXPENSE	0.00	77.03	77.03%	100.00	22.97	22.97%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	7,218.00	45,204.00	70.63%	64,000.00	18,796.00	29.36%
73283	LICENSE PLATE S&SLT FEES	69.00	391.50	65.25%	600.00	208.50	34.75%
73290	HOSPITALITY	0.00	599.06	119.81%	500.00	(99.06)	(19.81)%
76500	CASH UNDER	0.05	174.90	69.96%	250.00	75.10	30.04%
79990	CONTINGENT EXPENSES	0.00	177.80	5.92%	3,000.00	2,822.20	94.07%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	206.91	649.44	32.47%	2,000.00	1,350.56	67.52%
30	PUBLIC SERVICE						
70900	SUPPLIES	393.77	2,024.44	27.26%	7,425.00	5,400.56	72.73%
90	FACILITIES						
70900	SUPPLIES	352.62	4,630.54	46.30%	10,000.00	5,369.46	53.69%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	54.54	4,201.58	21.00%	20,000.00	15,798.42	78.99%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73505	RENT EXPENSE	5,407.50	43,260.00	66.55%	65,000.00	21,740.00	33.44%
	Total LIBRARY OPERATIONS	17,685.46	167,547.17	55.84%	300,075.00	132,527.83	44.16%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	8,700.00	75.65%	11,500.00	2,800.00	24.34%
70900	SUPPLIES	136.63	4,662.33	66.60%	7,000.00	2,337.67	33.39%
73010	NEWSLETTER	0.00	13,936.00	48.38%	28,800.00	14,864.00	51.61%
73020	OUTSIDE PRINTING	0.00	500.44	33.36%	1,500.00	999.56	66.63%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	136.63	27,798.77	56.73%	49,000.00	21,201.23	43.27%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	794.99	39.74%	2,000.00	1,205.01	60.25%
73150	PERFORMERS	0.00	685.00	17.12%	4,000.00	3,315.00	82.87%
73151	SUMMER READING	2,119.22	3,104.59	18.26%	17,000.00	13,895.41	81.73%
73152	WINTER READING	0.00	2,983.74	99.45%	3,000.00	16.26	0.54%
73153	MISC READING CHALLENGES	493.15	676.14	45.07%	1,500.00	823.86	54.92%
73155	LICENSING	0.00	1,445.00	85.00%	1,700.00	255.00	15.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	628.41	4,142.35	69.03%	6,000.00	1,857.65	30.96%
73150	PERFORMERS	0.00	1,125.00	56.25%	2,000.00	875.00	43.75%
15	TEEN						
70900	SUPPLIES	151.58	675.24	27.00%	2,500.00	1,824.76	72.99%
20	YOUTH SERVICES						

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
70900	SUPPLIES	558.34	7,872.65	60.55%	13,000.00	5,127.35	39.44%
73150	PERFORMERS	0.00	400.00	10.00%	4,000.00	3,600.00	90.00%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	266.28	1,899.98	94.99%	2,000.00	100.02	5.00%
	Total GENERAL PROGRAMMING	4,216.98	25,804.68	43.96%	58,700.00	32,895.32	56.04%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	1,433.73	5.93%	24,175.00	22,741.27	94.06%
73320	CCS SHARED COST	0.00	44,456.19	74.09%	60,000.00	15,543.81	25.90%
73340	SOFTWARE	4,308.55	11,482.46	52.41%	21,905.00	10,422.54	47.58%
73350	INTERNET LINES	209.40	1,675.20	66.55%	2,517.00	841.80	33.44%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	291.07	2,119.19	52.14%	4,064.00	1,944.81	47.85%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	254.69	1,848.73	65.28%	2,832.00	983.27	34.71%
	Total COMPUTER	5,063.71	63,015.50	54.56%	115,493.00	52,477.50	45.44%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,623.34	9,723.32	64.82%	15,000.00	5,276.68	35.17%
73410	LEGAL FEES	847.34	5,197.34	51.97%	10,000.00	4,802.66	48.02%
73420	AUDIT EXPENSE	0.00	9,340.00	87.28%	10,700.00	1,360.00	12.71%
73430	OTHER PROF FEES	2,250.00	29,497.74	58.99%	50,000.00	20,502.26	41.00%
	Total PROFESSIONAL FEES	4,720.68	53,758.40	62.73%	85,700.00	31,941.60	37.27%
58	TRANSPORTATION						
0	District Wide						
00	DEPARTMENT-WIDE						
52150	CONFERENCES	0.00	1,308.53	87.23%	1,500.00	191.47	12.76%
73230	TRANSPORTATION REIMBURSEMENT	160.95	1,096.62	43.86%	2,500.00	1,403.38	56.13%
	Total TRANSPORTATION	160.95	2,405.15	60.13%	4,000.00	1,594.85	39.87%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	11,043.32	110.04%	10,035.00	(1,008.32)	(10.04)%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
73310	CATALOGING - COMPUTER SERVICE	0.00	6,578.37	73.09%	9,000.00	2,421.63	26.90%
73530	EQUIPMENT MAINT	0.00	596.43	59.64%	1,000.00	403.57	40.35%
73640	FUEL	95.67	785.45	39.27%	2,000.00	1,214.55	60.72%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	9,465.75	44.22%	21,405.00	11,939.25	55.77%
73500	BUILDING REPAIRS AND MAINTENANCE	828.21	18,789.32	62.63%	30,000.00	11,210.68	37.36%
73530	EQUIPMENT MAINT	479.00	609.05	30.45%	2,000.00	1,390.95	69.54%
73540	CONTRACTS: BUILDING MAINTENANCE	8,137.99	63,633.45	75.75%	84,000.00	20,366.55	24.24%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	5,351.65	43.59%	12,275.00	6,923.35	56.40%
73540	CONTRACTS: BUILDING MAINTENANCE	680.00	7,400.00	87.05%	8,500.00	1,100.00	12.94%
	Total MAINTENANCE	10,220.87	124,252.79	68.57%	181,215.00	56,962.21	31.43%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	112.52	890.44	56.71%	1,570.00	679.56	43.28%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	967.27	7,487.80	56.04%	13,360.00	5,872.20	43.95%
73610	ELECTRICITY	4,233.67	31,700.51	67.44%	47,000.00	15,299.49	32.55%
73620	WATER AND SEWER	435.04	2,413.52	60.33%	4,000.00	1,586.48	39.66%
73630	GAS	908.37	2,514.55	41.90%	6,000.00	3,485.45	58.09%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	90.73	723.13	53.17%	1,360.00	636.87	46.82%
	Total UTILITIES	6,747.60	45,729.95	62.40%	73,290.00	27,560.05	37.60%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	0.00	6,243.00	94.59%	6,600.00	357.00	5.40%
73270	FURNITURE & EQUIP	0.00	1,592.33	26.53%	6,000.00	4,407.67	73.46%
73300	COMPUTER EQUIPMENT	0.00	15,644.47	111.74%	14,000.00	(1,644.47)	(11.74)%
1	Dundee Library						

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2024 Through 2/29/2024

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	7,342.61	91.78%	8,000.00	657.39	8.21%
20	YOUTH SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	7,000.00	7,000.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>30,822.41</u>	<u>74.09%</u>	<u>41,600.00</u>	<u>10,777.59</u>	<u>25.91%</u>
	Total Expenditures	<u>296,357.51</u>	<u>2,689,765.93</u>	<u>60.89%</u>	<u>4,417,592.81</u>	<u>1,727,826.88</u>	<u>39.11%</u>
	Net Increase(Decrease) in Fund Balance	<u>(241,962.73)</u>	<u>1,691,069.74</u>	<u>649,936.47%</u>	<u>260.19</u>	<u>(1,690,809.55)</u>	<u>(649,836.47)%</u>



Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report  
 70 - CAPITAL PROJECTS/SPECIAL RESERVE  
 From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	18,727.34	119,333.30	265.18%	45,000.00	(74,333.30)	(165.18)%
44011	MARKET VALUE ADJUSTMENT	(5,998.33)	6,481.73	0.00%	0.00	(6,481.73)	0.00%
	Total REVENUES	<u>12,729.01</u>	<u>125,815.03</u>	<u>279.59%</u>	<u>45,000.00</u>	<u>(80,815.03)</u>	<u>(179.59)%</u>
	Total Revenues	<u>12,729.01</u>	<u>125,815.03</u>	<u>279.59%</u>	<u>45,000.00</u>	<u>(80,815.03)</u>	<u>(179.59)%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	5,200.50	4.70%	110,500.00	105,299.50	95.29%
73340	SOFTWARE	0.00	11,700.00	26.00%	45,000.00	33,300.00	74.00%
	Total COMPUTER	<u>0.00</u>	<u>16,900.50</u>	<u>10.87%</u>	<u>155,500.00</u>	<u>138,599.50</u>	<u>89.13%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	17,172.00	0.92%	1,855,000.00	1,837,828.00	99.07%
	Total MAINTENANCE	<u>0.00</u>	<u>17,172.00</u>	<u>0.93%</u>	<u>1,855,000.00</u>	<u>1,837,828.00</u>	<u>99.07%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	0.00	0.00	0.00%	150,000.00	150,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	116,072.00	116,072.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>266,072.00</u>	<u>266,072.00</u>	<u>100.00%</u>
	Total Expenditures	<u>0.00</u>	<u>34,072.50</u>	<u>1.50%</u>	<u>2,276,572.00</u>	<u>2,242,499.50</u>	<u>98.50%</u>
	Net Increase(Decrease) in Fund Balance	<u>12,729.01</u>	<u>91,742.53</u>	<u>(4.11)%</u>	<u>(2,231,572.00)</u>	<u>(2,323,314.53)</u>	<u>104.11%</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

80 - WORKING CASH

From 2/1/2024 Through 2/29/2024

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	995.44	5,174.65	129.36%	4,000.00	(1,174.65)	(29.36)%
44011	MARKET VALUE ADJUSTMENT	(611.14)	660.38	0.00%	0.00	(660.38)	0.00%
	Total REVENUES	<u>384.30</u>	<u>5,835.03</u>	<u>145.88%</u>	<u>4,000.00</u>	<u>(1,835.03)</u>	<u>(45.88)%</u>
	Total Revenues	<u>384.30</u>	<u>5,835.03</u>	<u>145.88%</u>	<u>4,000.00</u>	<u>(1,835.03)</u>	<u>(45.88)%</u>
	Net Increase(Decrease) in Fund Balance	<u>384.30</u>	<u>5,835.03</u>	<u>145.87%</u>	<u>4,000.00</u>	<u>(1,835.03)</u>	<u>(45.87)%</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

90 - DONATION / GIFT

From 2/1/2024 Through 2/29/2024

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,638.23	8,516.13	141.93%	6,000.00	(2,516.13)	(41.93)%
44011	MARKET VALUE ADJUSTMENT	(1,005.77)	1,086.84	0.00%	0.00	(1,086.84)	0.00%
49010	MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>100.00%</u>
	Total REVENUES	<u>632.46</u>	<u>9,602.97</u>	<u>137.19%</u>	<u>7,000.00</u>	<u>(2,602.97)</u>	<u>(37.19)%</u>
	Total Revenues	<u>632.46</u>	<u>9,602.97</u>	<u>137.19%</u>	<u>7,000.00</u>	<u>(2,602.97)</u>	<u>(37.19)%</u>
	Net Increase(Decrease) in Fund Balance	<u>632.46</u>	<u>9,602.97</u>	<u>137.18%</u>	<u>7,000.00</u>	<u>(2,602.97)</u>	<u>(37.18)%</u>

**Fox River Valley Public Library District**  
 Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2324  
 From 2/1/2024 Through 2/29/2024

Attachment to Exhibit A.1.d

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>	
Revenues							
43010	TAX LEVY	0.00	3,948,870.01	1.00	3,951,428.00	2,557.99	0.00
43020	PPRT	0.00	71,555.69	0.47	151,000.00	79,444.31	0.79
43030	TAX INCREMENT FINANCING (TIF) REVENUE	24,804.79	24,804.79	0.00	0.00	(24,804.79)	0.00
43500	IMPACT FEES	0.00	0.00	0.00	15,000.00	15,000.00	1.50
44010	INT & DIV INCOME	40,465.19	281,039.39	1.81	155,000.00	(126,039.39)	(1.22)
44011	MARKET VALUE ADJUSTMENT	(9,442.10)	10,946.65	0.00	0.00	(10,946.65)	0.00
45010	PER CAPITA GRANT	0.00	105,506.75	1.00	105,000.00	(506.75)	(0.00)
45020	OTHER GRANTS	2,234.19	6,702.57	0.34	20,000.00	13,297.43	1.00
46030	LOST & DAMAGED	277.13	2,757.44	0.79	3,500.00	742.56	0.32
46110	MEETING RM RENTAL	60.00	120.00	2.40	50.00	(70.00)	(2.10)
46200	PRINT/COPY REVENUE	666.75	5,283.85	1.06	5,000.00	(283.85)	(0.09)
46250	LICENSE PLATE RENEWAL INCOME	7,574.50	47,317.00	0.73	65,000.00	17,683.00	0.41
46300	TAXABLE SALES (USB, DVD, EARBUDS)	55.10	165.15	1.32	125.00	(40.15)	(0.48)
46400	MISCELLANEOUS INCOME	151.00	151.00	0.30	500.00	349.00	1.05
46500	CASH OVER	0.00	74.65	1.49	50.00	(24.65)	(0.74)
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	752.00	0.63	1,200.00	448.00	0.56
49010	MONETARY GIFT	<u>1,200.00</u>	<u>16,041.76</u>	<u>16.04</u>	<u>1,000.00</u>	<u>(15,041.76)</u>	<u>(22.56)</u>
	Total Revenues	<u>68,140.55</u>	<u>4,522,088.70</u>	<u>1.01</u>	<u>4,473,853.00</u>	<u>(48,235.70)</u>	<u>(0.01)</u>
	Net Increase(Decrease) in Fund Balance	<u><u>68,140.55</u></u>	<u><u>4,522,088.70</u></u>	<u><u>1.01</u></u>	<u><u>4,473,853.00</u></u>	<u><u>(48,235.70)</u></u>	<u><u>(0.01)</u></u>

**Fox River Valley Public Library District**  
 Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only  
 From 7/1/2023 Through 6/30/2024

	<u>7/1/2023 - 7/31/2023</u>	<u>8/1/2023 - 8/31/2023</u>	<u>9/1/2023 - 9/30/2023</u>	<u>10/1/2023 - 10/31/2023</u>	<u>11/1/2023 - 11/30/2023</u>	<u>12/1/2023 - 12/31/2023</u>	<u>1/1/2024 - 1/31/2024</u>	<u>2/1/2024 - 2/29/2024</u>	<u>3/1/2024 - 3/31/2024</u>	<u>4/1/2024 - 4/30/2024</u>	<u>5/1/2024 - 5/31/2024</u>	<u>6/1/2024 - 6/30/2024</u>	<u>Total</u>
Revenues													
TAX LEVY	3,951,428.18	0.00	0.00	0.00	(2,558.17)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,948,870.01
PPRT	25,408.99	0.00	4,096.61	21,060.52	0.00	6,536.15	14,453.42	0.00	0.00	0.00	0.00	0.00	71,555.69
TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,804.79	0.00	0.00	0.00	0.00	24,804.79
INT & DIV INCOME	29,231.59	35,321.22	33,799.72	33,180.53	33,077.99	36,305.41	39,657.74	40,465.19	0.00	0.00	0.00	0.00	281,039.39
MARKET VALUE ADJUSTMENT	830.66	(5,460.15)	(952.78)	2,497.93	6,945.47	10,608.68	5,918.94	(9,442.10)	0.00	0.00	0.00	0.00	10,946.65
PER CAPITA GRANT	105,506.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,506.75
OTHER GRANTS	0.00	2,234.19	0.00	0.00	2,234.19	0.00	0.00	2,234.19	0.00	0.00	0.00	0.00	6,702.57
LOST & DAMAGED	451.03	393.67	93.96	434.12	384.98	363.41	359.14	277.13	0.00	0.00	0.00	0.00	2,757.44
MEETING RM RENTAL	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00	0.00	0.00	0.00	0.00	120.00
PRINT/COPY REVENUE	600.90	954.60	631.60	738.20	533.70	555.60	602.50	666.75	0.00	0.00	0.00	0.00	5,283.85
LICENSE PLATE RENEWAL INCOME	6,873.00	8,009.50	6,347.00	5,783.50	3,756.00	3,913.00	5,060.50	7,574.50	0.00	0.00	0.00	0.00	47,317.00
TAXABLE SALES (USB, DVD, EARBUDS)	24.50	14.00	9.00	14.80	14.05	9.00	24.70	55.10	0.00	0.00	0.00	0.00	165.15
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.00	0.00	0.00	0.00	0.00	151.00
CASH OVER	4.10	66.50	2.00	1.45	0.31	0.04	0.25	0.00	0.00	0.00	0.00	0.00	74.65
RETIRED EMPLOYEE REIMBURSEMENTS	94.00	94.00	94.00	94.00	94.00	94.00	94.00	94.00	0.00	0.00	0.00	0.00	752.00
MONETARY GIFT	0.00	150.00	0.00	130.00	1,261.63	13,300.13	0.00	1,200.00	0.00	0.00	0.00	0.00	16,041.76
<b>Total Revenues</b>	<u>4,120,453.70</u>	<u>41,777.53</u>	<u>44,121.11</u>	<u>63,935.05</u>	<u>45,744.15</u>	<u>71,745.42</u>	<u>66,171.19</u>	<u>68,140.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,522,088.70</u>
<b>Net Increase(Decrease) in Fund Balance</b>	<u>4,120,453.70</u>	<u>41,777.53</u>	<u>44,121.11</u>	<u>63,935.05</u>	<u>45,744.15</u>	<u>71,745.42</u>	<u>66,171.19</u>	<u>68,140.55</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,522,088.70</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.f

Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2324  
From 2/1/2024 Through 2/29/2024

	Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	226,236.84	1,909,518.80	61.42%	3,108,932.81	1,199,414.01	38.57%
	Total Personnel Expenses	226,236.84	1,909,518.80	61.42%	3,108,932.81	1,199,414.01	38.58%
20	Library Materials						
20	LIBRARY MATERIALS	20,778.79	238,723.31	59.74%	399,587.00	160,863.69	40.25%
	Total Library Materials	20,778.79	238,723.31	59.74%	399,587.00	160,863.69	40.26%
50	Operating Expenses						
51	LIBRARY OPERATIONS	17,614.36	163,577.37	56.00%	292,075.00	128,497.63	43.99%
52	PUBLIC RELATIONS	136.63	27,798.77	56.73%	49,000.00	21,201.23	43.26%
53	GENERAL PROGRAMMING	4,216.98	25,804.68	43.96%	58,700.00	32,895.32	56.03%
54	COMPUTER	4,692.16	79,544.45	29.35%	270,993.00	191,448.55	70.64%
55	PROFESSIONAL FEES	4,720.68	53,758.40	62.72%	85,700.00	31,941.60	37.27%
	Total Operating Expenses	31,380.81	350,483.67	46.33%	756,468.00	405,984.33	53.67%
60	Building Expenses						
61	MAINTENANCE	10,220.87	141,424.79	6.94%	2,036,215.00	1,894,790.21	93.05%
65	UTILITIES	6,747.60	45,729.95	62.39%	73,290.00	27,560.05	37.60%
	Total Building Expenses	16,968.47	187,154.74	8.87%	2,109,505.00	1,922,350.26	91.13%
70	Capital Expense						
70	CAPITAL EXPENSE	0.00	30,822.41	10.01%	307,672.00	276,849.59	89.98%
	Total Capital Expense	0.00	30,822.41	10.02%	307,672.00	276,849.59	89.98%
	Total Expenditures	295,364.91	2,716,702.93	40.66%	6,682,164.81	3,965,461.88	59.34%
	Net Increase(Decrease) in Fund Balance	(295,364.91)	(2,716,702.93)	40.65%	(6,682,164.81)	(3,965,461.88)	59.34%

Fox River Valley Public Library District

Attachment to Exhibit A.1.g

Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2324  
From 2/1/2024 Through 2/29/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 Budget \$ Remaining	FY2324 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	126,176.75	1,026,873.07	59.93%	1,713,193.00	686,319.93	40.06%
20	Library Materials	5,029.37	123,354.31	71.09%	173,517.00	50,162.69	28.90%
50	Operating Expenses	23,768.40	282,938.95	44.55%	635,072.00	352,133.05	55.44%
60	Building Expenses	208.19	19,894.01	80.85%	24,605.00	4,710.99	19.14%
70	Capital Expense	0.00	23,479.80	8.02%	292,672.00	269,192.20	91.97%
	Total District Wide	155,182.71	1,476,540.14	52.01%	2,839,059.00	1,362,518.86	47.99%
1	Dundee Library						
15	Personnel Expenses	82,176.46	734,302.70	63.15%	1,162,739.81	428,437.11	36.84%
20	Library Materials	12,168.10	87,237.91	49.59%	175,910.00	88,672.09	50.40%
50	Operating Expenses	1,683.94	20,536.01	39.82%	51,564.00	31,027.99	60.17%
60	Building Expenses	15,989.55	153,785.95	7.45%	2,062,765.00	1,908,979.05	92.54%
70	Capital Expense	0.00	7,342.61	48.95%	15,000.00	7,657.39	51.04%
	Total Dundee Library	112,018.05	1,003,205.18	28.93%	3,467,978.81	2,464,773.63	71.07%
2	Randall Oaks						
15	Personnel Expenses	17,883.63	148,343.03	63.66%	233,000.00	84,656.97	36.33%
20	Library Materials	3,581.32	28,131.09	56.08%	50,160.00	22,028.91	43.91%
50	Operating Expenses	5,928.47	47,008.71	67.31%	69,832.00	22,823.29	32.68%
60	Building Expenses	770.73	13,474.78	60.87%	22,135.00	8,660.22	39.12%
	Total Randall Oaks	28,164.15	236,957.61	63.17%	375,127.00	138,169.39	36.83%
	Total Expenditures	295,364.91	2,716,702.93	40.66%	6,682,164.81	3,965,461.88	59.34%
	Net Increase(Decrease) in Fund Balance	(295,364.91)	(2,716,702.93)	40.65%	(6,682,164.81)	(3,965,461.88)	59.34%



**Fox River Valley Public Library District**  
 Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only  
 From 7/1/2023 Through 6/30/2024

	<u>7/1/2023 - 7/31/2023</u>	<u>8/1/2023 - 8/31/2023</u>	<u>9/1/2023 - 9/30/2023</u>	<u>10/1/2023 - 10/31/2023</u>	<u>11/1/2023 - 11/30/2023</u>	<u>12/1/2023 - 12/31/2023</u>	<u>1/1/2024 - 1/31/2024</u>	<u>2/1/2024 - 2/29/2024</u>	<u>3/1/2024 - 3/31/2024</u>	<u>4/1/2024 - 4/30/2024</u>	<u>5/1/2024 - 5/31/2024</u>	<u>6/1/2024 - 6/30/2024</u>	<u>Total</u>
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	245,249.73	244,688.51	146,905.29	236,964.44	328,273.22	245,033.83	236,166.94	226,236.84	0.00	0.00	0.00	0.00	1,909,518.80
Library Materials													
LIBRARY MATERIALS	67,197.27	43,295.58	18,245.24	23,579.47	23,517.84	27,593.74	14,515.38	20,778.79	931.54	0.00	0.00	0.00	239,654.85
Operating Expenses													
LIBRARY OPERATIONS	19,571.52	21,387.27	12,397.10	19,778.69	17,329.58	14,794.95	40,703.90	17,614.36	0.00	0.00	0.00	0.00	163,577.37
PUBLIC RELATIONS	3,006.65	889.38	8,216.86	3,335.57	1,914.10	7,124.59	3,174.99	136.63	0.00	0.00	0.00	0.00	27,798.77
GENERAL PROGRAMMING	470.27	3,351.84	2,906.17	5,954.41	2,408.44	2,519.48	3,977.09	4,216.98	0.00	0.00	0.00	0.00	25,804.68
COMPUTER	19,721.55	3,227.09	1,662.91	17,107.77	4,619.96	8,884.83	19,628.18	4,692.16	0.00	0.00	0.00	0.00	79,544.45
PROFESSIONAL FEES	945.65	3,444.21	8,138.28	10,685.22	9,296.03	10,453.03	6,075.30	4,720.68	0.00	0.00	0.00	0.00	53,758.40
Building Expenses													
MAINTENANCE	15,053.11	7,356.25	23,151.07	38,954.38	4,697.36	11,793.40	30,198.35	10,220.87	47.31	0.00	0.00	0.00	141,472.10
UTILITIES	4,704.93	6,816.20	5,801.21	5,741.39	5,073.76	5,237.81	5,607.05	6,747.60	0.00	0.00	0.00	0.00	45,729.95
Capital Expense													
CAPITAL EXPENSE	678.00	8,499.23	6,307.56	3,701.92	7,061.65	4,469.56	104.49	0.00	0.00	0.00	0.00	0.00	30,822.41
Total Expenditures	<u>376,598.68</u>	<u>342,955.56</u>	<u>233,731.69</u>	<u>365,803.26</u>	<u>404,191.94</u>	<u>337,905.22</u>	<u>360,151.67</u>	<u>295,364.91</u>	<u>978.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,717,681.78</u>
Net Increase(Decrease) in Fund Balance	<u>(376,598.68)</u>	<u>(342,955.56)</u>	<u>(233,731.69)</u>	<u>(365,803.26)</u>	<u>(404,191.94)</u>	<u>(337,905.22)</u>	<u>(360,151.67)</u>	<u>(295,364.91)</u>	<u>(978.85)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,717,681.78)</u>

**Fox River Valley Public Library District**  
 Balance Sheet - Unposted Transactions Included In Report  
 As of 2/29/2024

Attachment to Exhibit A.1.i

		Current Year
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,948,309.20
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,330,257.19
	Total Checking Accounts	6,278,566.39
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	251.15
10902	Kiosk Cash	
10	GENERAL/CORPORATE	122.80
	Total Other Cash	373.95
Investments		
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	505,405.18
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,660,803.41
80	WORKING CASH	169,210.16
90	DONATION / GIFT	278,476.71
	Total Investments	2,613,895.46
	Total Cash and Investments	8,892,835.80
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	27,037.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	21,032.55
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	28,428.17
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	2,800.23
	Total Other Assets	79,298.45
	Total Assets	8,972,134.25
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	25,456.89
20002	AP license Plate	
10	GENERAL/CORPORATE	1,077.00
20003	AP Other	
10	GENERAL/CORPORATE	172.44
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	72,949.34
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	1,204.88
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	51.85
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	16.86
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	68.76
22081	CREDIT CARD PAYABLE BUNTE	
10	GENERAL/CORPORATE	71.10
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	760.55
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	242.94
22090	CREDIT CARD PAYABLE SHERRY KENNEY	
10	GENERAL/CORPORATE	299.95
22091	CREDIT CARD PAYABLE POTHARAZI	

**Fox River Valley Public Library District**  
 Balance Sheet - Unposted Transactions Included In Report  
 As of 2/29/2024

Attachment to Exhibit A.1.i

		Current Year
10	GENERAL/CORPORATE	400.00
22092	CREDIT CARD PAYABLE DUNNE	
10	GENERAL/CORPORATE	93.30
22093	CREDIT CARD PAYABLE MUNOZ	
10	GENERAL/CORPORATE	108.96
22094	CREDIT CARD PAYABLE HERNANDEZ	
10	GENERAL/CORPORATE	133.69
22095	CREDIT CARD PAYABLE PEREZ	
10	GENERAL/CORPORATE	36.64
22220	IMRF EXPENSE PAYABLE	
10	GENERAL/CORPORATE	19,188.83
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	86.63
	Total Liabilities	122,420.61
	Fund Balance	
10	GENERAL/CORPORATE	4,410,922.35
70	CAPITAL PROJECTS/SPECIAL RESERVE	3,991,060.60
80	WORKING CASH	169,210.16
90	DONATION / GIFT	278,476.71
	Total Fund Balance	8,849,669.82
	Total Liabilities and Fund Balance	8,972,090.43

## Month End Holding - Settled Trades

Fox River Valley Public Library District - General Fund  
 Portfolio Maturity Snapshot  
 2/29/2024

Maturity Date	Cusip	Security	Security Type	Quantity	Coupon/ Int Rate	Total Cost	Market Value	YTM
		CASH ACCOUNT	CASH AND EQUIVALENTS (USD)		0.00	1683.39	1683.39	0
	261908404	Dreyfus Tsy Obligations (Sweep)	CASH AND EQUIVALENTS (USD)		4.81	484991.47	484991.47	4.81
3/4/2024	02589ABL5	American Express Natl Bank Brok	CERTIFICATES OF DEPOSIT (USD)	179000	1.60	178925.50	178928.45	6.73
5/15/2024	91282CCC3	United States Treasury Notes	GOVERNMENT BONDS (USD)	220000	0.25	209825.00	217705.47	5.3
7/19/2024	39573LED6	Greenstate Cr Un North Liberty	CERTIFICATES OF DEPOSIT (USD)	247000	5.50	246985.30	247084.32	5.53
9/26/2024	00832KBL2	Affinity Fedl Credit Union	CERTIFICATES OF DEPOSIT (USD)	200000	5.80	199990.00	200589.77	5.37
11/29/2024	01664MAJ5	All In Fedl Credit Union Daleville Al	CERTIFICATES OF DEPOSIT (USD)	248000	5.60	248010.00	248795.98	5.22
2/18/2025	70087TAC9	Park View Fcu Harrisonburg VA	CERTIFICATES OF DEPOSIT (USD)	248000	5.35	247948.00	248780.86	5.12
3/11/2025	59161YBH8	Metro Cr Un Chelsea MA	CERTIFICATES OF DEPOSIT (USD)	248000	5.65	247972.80	249619.35	5.09
4/4/2025	749622BL9	Ria Fedl Credit Union	CERTIFICATES OF DEPOSIT (USD)	200000	5.65	199960.00	201429.63	5.07
9/29/2025	92838DAD8	Visions Fedl Credit Union Endwell NY	CERTIFICATES OF DEPOSIT (USD)	105000	5.65	104957.50	106309.48	4.88
10/27/2025	130162BB5	California Cr Un Glendale Cali	CERTIFICATES OF DEPOSIT (USD)	225000	5.65	224897.50	227977.31	4.8
<b>TOTAL PORTFOLIO</b>						2596146.46	2613895.48	5.21

**B.1 Strategic Plan Update**

There is no motion to be made; Executive Director Dodson will provide information to help guide the process in formulating the Strategic Plan for the Fox River Valley Public Library District.

**BACKGROUND INFORMATION:**

Dodson will update the Board on preparations for drafting the next Strategic Plan. She has formed a committee of library managers to narrow the focus of data gathered by ReThinking Libraries and will provide an update on progress made.

### **C.1 Meeting Room Flooring Replacement Agreement**

**RECOMMENDED MOTION:** I move to authorize the Director to enter into an Agreement with America's Flooring Store to replace the meeting room and hallway flooring as described in the scope of work for \$13,590.

#### **BACKGROUND INFORMATION:**

The Fox River Valley Public Library District (Dundee Library location) is due to have the meeting room flooring replaced. The current carpet tiles are in a deteriorated state and the Facility Department requires a product that is more durable and easily cleanable than carpet. The basement hallway tile squares are chipped and decaying, and this area will be covered with carpet.

#### **Scope of Work LVP:**

America's Flooring Store will supply and install Shaw-Symbiotic-20mil glue down LVP with Aluminum Oxide (Exo-guard plus Finish) quality to withstand commercial traffic and multi-function room activities over concrete. Luxury vinyl plank flooring—or LVP—is luxury vinyl flooring made up of planks instead of one large sheet of vinyl or individual tiles. LVP flooring is popular because it is a wood-look product that shares the characteristics of hardwood, is waterproof and easy to install.

#### **Scope of Work Carpet:**

America's Flooring Store will supply and install Shaw carpet as previously installed over basement tiles.

The Facilities Manager would like to accept the proposal from America's Flooring Store for \$13,590 pending the Board's approval and authorization. America's Flooring Store has previously provided exceptional workmanship at the Dundee Library in other rooms including the Finance Manager Office, Corner 68, Human Resources Manager Office and Public Relations Workroom.

**C.2 Appointment of Freedom of Information Act (FOIA) Officers**

RECOMMENDED **MOTION**: I move to appoint Executive Assistant Amanda Keen and Deputy Director Heather Zabski as FOIA Officers for the Fox River Valley Public Library District, effective March 19, 2024.

**BACKGROUND INFORMATION:**

In accordance with 5 ILCS 140/3.5, each public body must designate one or more officials or employees to act as its Freedom of Information Act officers. The Fox River Valley Public Library District appoints two individuals to ensure incoming FOIA requests are handled in a timely manner in accordance with the Act.



**C.3 Approve Report of Closed Session Minutes Review and destruction of audio recordings made prior to September 19, 2023**

RECOMMENDED **MOTION**: I move to approve the report of the closed session minutes review and destruction of audio recordings made prior to September 19, 2023.

BACKGROUND INFORMATION:

The Open Meetings Act [5 ILCS 120/2.06(c)(d)] sets the requirement that closed session minutes must be reviewed semi-annually to make a determination if the need for confidentiality still exists, and gives guidance regarding destruction of the verbatim record of closed session meetings.

The findings of this report must be stated in open session.