

**Fox River Valley Public Library District
Board of Trustees Meeting**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

AGENDA

**August 15, 2023
7:00 PM**

Call to Order—President Kristina Weber

Pledge of Allegiance

New Business

Exhibit C.1 Resolution 2023-06 Appoint New Library Trustee

Oath of Office – Secretary Evans

Roll Call—Secretary Christine L. Evans

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Weber

- **ILA Trustee Day 2023**

Director’s Report—Executive Director Amy Dodson

- **Tentative Budget and Appropriation Presentation – Director Amy Dodson**
- **Summer Reading Wrap-up – Randall Oaks Manager Brittany Berger**
- **Department Head Reports**
- **Dashboard**

A. Consent Agenda

- Exhibit A.1 Items to be included in Consent Agenda**
- A.1.a Minutes from the June 20, 2023 Board of Trustees Meeting**
 - A.1.b Check/Voucher Register for June 2023**
 - A.1.c Check/Voucher Register for July 2023**
 - A.1.d Monthly Financial Report for June 2023**
 - A.1.e Monthly Financial Report for July 2023**
 - A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for June 2023**
 - A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2023**

- A.1.h Revenue Summary – All Funds Combined by Period for June and July 2023
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for June 2023
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2023
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for June 2023
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2023
- A.1.m Expenditure Summary – All Funds Combined by Period for June and July 2023
- A.1.n Balance Sheet for June 2023
- A.1.o Balance Sheet for July 2023
- A.1.p Ehlers Investment Inventory for June and July 2023

B. Unfinished Business

Exhibit B.1 Strategic Plan Update

C. New Business

Exhibit C.2 Ordinance 2023-07 Tentative Budget and Appropriation

- Announce Hearing Date and Time: September 19, 2023, 7:00 pm

Exhibit C.3 Library Executive Director Employment Agreement Renewal

Exhibit C.4 Equipment Maintenance Contract Renewal – Bibliotheca

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)(1) Employment or dismissal of specific employees; and 5 ILCS 120/2(c)(11) Litigation, when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT C.1
August 15, 2023
Attachment

C.1 Resolution 2023-06 Appoint a New Library Trustee

RECOMMENDED **MOTION**: I move to adopt Resolution 2023-06 to appoint _____ as Library Trustee effective August 15, 2023.

BACKGROUND INFORMATION:

75 ILCS 16/1-1 et seq. of the Library District Act requires vacancies shall be filled by appointment by the remaining Trustees until the next regular library election.

RESOLUTION NO. 2023-06

**A RESOLUTION TO
APPOINT A NEW LIBRARY TRUSTEE**

(_____ **Appointment**)

WHEREAS, A vacancy exists for a term ending April 2023; and

WHEREAS, the Public Library District Act of 1991, 75 ILCS 16/1- et seq. (the "Act"), provides that vacancies shall be filled by appointment of the Library Trustees until the next regular library election.

NOW, THEREFORE, BE IT RESOLVED that the Library Trustees hereby:

Appoint _____ to fill the vacancy effective August 15, 2023, and until the next regular library election in April, 2025.

This Resolution adopted August 15, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

By: _____

Kristina Weber, Ph.D., President
Board of Library Trustees
Fox River Valley Public Library District

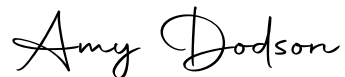
ATTEST:

By: _____

Christine L. Evans, Secretary
Board of Library Trustees
Fox River Valley Public Library District

**Fox River Valley Public Library District
Board of Library Trustees
August 15, 2023**

On August 3, Library Specialist Gemma Winger passed away. Gemma served the Library District for more than 23 years, in many different roles. She was a dedicated team member who helped countless library patrons. She loved working with the public and she was well known in our community for her compassion for others and devotion to public service. Gemma was a much-loved member of our library family, and we miss her dearly.

A handwritten signature in black ink that reads "Amy Dodson". The script is cursive and elegant, with the first letters of "Amy" and "Dodson" being capitalized and prominent.

Amy Dodson
Executive Director

**Fox River Valley Public Library District
Director's Report to the Board of Library Trustees
August 15, 2023 Regular Meeting**

The 2023 "Once Upon a Time" Summer Reading Challenge was a big success. More than 1,700 people registered this year, and more than 800 completed the challenge. The end of the program was celebrated with a pool party at Dolphin Cove Family Aquatic Center on August 6, with 340 in attendance.

I attended the American Library Association's Annual Conference in Chicago, June 22-27. I spent one full day on a Merchandise Mart Furniture Showrooms and Factory Tour. The tour took us to five showrooms in the Merchandise Mart, where we learned about new designs, fabrics, and innovations in library furniture and fixtures. It was a unique opportunity to see and "try out" the wide variety of styles and trends. The day ended with tours of two furniture factories. It was a very enlightening experience.

In July, Deputy Director Heather Zabski and I began preliminary work on the new strategic plan with the consultants from ReThinking Libraries. We have established a logistics team, and we have scheduled engagement sessions with library staff, which will take place on August 18 at our quarterly All Staff Training Day.

Our insurance group, LIRA, held the mid-year Full Membership Meeting on July 14. We discussed the current insurance marketplace, reviewed loss prevention/loss control information, and expectations for the coming year. I also attended the annual renewal meeting of the library's health insurance group, Wellness Insurance Network, where we learned about the changes in coverage and costs to expect in 2024, and discussed the open enrollment timeline and process.

I attended the monthly Directors meeting (for public libraries in the northwest suburbs) at the Fox River Grove Library on July 25. We discussed decennial committees, employee leave policies, salary increases, artificial intelligence, and many other topics. I also attended the quarterly CCS Governing Board meeting on August 9.

Respectfully submitted,

Amy Dodson

Deputy Director: Heather Zabski

Monthly Report for June and July 2023

On June 5, we commenced our seventh year of participating in the Summer Food Service Program (SFSP). The first week of the program saw unprecedented demand, with attendance of around 32 children a day. For comparison, last year saw an average of 22 attendees during the first week of service. We had to greatly increase our order of meals from the Northern Illinois Food Bank. Attendance has dropped since the first week, with attendance averaging around 22 for the month. For June, we served a total of 372 meals. Staff from every department in the library are involved in the Summer Food Service Program. Special credit is owed to Safety Specialist Gemma Winger who oversaw meal service most days, making sure eating spaces are immaculate and service is consistent from day to day.

At the June meeting, trustees voted to approve the Working Budget. However, the budget process is not yet complete for the library district. In August, we present the Budget and Appropriation (B&A). The B&A represents the total amount the library can spend within the fiscal year. While the working budget represents all the revenues and expenditures the library expects to have within a given year, the appropriation is usually increased from the working budget in each category to allow for unexpected revenues or expenditures. If the library received unplanned revenues through a grant or donation, we could NOT spend that money if it went beyond the limit allowed for in the Appropriation without the board making an amendment. Trustees will vote to approve the B&A at the September Board meeting.

I finished my term as Carpentersville Rotary president on June 28, when a new president was installed. Leadership positions change annually for the Rotary club. I will now serve as Immediate Past President on the club's board. I remain an active club member, helping to plan our two major fundraising events over the summer: Blind Flights (July 15) and the Raceway Woods 3K/5K/10K (August 12).

On June 1, I attended the library's annual Summer Reading Kick Off Party. On June 6, I attended a library facility meeting with the library's construction manager Ian Lamp, trustee/facilities liaison Matt Gokye, Facilities Manager Lorenzetti, and Director Dodson, where we discussed what projects need to be done to the Dundee Library facility. On June 12, Finance staff, Director Dodson and I met with Jamie Wilkey from Lauterbach & Amen about our upcoming field visit in August for the annual audit.

Daily attendance at Summer Lunch service decreased in July, as is usual, because of planned vacations and the July 4 holiday. However, we still had strong attendance at the program, with 289 meals served in July and an average of 14 meals a day served.

July marks the start of a new financial year at our library. I worked to make sure all financial reports were updated to the new budget that trustees approved at the June Board meeting. Finance Manager Sumitra Pothrazu and I worked on putting together the Budget & Appropriation for presentation at the August Board meeting.

The strategic planning process is beginning at the library. Strategic planning consultants will host sessions with library staff and managers on August 18 during and after our quarterly All Staff meeting.

The summer is a busy time for Carpentersville Rotary Club. We've hosted our third annual Blind Flights fundraising event on July 15. Once again, the weather cooperated with us, providing a sunny if a little hot day. The library provided a raffle item put together by the PR Department. We are currently working on finalizing plans for our Annual Raceway Woods 3K/5K/10K event on August 12.

During the last two weeks of July, I went on vacation leave to visit Ireland. I had a wonderful trip touring the coast of Ireland.

Public Services Manager: Jason Katsion

Monthly Report for June and July 2023

Public Services hosted multiple large-scale programs in June and July!

Our first-ever Back to School Fair—organized by Heather Ji, Lizbeth Hernandez, and Erin Sikorski of the Youth Services Department—was a tremendous success. Between 270 and 300 people joined us on the front lawn of the Dundee Library. The kids in attendance got free haircuts to look sharp for the first day of school, had the opportunity to see a firetruck up close, courtesy of Carpentersville Fire Department, and enjoyed snacks and crafts. This event also featured informational booths staffed by community organizations like YWCA Elgin, Jerri Hoffmann Child and Family Center, and more. The Back to School Fair was very well received and we anticipate making this an annual event.





Heather Ji hosted a Rainbow Storytime in Pride Month that included singing, a fun craft, coloring pages, and treats. The rainbow parachute was everyone's favorite activity!



The Shrek Swamp Party was tons of fun for Shrek fans young and old. This program featured creative games like "bag toss outhouse" and Pinocchio ring toss. There was also a costume contest, in which the attendees paraded through a balloon arch in the shape of Shrek's ears!



The front lawn of the Dundee Library was transformed into an outdoor theater in June and July, thanks to Lizbeth Hernandez and Elizabeth Flores. Their Summertime Cinema nights included screenings of *Lilo & Stitch*, *Nope*, and *Don't Worry Darling*. Each movie was preceded by a craft and movie-themed trivia.

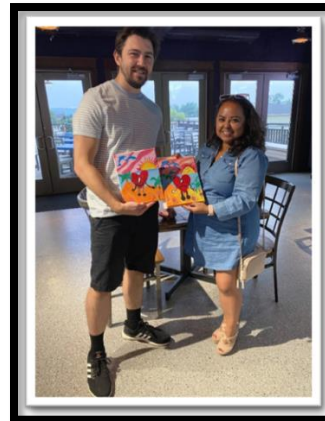
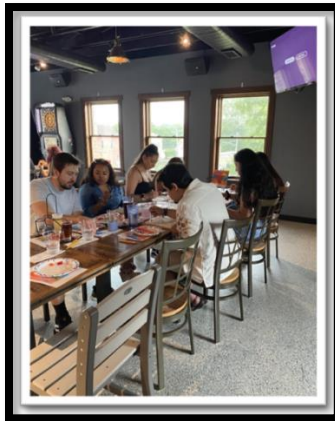


The much anticipated (and wonderfully titled) Chillin' with the Villains program was tremendous fun, featuring special guest appearances by Maleficent and Ursula. Many of the attendees showed up in villainous costumes, and everyone loved the creative villain-themed snacks and games. Ursula performed "Poor Unfortunate Souls" to the delight of everyone. This event was very much a group effort, with Amairani Lopez of Youth Services taking the lead.





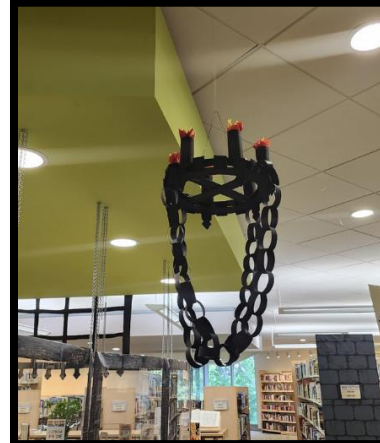
One of the summer's most unique adult programs was Una Noche de Benito, a program for fans of musical artist Bad Bunny, hosted by Jasmin Munoz of Adult & Teen Services and Elizabeth Flores of Youth Services. This event was held offsite at D.C Cobb's in East Dundee. The attendees socialized, listened to music by their favorite artist, and painted Bad Bunny's most iconic album cover, *Un Verano Sin Ti*.



Marisol Bribescas of Adult & Teen Services hosted two watercolor painting classes for adults in June and July. The attendees painted a jellyfish in June and a Summer Reading themed dragon in July.



This year's Summer Reading Challenge inspired creative decorations all throughout the library, with especially notable contributions by Jasmin Munoz, Kayla Lawrence, and Erin Sikorski. Danielle Pacini, co-chair of the Summer Reading Challenge Committee, did an outstanding job coordinating the challenge with Randall Oaks Manager Brittany Berger. Danielle is pictured below in her Briar Rose costume, resting on an Iron Throne that she constructed.



The annual American Library Association Conference and Exhibition was held in Chicago in June. I was fortunate enough to represent our library at the conference, along with Public Services staff members Marisol Bribiescas, Sam Bunte, Heather Ji, Amanda Keen, and Danielle Pacini. All of us are grateful for this extraordinary opportunity to learn from other library professionals and engage in training workshops on critically important issues.

As always, Public Services staff provided one-on-one assistance by appointment, which address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk. In June, we provided 60 one-on-one appointments. In July, we provided 29 one-on-one appointments. These appointments include device troubleshooting and help completing online job applications, as well as more specialized information requests such as helping a patron edit their party invitations; looking up tutors for a student preparing to take college math placement exams; information on Renaissance military technology for a school project.

Account Services Manager: Keri Carroll

Monthly Report for June and July 2023

June brought an increase in visitors to both Dundee and Randall Oaks, and those visits were also reflected in the total number of physical items circulated. Additionally, one of the statistics we check is the total number of our items that are picked up at Algonquin – patrons who may reside in our district but live closer to the Harnish Branch – and that number was the highest it's been in over 4 years. It's reaffirming to see those summer circulation numbers staying high. Home deliveries continue to be steady, and license plates also increased from what our summer numbers usually reflect (37 in June '22 to 52).

During the recent visits to other libraries to evaluate book lockers, I was also given the opportunity to see how other circulation departments operate, inspiring me to make some changes with the workflow within Account Services. Previously, staff had been assigned shelf reading responsibilities during slower months but as a shared task, i.e. everyone was working on adult nonfiction. Starting in June, all Account Services staff (minus the shelvers) have been assigned dedicated sections to shelf read, allowing us to perform a soft inventory of Dundee's entire collection. So far, we've been able to catch items that did not have the correct shelf location in our catalog, items that did not have item records at all, and items that have been missing for an extended period, allowing selectors to purchase replacement copies as necessary.

As we move into a new fiscal year, a reevaluation of the space used within the sorter room is the next priority; our circulation numbers do not warrant the square footage the sorter takes up at Dundee and staff would benefit from the additional space in their "workroom." Staff tasked with answering phones and organizing materials for shelvers are also expected to help patrons in the current layout. We continue to see patrons opt to speak to staff within the sorter room instead of staff seated at the Greeter Desk, making it difficult to set patron expectations when there are numerous service points so close to one another. Additionally, Account Services staff with off-desk time are routinely interrupted by patron requests because of the half doors on either side of the sorter room, allowing for minimal privacy for calls regarding patron accounts. As the trustees move forward with anticipated improvements to the Dundee Library, even small changes within the Account Services area would be welcome.

Public Relations and Outreach: Kirstin Finneran

Monthly Report for June and July 2023

Community Outreach

- Gilberts Community Days, June 3 & 4, Gilberts
- Dundee Township Park District Family Fun Night, Rakow Center, Carpentersville
- Senator Dan DeWitte Office Hours at the Dundee Library, June 21
- Jerri Hoffman Child and Family Center Summer Block Party, June 24, Carpentersville
- IL Representative Suzanne Ness District Open House, June 28
- Dundee Township Park District Family Fun Night, July 11, Huffman Park, West Dundee
- Friends of Dundee Natural Areas Moonlight Walk at Jelke Creek Bird Sanctuary Storywalk Sponsorship, July 30, Sleepy Hollow
- West Dundee River Challenge, July 21, West Dundee
- D300 Despa Day, July 27, Algonquin Central Office

Signage Update

Another step completed in our effort to update some of the signage in the library. PR relinquished the community bulletin board space on the main level to accommodate the relocation of the 3D printer and teen area. We ordered, and had installed, new slatwall in the last section of the powerwall to house our

community bulletin board in English and Spanish. We also updated the New Fiction/Prize Picks signage shelf signage to help fill in the shelves and correct outdated information.

Program and Resources Promotion. Some targeted promotions with special signs, posts, etc. included programs Battle of the Bands, Summer Reading Kick Off Picnic, Summertime Cinema, In My Neighborhood Storytime, Museum Adventure Pass, Explore More Illinois, the Beanstack app, Freegal Streaming, Back to School Fair and Lunch at the Library.

Press

Library of Things allows library patrons to borrow "things" - Chicago Tribune/Courier-News, June 17

Meetings/Training/Events

RAILS - Beyond Core Stats: A Deeper Look into Using IPLAR Data to Assess Your Library's Performance, June 6

Board of Trustees Meeting, June 20

Website Kick Off Meeting, July 19

eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Opens %	Total Clicks
Pride Month, Ticket Discounts, Library Apps	6/7/2023	12234	5406	44.25%	528
Juneteenth, Father's Day	6/14/2023	12216	5300	43.44%	293
Stream Hallmark Movies, Online Summer Skills Camp	6/28/2023	12201	5275	43.29%	371
Freegal Unlimited Streaming, July Book Clubs	7/12/2023	12183	5353	43.97%	276
Summer Reading Challenge ends July 31! <i>(SRC Patrons only)</i>	7/18/2023	678	420	62.41%	23
Back to School Fair, AI on LinkedIn Learning	7/20/2023	12441	5382	43.30%	255
New Puzzles, Fax Service, Back to School Fair	7/26/2023	12158	5362	44.15%	170

Social Media Insights - June 2023

Facebook

Reach: 17,942

Engagement: 3,367

Followers: 2,628 (+38)

Instagram

Followers: 725 (+25)

Accounts reached: 1,240

Accounts engaged: 209

Social Media Insights - July 2023

Facebook

Reach: 10,015

Engagement: 1,896

Followers: 2,695 (+67)

Instagram

Followers: 761(+36)

Accounts reached: 1,081

Accounts engaged: 162

Randall Oaks Manager: Brittany Berger

Monthly Report for June and July 2023

June is typically our busiest month of the year, so I was pleased to see an increase in stats across the board. We saw plenty of foot traffic at Randall Oaks as patrons came to browse, use computers, attend programs, and participate in our passive activities. Naturally, the Once Upon a Time Summer Reading Challenge was a big draw for many! We gave out 276 prizes to children who completed this month's Fairytale Kingdom scavenger hunt, and accumulated 202 colorful fairies on our interactive board. This month's poll was a choice between Castles and Enchanted Forests, with Castles taking a small lead out of 110 votes. We also handed out 172 fairytale themed crafts. Staff embraced this year's SRC theme and really captured the attention of our patrons with their creative displays, some of which you can see below.



There were a whopping 13 programs at Randall Oaks in June, and total attendance was 268! Library Assistant Lisa's program Once Upon a Night invited 38 patrons to participate in family style STEM challenges, create "potions," and play magical games. On June 13, Librarian Rachel led 15 tweens to create enchanting book nooks for their home libraries. Rachel also had a fantastic turn out for Fairytale Party on June 30, and 34 patrons came in their best fairytale costumes to read stories, make crafts, and dance with bubbles.



The Summer Reading Challenge really picked up steam the first week of June, even though we offered early registration during May. By the end of the month we had 1,594 registrations and 187 early finishers! Patrons began to log their reading minutes on June 1, and we began to hand out Finisher prizes on June 15th. Reading requirements are 12 hours for youth and 18 hours for teens/adults. Teens and adults get their choice of a green or purple Once Upon a Time notebook, and youth receive a cute dragon plushie. Finishers of all ages get to choose a free book, and everyone gets a ticket for our Pool Party at Dolphin Cove on August 6.

The SRC Kick-Off Picnic took place on the Dundee Library front lawn on June 1 at 6-8p.m. Attendance at the picnic was 330, and it was great to see so many enthusiastic patrons come out despite the rainy weather. It was a pleasure to welcome back Elder + Oat and Duke's Blues N BBQ, who were so popular that they ran out of food before the night was done! Duke's gave out smoked brisket sandwiches and hot dogs, while Elder + Oat satisfied sweet teeth with a selection of donuts and unicorn cookies. For entertainment there was an hour long fire performance by Intrinsic Arts. Library staff were also there to supply fresh popcorn, paper crown crafts, and custom button-making.



Purchasing, and Technical Services (PATS) Manager: Karin Nelson

Monthly Report for June and July 2023

Savings for FY22/23:

- Material/Collections: over \$87,000 when looking at retail price versus discounted prices for our purchases which were invoiced this last FY.
- Supplies/Other: over \$13,500 (which doesn't include major building/maintenance or technology projects).

Videogame Vendor: Unfortunately at the end of June I heard from our current vendor (which we've used the past two years to gain circulating videogames for our patrons) that they will no longer be selling videogames. I will need to find another provider we can use in the new FY.

Public Relations Copier: This copier used to be our main staff copier and then within the last year it was designated for our PR department. We purchased it back in 2015, and thus the end of life is coming since it's hard to find replacement parts. Three proposals were gained for the same brand name copier but for a newer model which also includes the booklet finisher/stapler option which PR needed. I provided to the Director a written summary about the proposal process which included my recommendation. The lowest responsible bid came from our current copier company (under the \$10,000 spending limit of the Director) and under the budget I allotted for the coming year. The paperwork will then be approved by the Director, and the order will be placed soon after the FY23/24 starts. This provides time to receive the copier and get it installed before the copier maintenance renewal (which also includes our 3 other copiers) would be coming up in a few months. After the new copier is delivered we can replace the aging copier's information in our maintenance contract, and we will be able to have lower costs in future monthly statements.

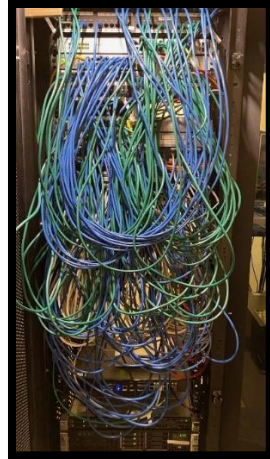
IT Manager: John Sabala

Monthly Report for June and July 2023

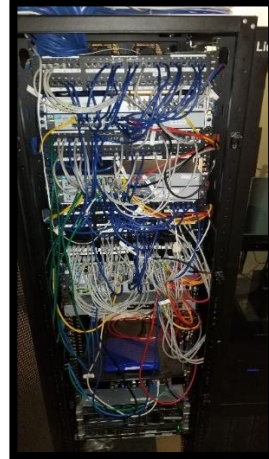
Network Rewiring

In June, we completed a reorganization project of the Server Network Wiring. The goal for this project was to reduce clutter. (No critters were found)

The existing cables were too long for the cabinet and bunching up in front of door. This spring-like pressure caused unwanted strain on ports and caused the door to spring open sometimes. Additionally, the visibility of switch ports and servers was poor to impossible.



Before Rewiring

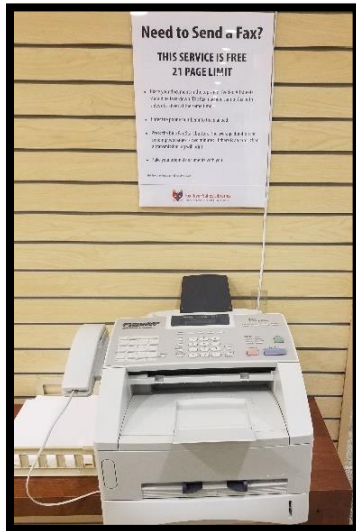


After Rewiring

Reducing the cable lengths and using the shortest distance from Patch Panel to Switch Port was implemented.

- The cabinet door can close properly without causing stress on any cable.
- Trouble shooting and performing installs and/or moving of network equipment is faster.

Self-Serve FAX Service



In July, a Fax machine was placed into service at the Dundee Adult Computer Center. We installed a fax machine that was stored in the IT area. This machine was used prior to the Comprise installation. Our goal is to provide a free self-serve fax service for patrons and staff. A trial period between July 1 and November 1 has started. We will analyze:

- How much of a demand the district has for faxing.
- How much time our staff aid patrons in sending their faxes.

If there is significant usage and Patrons can utilize the equipment with minor staff intervention, then we will consider replicating this service at Randall Oaks library.

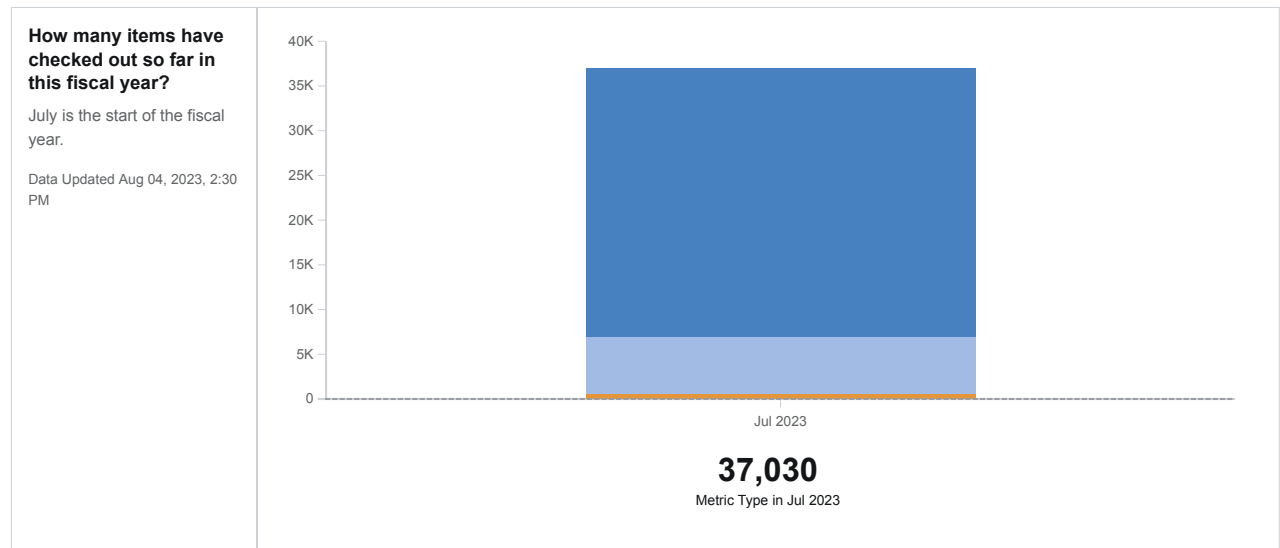
July faxes sent: 50 We are all quite surprise on this number.

How are we doing?

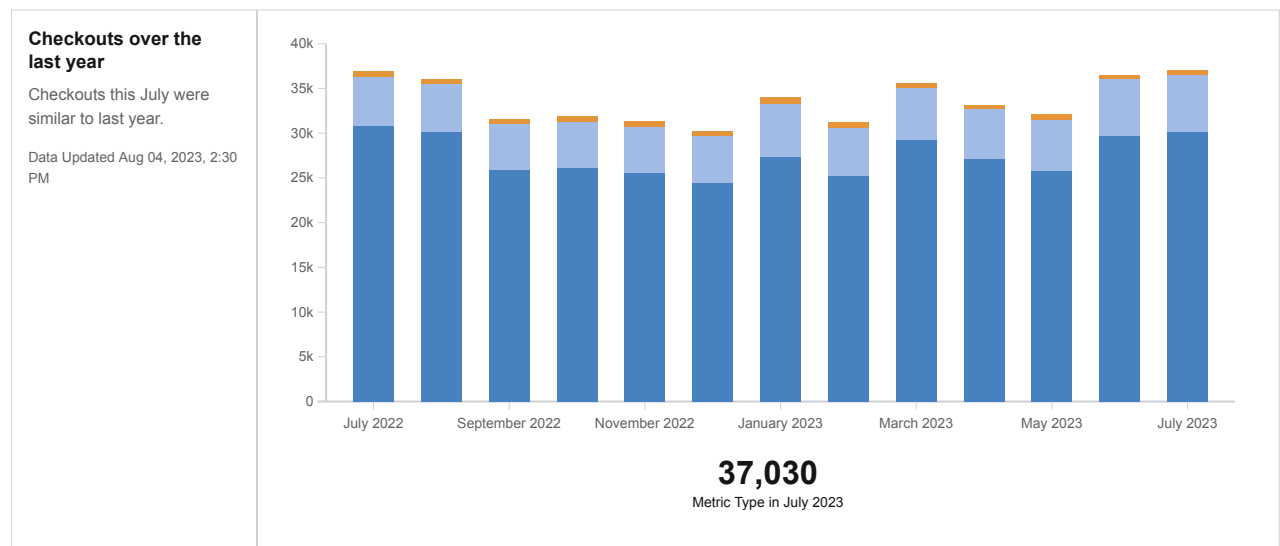
The monthly Dashboard tells our story

Click the graphs to see more details

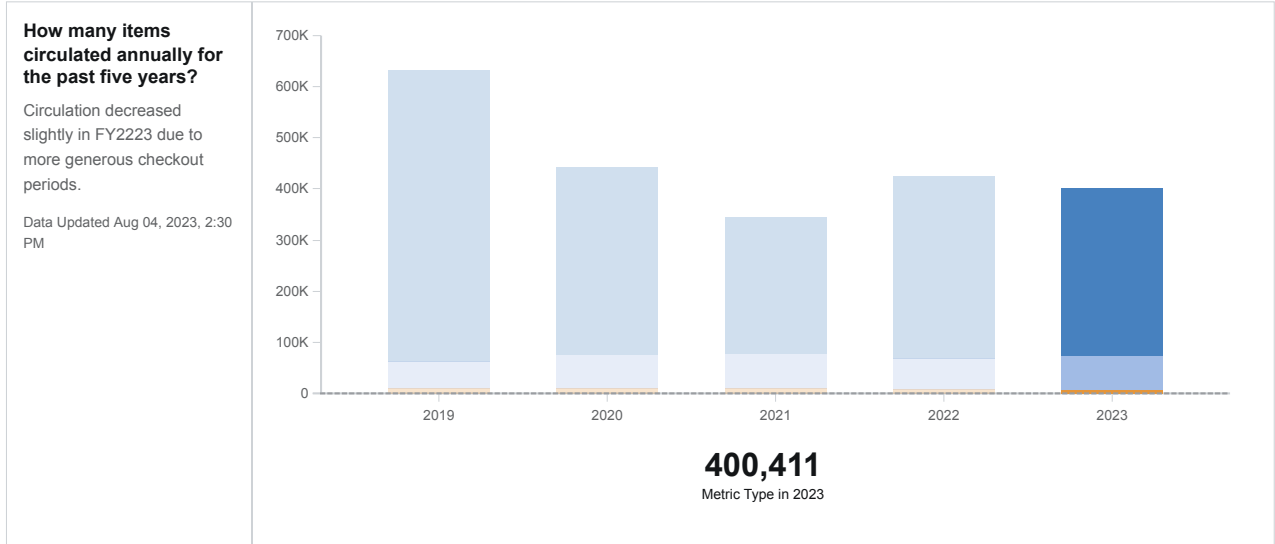
Checkouts - This Fiscal Year



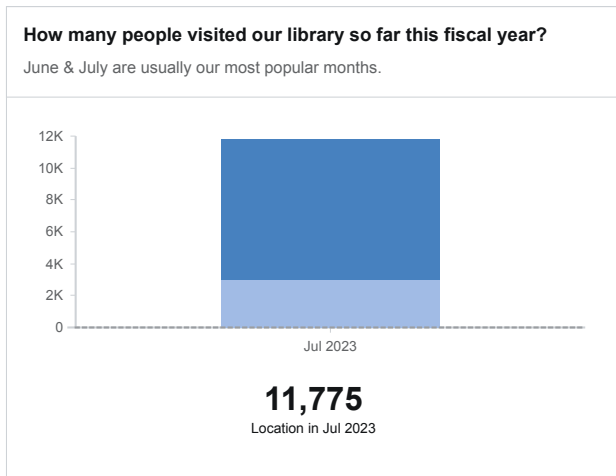
Checkouts - 13 Month Trends



Checkout Trend



Library Visits - This Fiscal Year

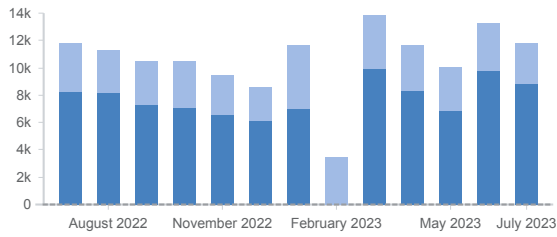


Website Visits - This Fiscal Year



Library Visits - Past 13 Months

The number of visitors this July was similar to last year.

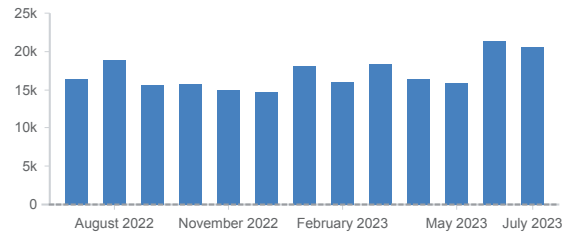


11,775

Location in July 2023

Website Visits - Past 13 Months

Website usage was up from last year.

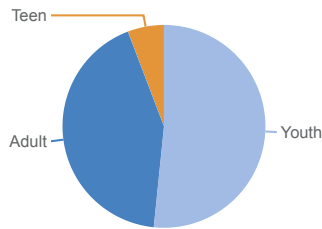


20,485

Location in July 2023

Physical item checkouts

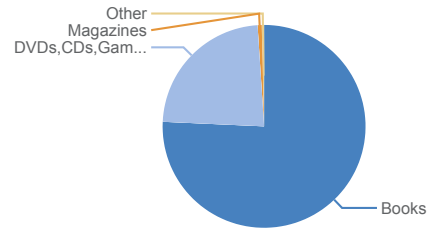
Checkouts by Audience - last fiscal year



337,412

Department in 2023

Checkouts by Material Type - last fiscal year



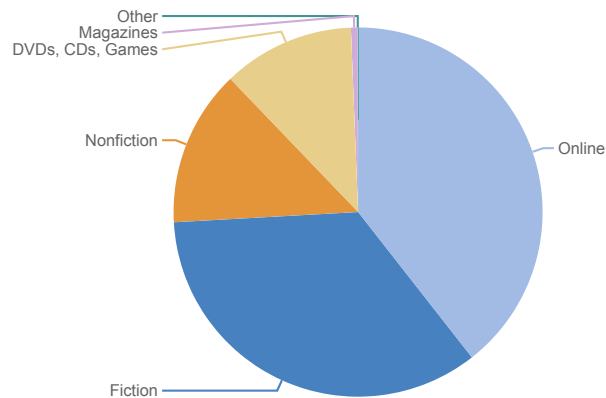
337,412

Material Type in 2023

How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

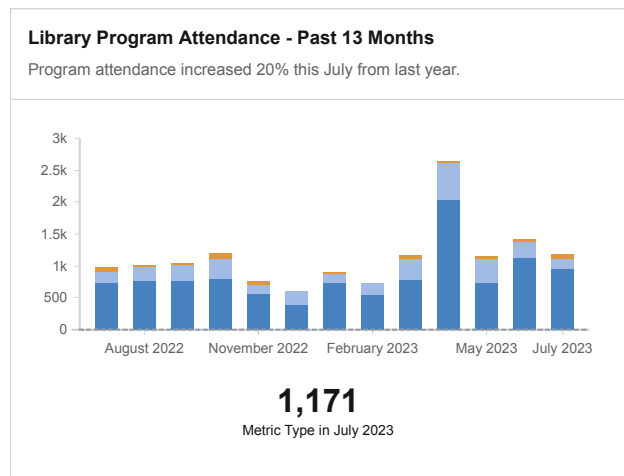
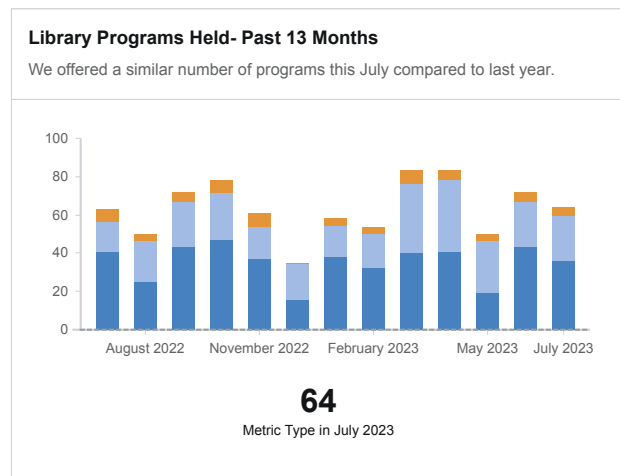
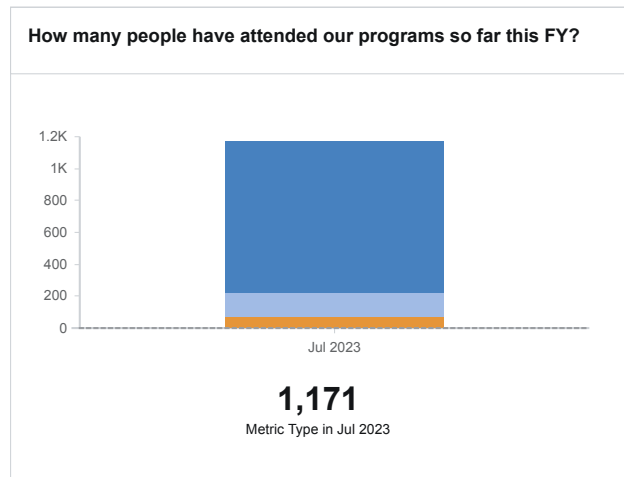
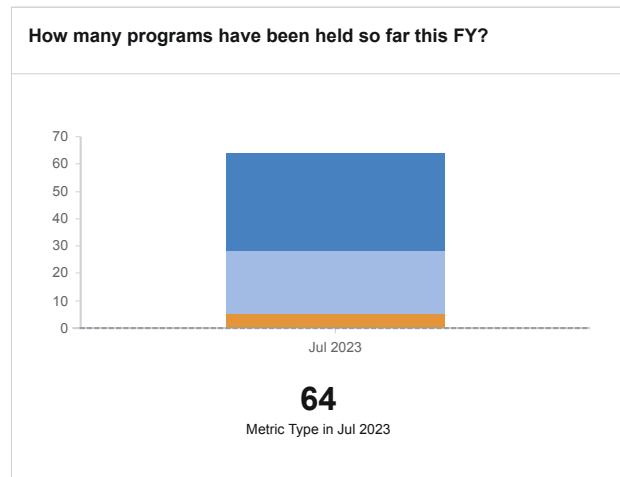
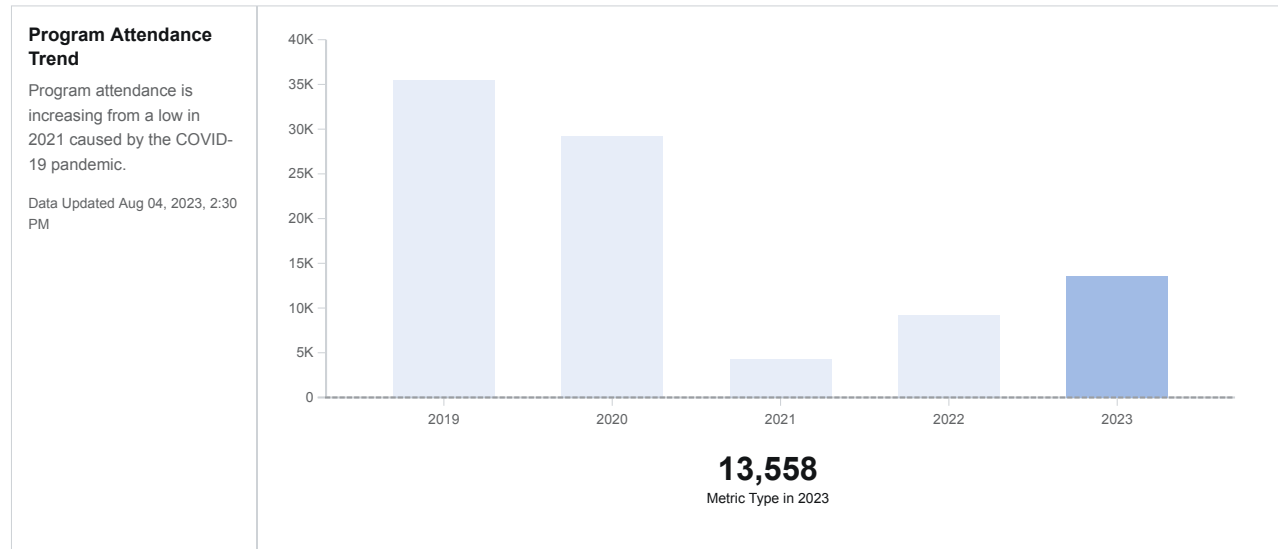
Data Updated Jul 13, 2023, 6:28 PM



218,007

Material Type in 2023

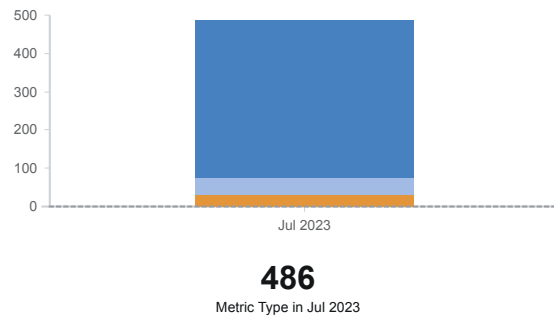
Program Attendance Trend



Specialty Services

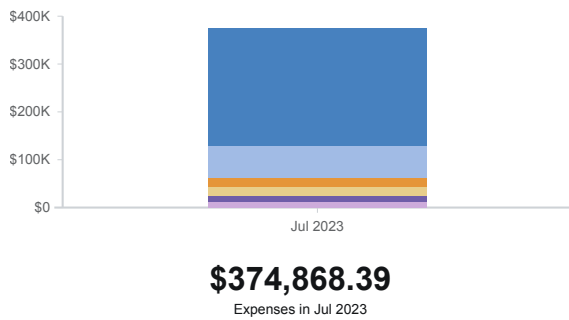
The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services This Fiscal Year



Monthly Spending- this year

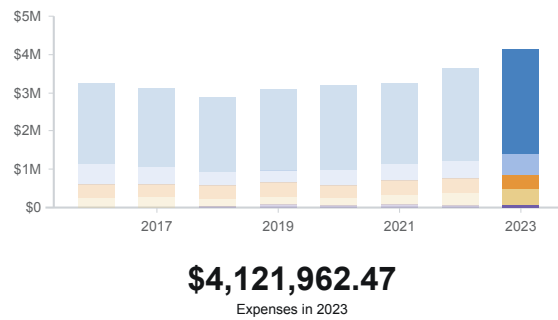
How much does the Library spend each month this FY?



Past years' spending

How much does the Library spend each year?

Inflation and building improvement projects increased expenses in FY2223.



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A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 **RECOMMENDED MOTION:** I move to Approve items A.1.a through A.1.p under the Consent Agenda as presented

- A.1.a Minutes from the June 20, 2023 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for June 2023**
- A.1.c Check/Voucher Register for July 2023**
- A.1.d Monthly Financial Report for June 2023**
- A.1.e Monthly Financial Report for July 2023**
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for June 2023**
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2023**
- A.1.h Revenue Summary – All Funds Combined by Period for June and July 2023**
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for June 2023**
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2023**
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for June 2023**
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2023**
- A.1.m Expenditure Summary – All Funds Combined by Period for June and July 2023**
- A.1.n Balance Sheet for June 2023**
- A.1.o Balance Sheet for July 2023**
- A.1.p Ehlers Investment Inventory for June and July 2023**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustee Meeting
June 20, 2023**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:03 PM.

All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maria Dellamaria
	Secretary	Christine L. Evans
	Trustee	Tara Finn
	Trustee	Matthew Goyke (arrived 7:05 PM)
	Trustee	Paula Lauer
	Trustee	vacancy

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Kirstin Finneran, Sumitra Potharazu, Jason Katsion, Karin Nelson, John Sabala, Brittany Berger, Sherry Kenney, Michael Lorenzetti, Keri Carroll, Jack Gallaway, Ian Lamp, Dan Wisniewski, Katie Dykstra, Karen Werle

Public Comment

There was no public comment.

President's Report

Review of Secretary's Records for the Illinois Public Library Annual Report (IPLAR)

The annual IPLAR report requires two trustees to review the Secretary's Records for the past fiscal year to ensure everything is in place and properly recorded. Weber appointed trustees Paula Lauer and Matt Goyke; both accepted their appointment.

Director's Report

Executive Director Dodson reported on meetings held to begin to address building issues at Dundee Library; information will be presented and discussion will occur later in the meeting.

Department Head Reports and Dashboard

There were no comments.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the May 16, 2023 Board of Trustees Meeting
- A.1.b Minutes from the May 16, 2023 Decennial Committee Meeting
- A.1.c Check/Voucher Register for May 2023
- A.1.d Monthly Financial Report for May 2023
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location

- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for May 2023
- A.1.k Ehlers Investment Inventory for May 2023

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.K AS PRESENTED*. Moved by Dellamaria and seconded by Finn, Weber called for a roll vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Unfinished Business

Exhibit B.1 Working Budget FY2324

Weber called for a motion to *APPROVE THE WORKING BUDGET FOR FISCAL YEAR 2023 – 2024*. Moved by Finn and seconded by Goyke, item opened for discussion. Deputy Director Zabski noted an adjustment was made to reflect updated estimates on capital projects to reflect lower cost. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit B.2 Strategic Plan Consultant – ReThinking Libraries Contract

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO A CONTRACT WITH RETHINKING LIBRARIES FOR CONSULTING SERVICES FOR THE LIBRARY DISTRICT'S STRATEGIC PLAN IN AN AMOUNT TO BE DETERMINED; NOT TO EXCEED \$30,000*. Moved by Goyke and seconded by Finn, item opened for discussion. Dodson noted the breadth of services offered by ReThinking Libraries. As the library determines its approach to strategic planning discussion on cost will ensue. Trustee Lauer noted the importance of contracting for a document that fully addresses the library's direction and plans for achieving it. There was no further discussion, Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit B.3 Future Planning Update - Discussion

Deputy Director Zabski reported on data she and other managers collected in order to determine whether book lockers would be an asset throughout the community. With limited usage, even at main locations, lockers did not appear viable at this time. Ian Lamp of Lamp, Inc. updated the board on approximate costs for capital projects at Dundee Library, and on potential expansion.

New Business

Exhibit C.1 Ordinance 2023-05 Board Meeting Dates for Fiscal Year 2023 – 2024

Weber called for a motion to *ADOPT ORDINANCE 2023-05 BOARD MEETING DATES FOR FISCAL YEAR 2023-2024*. Moved by Finn and seconded by Dellamaria, item opened for discussion. Weber noted there would be no meeting in July and the November meeting will occur in the second week. There being no further discussion, she called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit C.2 North Suburban Digital Consortium – OverDrive eBook Renewal

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO RENEW THE CONTRACT WITH THE NORTH*

SUBURBAN DIGITAL CONSORTIUM, FOR ANNUAL COLLECTION ASSESSMENT TO PURCHASE DIGITAL CONTENT AND HOSTING, AT A COST NOT TO EXCEED \$25,000. Moved by Finn and seconded by Dellamaria, item opened for discussion. NSDC is a cost-sharing consortium that allows libraries to provide a wide array of digital titles. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit C.3 Electronic Resource – LinkedIn Learning Contract

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO CONTRACT WITH LINKEDIN FOR LINKEDIN LEARNING, AN ELECTRONIC RESOURCE FOR ONLINE LEARNING AT A COST NOT TO EXCEED \$13,125.* Moved by Finn and seconded by Goyke, item opened for discussion. LinkedIn Learning offers high quality, video-based content to increase current knowledge base or learn new skills. An increase in this resource's visibility is planned to reduce cost. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit C.4 Janitorial Service – Multisystems Management Company Contract

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO A ONE YEAR CONTRACT WITH MULTISYSTEMS MANAGEMENT COMPANY FOR JANITORIAL SERVICES FOR DUNDEE AND RANDALL OAKS LIBRARIES IN AN AMOUNT NOT TO EXCEED \$41,760.* Moved by Finn and seconded by Goyke; item opened for discussion. Dodson explained the library sought proposals for janitorial service. References were checked for the lowest qualified bidders, and Multisystems Management Company was recommended to the board. Weber then called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit C.5 Website Transition Services – LibraryMarket

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO PURCHASE WEBSITE TRANSITION SERVICES FROM LIBRARYMARKET IN AN AMOUNT NOT TO EXCEED \$15,000.* Moved by Finn and seconded by Dellamaria, item opened for discussion. The present system that supports the FRVPLD website will soon become obsolete. Moving to the current content management system is necessary. Proposals were sought and the current provider, LibraryMarket was selected for its support in quickly solving any issue, and lowest cost. Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Exhibit C.6 Library Sign Landscape Project – Invoice Approval

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO APPROVE THE INVOICE FOR LANDSCAPE IMPROVEMENTS AROUND THE NEW LIBRARY SIGN.* Moved by Lauer and seconded by Dellamaria, item opened for discussion. Dodson explained the invoice in the amount of \$10,312.00 exceeded her authority to spend. Landscape expenses were anticipated once the library sign was replaced; Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Adjourn to Executive Session

Weber called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120//2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY*. There would be no business conducted upon return to open session. Moved by Finn and seconded by Goyke, Weber called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Lauer, Finn, Evans, Weber – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried. Open session adjourned at 8:02 PM.

Return to Open Session

Weber called the meeting to order at 8:24 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maria Dellamaria
	Secretary	Christine L. Evans
	Trustee	Tara Finn
	Trustee	Matthew Goyke
	Trustee	Paula Lauer
	Trustee	vacancy

Members absent: none

Others present: none

Adjournment

Weber inquired if there were any topics the Board would like to address in the future; trustees determined a start date for phase 1 and 2 of the Strategic Plan is necessary. There being no further business to discuss, Weber called for a motion to *ADJOURN*. Moved by Finn and seconded by Dellamaria, meeting adjourned at 8:26 PM by unanimous voice vote.

Christine L. Evans, Secretary

Fox River Valley Public Library District

Check/Voucher Register

10100 - BANK ACCOUNTS

From 6/1/2023 Through 6/30/2023

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	10704257T107	6/16/2023	124.59
Abila	44510	6/20/2023	241.49
Ziegler's Ace Hardware	44511	6/20/2023	751.84
American Library Association	44512	6/20/2023	0.00
AT&T	44513	6/20/2023	209.40
AT & T Mobility	44514	6/20/2023	110.50
Baker & Taylor	44515	6/20/2023	5.97
Brodart Co.	44516	6/20/2023	146.57
CDS Office Technologies	44517	6/20/2023	934.51
Chicago Distribution Center	44518	6/20/2023	103.64
ComEd	44519	6/20/2023	2,937.45
CURRENT TECHNOLOGIES	44520	6/20/2023	178.49
Demco, Inc.	44521	6/20/2023	240.69
Ehlers Investment Partners, LLC	44522	6/20/2023	342.38
Fun Funky Fab	44523	6/20/2023	450.00
Garveys Office Products	44524	6/20/2023	1,663.73
Government Finance Officers Association	44525	6/20/2023	160.00
Hagg Press	44526	6/20/2023	7,137.00
HR Source	44527	6/20/2023	150.00
ID Label, Inc.	44528	6/20/2023	309.50
Illinois Government Finance Officers A...	44529	6/20/2023	245.00
Imperial Service Systems, Inc	44530	6/20/2023	5,311.00
INGRAM Library Services	44534	6/20/2023	19,613.65
Ingram Entertainment, Inc	44535	6/20/2023	527.20
KONE, INC	44536	6/20/2023	322.40
Lakeshore Learning	44537	6/20/2023	122.63
LIBRARY IDEAS LLC	44538	6/20/2023	685.39
Midwest Tape Exchange, Inc.	44540	6/20/2023	6,681.49
Mobile Beacon	44541	6/20/2023	3,480.00
Nicor Gas	44542	6/20/2023	135.67
Paddock Publications, Inc.	44543	6/20/2023	230.00
Pershing, LLC	44544	6/20/2023	5,370.00
Playaway Products LLC	44545	6/20/2023	111.30
Sebert Landscaping Inc.	44546	6/20/2023	12,563.00
Village of East Dundee	44547	6/20/2023	435.87
Cardmember Service	44548	6/20/2023	2,931.92
W.T. Cox Subscriptions, Inc.	44549	6/20/2023	42.00
Welders Supply Company	44550	6/20/2023	55.00
Wellness Insurance Network	44551	6/20/2023	18,880.68
Chicago Distribution Center	44552	6/22/2023	193.27
SYNCB/AMAZON	Amazon ACH 06/2...	6/27/2023	7,956.31
Paylocity Payroll	DD06/2023 Paylo...	6/2/2023	309.52
Paylocity Payroll	DD06/2023 Paylo...	6/16/2023	574.75
Paylocity Payroll	DD06/2023 Paylo...	6/30/2023	364.42
Illinois Municipal Retirement	DD06/30/2023-IM...	6/30/2023	29,560.48
Office of the Secretary of State of Illinois	SSLT Fee May In ...	6/1/2023	41.25
Comcast	STMT202306Com...	6/23/2023	831.32
Comcast	STMT202306DL-C...	6/26/2023	333.64
Comcast	STMT202306RO-C...	6/26/2023	226.76
TSYS Merchant Solutions-Omaha	TSYS Fees May In...	6/1/2023	256.72
Office of the Secretary of State of Illinois	TSYS June ACH W...	6/30/2023	6,818.00
Office of the Secretary of State of Illinois	TSYS Withdrawal ...	6/1/2023	926.00
	Total 10100 - BANK ACCOUNTS		142,334.39

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 6/1/2023 Through 6/30/2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Report Total			142,334.39

Fox River Valley Public Library District
 Check/Voucher Register
 10100 - Bank Accounts
 From 7/1/2023 to 7/31/2023

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	10936532T107	7/17/2023	124.59
A & T Plumbing, Inc. and Son	44553	7/18/2023	558.00
Abila	44554	7/18/2023	241.49
Accurate Office Supply Co.	44555	7/18/2023	115.59
Ziegler's Ace Hardware	44556	7/18/2023	144.82
Alarm Detection Systems	44557	7/18/2023	214.11
AT&T	44558	7/18/2023	209.40
AT & T Mobility	44559	7/18/2023	110.53
ComEd	44560	7/18/2023	3,630.90
Demco, Inc.	44561	7/18/2023	401.85
United States Treasury	44562	7/18/2023	69.00
Ehlers Investment Partners, LLC	44563	7/18/2023	332.45
First Metropolitan Translation Services	44564	7/18/2023	45.00
Garveys Office Products	44565	7/18/2023	718.86
Imperial Service Systems, Inc	44566	7/18/2023	5,311.00
INGRAM Library Services	44569	7/18/2023	8,686.60
Ingram Entertainment, Inc	44570	7/18/2023	1,577.21
KONE, INC	44571	7/18/2023	322.40
LIBRARY IDEAS LLC	44572	7/18/2023	9,375.00
Library Market	44573	7/18/2023	4,000.00
LIMRiCC Unemployment Compensation Gro	44574	7/18/2023	887.43
Meilahn Manufacturing	44575	7/18/2023	2,300.00
Midwest Tape Exchange, Inc.	44576	7/18/2023	12,655.83
NewsBank Inc.	44577	7/18/2023	6,191.00
Nicor Gas	44578	7/18/2023	110.79
Park Ridge Public Library	44579	7/18/2023	20,250.00
Postmaster -Algonquin	44580	7/18/2023	2,700.00
ProQuest LLC	44581	7/18/2023	4,011.43
Peregrine,Stime,Newman,Ritzman & Bruckn	44582	7/18/2023	900.00
Rotary Club of Carpentersville - Morning	44583	7/18/2023	250.00
Sebert Landscaping Inc.	44584	7/18/2023	1,017.00
Regents of the University of Minnesota	44585	7/18/2023	1,725.00
Cardmember Service	44586	7/18/2023	4,628.66
W.T. Cox Subscriptions, Inc.	44587	7/18/2023	386.18
Wellness Insurance Network	44588	7/18/2023	18,880.68
World Book, Inc.	44589	7/18/2023	2,170.35
Paylocity Payroll	DD07/2023 Paylocity	7/14/2023	309.52
Paylocity Payroll	DD07/2023 Paylocity 2	7/28/2023	636.13
Office of the Secretary of State of Illinois	SSLT Fee Jun In Jul	7/1/2023	65.00
Comcast	STMT202307Comcast	7/24/2023	889.46
Comcast	STMT202307DL-Comca:	7/24/2023	346.51
Comcast	STMT202307RO-Comca	7/24/2023	226.76
TSYS Merchant Solutions-Omaha	TSYS Fees Jun In Jul	7/1/2023	376.38
Office of the Secretary of State of Illinois	TSYS July ACH Withdra	7/31/2023	5,657.00
Office of the Secretary of State of Illinois	TSYS Withdrawal LP Jur	7/1/2023	<u>1,634.00</u>
Total 10100 - BANK ACCOUNTS			<u>125,393.91</u>

Report Total

125,393.91

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2223 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 6/1/2023 Through 6/30/2023

		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
	Revenues					
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
43010	TAX LEVY	0.00	3,750,934.26	97.98%	3,828,249.00	2.01%
43020	PPRT	0.00	161,020.23	201.27%	80,000.00	(101.27)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	24,177.88	0.00%	0.00	0.00%
43500	IMPACT FEES	0.00	4,042.00	0.00%	0.00	0.00%
44010	INT & DIV INCOME	13,104.80	136,902.72	4,563.42%	3,000.00	(4,463.42)%
45010	PER CAPITA GRANT	0.00	105,506.75	103.16%	102,273.55	(3.16)%
45020	OTHER GRANTS	0.00	9,639.48	96.39%	10,000.00	3.60%
45030	SRC SPONSORSHIP	0.00	45.80	0.00%	0.00	0.00%
46030	LOST & DAMAGED	375.13	5,429.82	108.59%	5,000.00	(8.59)%
46200	PRINT/COPY REVENUE	0.00	401.80	0.00%	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	8,999.50	72,974.00	91.21%	80,000.00	8.78%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	100.90	0.00%	0.00	0.00%
46400	MISCELLANEOUS INCOME	0.00	1,437.02	287.40%	500.00	(187.40)%
46450	REIMBURSEMENTS	0.00	18,363.16	102.01%	18,000.00	(2.01)%
46500	CASH OVER	0.00	3.00	0.00%	0.00	0.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	1,128.00	94.00%	1,200.00	6.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	100.00%
46200	PRINT/COPY REVENUE	487.30	6,001.50	171.47%	3,500.00	(71.47)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	43.00	298.18	596.36%	50.00	(496.36)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
46200	PRINT/COPY REVENUE	183.90	941.95	188.39%	500.00	(88.39)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	12.50	25.00%	50.00	75.00%
	Total REVENUES	23,287.63	4,299,360.95	104.04%	4,132,372.55	(4.04)%
51	LIBRARY OPERATIONS					
0	District Wide					

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2223 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 6/1/2023 Through 6/30/2023

		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
00	DEPARTMENT-WIDE					
46500	CASH OVER	0.00	13.61	0.00%	0.00	0.00%
	Total LIBRARY OPERATIONS	0.00	13.61	0.00%	0.00	0.00%
	Total Revenues	<u>23,287.63</u>	<u>4,299,374.56</u>	<u>104.04%</u>	<u>4,132,372.55</u>	<u>(4.04)%</u>
	Expenditures					
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
70000	TRANSFER OUT	0.00	200,000.00	0.00%	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	200,000.00	0.00%	0.00	0.00%
15	PERSONNEL SERVICES/BENEFITS					
0	District Wide					
00	DEPARTMENT-WIDE					
52120	EMPLOYEE INSURANCES	16,309.36	181,755.70	77.01%	236,000.00	22.98%
52121	IMRF	16,764.69	167,299.23	81.60%	205,000.00	18.39%
52122	REIMBURSED INS	94.00	1,640.76	136.73%	1,200.00	(36.73)%
52160	TUITION REIMB	0.00	0.00	0.00%	10,000.00	100.00%
52212	FICA/MEDICARE/SS-R	20,030.61	166,629.71	99.18%	168,000.00	0.81%
05	ADMINISTRATION					
52100	SALARIES	55,003.17	442,337.09	94.66%	467,286.00	5.33%
40	PUBLIC RELATIONS					
52100	SALARIES	19,031.19	150,374.43	99.45%	151,200.00	0.54%
50	IT / NETWORK					
52100	SALARIES	14,304.50	118,694.03	104.36%	113,733.00	(4.36)%
52130	STAFF DEVELOPMENT	15.00	15.00	0.00%	0.00	0.00%
60	PATS					
52100	SALARIES	15,470.14	124,165.19	91.78%	135,271.00	8.21%
90	FACILITIES					
52100	SALARIES	17,030.53	134,606.05	80.60%	166,997.00	19.39%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
52100	SALARIES	60,100.63	468,087.74	105.13%	445,240.00	(5.13)%
20	YOUTH SERVICES					
52100	SALARIES	34,345.16	274,631.20	96.99%	283,144.00	3.00%
70	ACCOUNT SERVICES					
52100	SALARIES	35,970.52	288,943.30	93.29%	309,704.00	6.70%

Fox River Valley Public Library District
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10 - GENERAL/CORPORATE
From 6/1/2023 Through 6/30/2023

		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
75	SHELVERS					
52100	SALARIES	0.00	378.47	0.00%	0.00	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
52100	SALARIES	25,897.92	216,821.10	92.52%	234,330.00	7.47%
	Total PERSONNEL SERVICES/BENEFITS	330,367.42	2,736,379.00	93.48%	2,927,105.00	6.52%
20	LIBRARY MATERIALS					
0	District Wide					
00	DEPARTMENT-WIDE					
60900	MATERIALS SUPPLIES	743.69	10,157.25	101.57%	10,000.00	(1.57)%
61500	DATABASES	0.00	43,066.77	74.57%	57,753.00	25.42%
61510	EBOOKS	1,690.53	60,059.51	104.08%	57,700.00	(4.08)%
61520	DOWNLOADABLE MEDIA	2,664.30	26,558.95	79.81%	33,275.00	20.18%
61540	HOTSPOTS	3,480.00	13,080.00	130.80%	10,000.00	(30.80)%
64100	PROC FEES BOOKS	474.72	4,026.93	100.67%	4,000.00	(0.67)%
64200	PROC FEES AV	477.03	6,581.28	82.26%	8,000.00	17.73%
64500	ONLINE ORDERING FEE	0.00	738.34	105.47%	700.00	(5.47)%
70900	SUPPLIES	0.00	12.74	0.00%	0.00	0.00%
05	ADMINISTRATION					
61120	BOOKS NF	264.42	820.60	82.06%	1,000.00	17.94%
61200	PERIODICALS	0.00	1,687.88	84.39%	2,000.00	15.60%
1	Dundee Library					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	386.18	3,573.50	79.41%	4,500.00	20.58%
61600	VIDEOGAMES	4,570.11	12,825.91	75.44%	17,000.00	24.55%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	2,884.74	31,498.63	98.43%	32,000.00	1.56%
61111	BOOKS LARGE TYPE	261.45	3,602.98	90.07%	4,000.00	9.92%
61120	BOOKS NF	733.38	10,941.14	68.38%	16,000.00	31.61%
61130	BOOKS SPANISH	0.00	430.86	10.77%	4,000.00	89.22%
61140	GRAPHIC NOVELS	146.80	2,808.17	112.32%	2,500.00	(12.32)%
61330	AUDIOBOOKS	942.78	7,346.29	104.94%	7,000.00	(4.94)%
61350	MUSIC	418.60	3,410.41	85.26%	4,000.00	14.73%
61400	DVD	811.12	12,913.88	105.41%	12,250.00	(5.41)%
61700	NONTRADITIONAL MATERIALS	1,102.85	2,714.16	54.28%	5,000.00	45.71%
15	TEEN					
61100	BOOKS	334.10	7,902.47	98.78%	8,000.00	1.21%
61130	BOOKS SPANISH	273.84	1,808.88	90.44%	2,000.00	9.55%

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
61330	AUDIOBOOKS	44.99	692.88	69.28%	1,000.00	30.71%
20	YOUTH SERVICES					
61100	BOOKS	6,692.10	37,068.88	82.37%	45,000.00	17.62%
61130	BOOKS SPANISH	233.23	1,932.07	24.15%	8,000.00	75.84%
61330	AUDIOBOOKS	0.00	1,439.73	95.98%	1,500.00	4.01%
61350	MUSIC	0.00	0.00	0.00%	500.00	100.00%
61400	DVD	554.09	4,001.29	80.02%	5,000.00	19.97%
61700	NONTRADITIONAL MATERIALS	159.71	2,710.41	77.44%	3,500.00	22.55%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	0.00	1,512.98	100.86%	1,500.00	(0.86)%
61600	VIDEOGAMES	509.20	5,115.50	102.31%	5,000.00	(2.31)%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	1,102.64	10,669.56	106.69%	10,000.00	(6.69)%
61120	BOOKS NF	100.08	2,267.69	75.58%	3,000.00	24.41%
61400	DVD	318.61	5,772.30	76.96%	7,500.00	23.03%
15	TEEN					
61100	BOOKS	367.78	3,006.50	100.21%	3,000.00	(0.21)%
61330	AUDIOBOOKS	0.00	187.97	75.18%	250.00	24.81%
20	YOUTH SERVICES					
61100	BOOKS	1,762.04	11,838.38	84.55%	14,000.00	15.44%
61130	BOOKS SPANISH	0.00	0.00	0.00%	1,500.00	100.00%
61400	DVD	191.17	2,198.20	73.27%	3,000.00	26.72%
61700	NONTRADITIONAL MATERIALS	0.00	762.00	152.40%	500.00	(52.40)%
	Total LIBRARY MATERIALS	34,696.28	359,743.87	86.39%	416,428.00	13.61%
51	LIBRARY OPERATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
52123	WORKERS COMP	0.00	6,411.00	82.19%	7,800.00	17.80%
52124	UNEMPLOYMENT INS	0.00	1,911.08	19.11%	10,000.00	80.88%
52130	STAFF DEVELOPMENT	0.00	10,442.58	155.85%	6,700.00	(55.85)%
70800	POSTAGE	366.61	2,551.92	85.06%	3,000.00	14.93%
70900	SUPPLIES	1,013.51	9,824.62	75.57%	13,000.00	24.42%
73225	PUBLIC LIABILITY INS	0.00	36,371.64	90.92%	40,000.00	9.07%
73230	TRANSPORTATION REIMBURSEMENT	191.19	1,261.40	25.22%	5,000.00	74.77%
73240	BOARD EXPENSES	0.00	450.00	18.00%	2,500.00	82.00%
73241	LEGAL NOTICES FEES	230.00	1,515.15	75.75%	2,000.00	24.24%

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
73242	MEMBERSHIPS	160.00	2,740.00	94.48%	2,900.00	5.51%
73245	BACKGROUND CHECK FEES	0.00	72.00	18.00%	400.00	82.00%
73250	BANK CHARGES	376.38	3,775.28	125.84%	3,000.00	(25.84)%
73255	INVESTMENT FEES	342.38	3,983.09	66.38%	6,000.00	33.61%
73260	LOST & PAID FORWARDING	0.00	17.50	3.50%	500.00	96.50%
73280	COST OF ITEMS SOLD	0.00	72.85	14.57%	500.00	85.43%
73281	TAX EXPENSE	69.00	124.56	83.04%	150.00	16.96%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	8,452.00	69,414.25	92.55%	75,000.00	7.44%
73283	LICENSE PLATE S&SLT FEES	65.00	581.25	93.00%	625.00	7.00%
73285	REIMBURSED PURCHASES	0.00	12,376.57	68.75%	18,000.00	31.24%
73290	HOSPITALITY	0.00	2,237.92	63.94%	3,500.00	36.05%
73295	MEETING EXPENSE	18.24	1,520.85	152.08%	1,000.00	(52.08)%
76500	CASH UNDER	(1.45)	87.71	35.15%	249.50	64.84%
79990	CONTINGENT EXPENSES	0.00	3,333.76	111.12%	3,000.00	(11.12)%
05	ADMINISTRATION					
52130	STAFF DEVELOPMENT	288.56	3,491.91	63.48%	5,500.00	36.51%
52150	CONFERENCES	0.00	1,499.20	42.83%	3,500.00	57.16%
73242	MEMBERSHIPS	385.00	2,164.50	81.06%	2,670.00	18.93%
10	ADULT & TEEN SERVICES					
70900	SUPPLIES	71.93	1,626.67	81.33%	2,000.00	18.66%
30	PUBLIC SERVICE					
70900	SUPPLIES	327.84	4,519.59	64.56%	7,000.00	35.43%
40	PUBLIC RELATIONS					
52130	STAFF DEVELOPMENT	0.00	864.50	86.45%	1,000.00	13.55%
73242	MEMBERSHIPS	0.00	100.00	66.66%	150.00	33.33%
50	IT / NETWORK					
52130	STAFF DEVELOPMENT	127.75	207.75	20.77%	1,000.00	79.22%
73242	MEMBERSHIPS	0.00	0.00	0.00%	290.00	100.00%
60	PATS					
73242	MEMBERSHIPS	0.00	150.00	100.00%	150.00	0.00%
90	FACILITIES					
70900	SUPPLIES	703.16	6,534.81	65.34%	10,000.00	34.65%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	747.61	7,811.20	111.58%	7,000.00	(11.58)%

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
73520	PLANT OPERATION	3,257.76	13,751.24	68.75%	20,000.00	31.24%
10	ADULT & TEEN SERVICES					
52130	STAFF DEVELOPMENT	877.33	1,152.33	23.04%	5,000.00	76.95%
73242	MEMBERSHIPS	0.00	540.00	41.86%	1,290.00	58.13%
20	YOUTH SERVICES					
52130	STAFF DEVELOPMENT	482.53	1,106.50	22.13%	5,000.00	77.87%
73242	MEMBERSHIPS	0.00	205.00	20.50%	1,000.00	79.50%
30	PUBLIC SERVICE					
52130	STAFF DEVELOPMENT	0.00	2,365.00	0.00%	0.00	0.00%
73242	MEMBERSHIPS	0.00	312.00	0.00%	0.00	0.00%
70	ACCOUNT SERVICES					
52130	STAFF DEVELOPMENT	0.00	2,190.08	146.00%	1,500.00	(46.00)%
73242	MEMBERSHIPS	0.00	199.00	66.33%	300.00	33.66%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	186.90	1,551.62	155.16%	1,000.00	(55.16)%
73505	RENT EXPENSE	5,407.50	64,890.00	100.00%	64,890.00	0.00%
80	RANDALL OAKS					
52130	STAFF DEVELOPMENT	0.00	735.18	24.50%	3,000.00	75.49%
73242	MEMBERSHIPS	0.00	0.00	0.00%	425.00	100.00%
	Total LIBRARY OPERATIONS	24,146.73	289,045.06	82.94%	348,489.50	17.06%
52	PUBLIC RELATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
70800	POSTAGE	0.00	10,290.00	93.54%	11,000.00	6.45%
70900	SUPPLIES	199.99	7,010.78	116.84%	6,000.00	(16.84)%
73010	NEWSLETTER	7,137.00	26,309.00	97.44%	27,000.00	2.55%
73020	OUTSIDE PRINTING	0.00	241.59	16.10%	1,500.00	83.89%
73290	HOSPITALITY	0.00	114.25	57.12%	200.00	42.87%
	Total PUBLIC RELATIONS	7,336.99	43,965.62	96.20%	45,700.00	3.80%
53	GENERAL PROGRAMMING					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	409.99	488.89	24.44%	2,000.00	75.55%
73150	PERFORMERS	0.00	2,000.00	44.44%	4,500.00	55.55%
73151	SUMMER READING	792.05	17,199.56	107.49%	16,000.00	(7.49)%
73152	WINTER READING	0.00	2,235.11	74.50%	3,000.00	25.49%
73153	MISC READING CHALLENGES	0.00	687.83	27.51%	2,500.00	72.48%

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
73155	LICENSING	0.00	1,420.00	83.52%	1,700.00	16.47%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
70900	SUPPLIES	908.04	5,989.69	114.08%	5,250.00	(14.08)%
15	TEEN					
70900	SUPPLIES	237.04	1,465.34	73.26%	2,000.00	26.73%
73150	PERFORMERS	0.00	0.00	0.00%	500.00	100.00%
20	YOUTH SERVICES					
70900	SUPPLIES	1,448.32	12,516.03	96.27%	13,000.00	3.72%
73150	PERFORMERS	450.00	2,688.00	67.20%	4,000.00	32.80%
2	Randall Oaks					
80	RANDALL OAKS					
70900	SUPPLIES	6.68	1,974.01	98.70%	2,000.00	1.29%
	Total GENERAL PROGRAMMING	4,252.12	48,664.46	86.21%	56,450.00	13.79%
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	0.00	2,812.21	112.48%	2,500.00	(12.48)%
73320	CCS SHARED COST	0.00	61,087.04	95.89%	63,700.00	4.10%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	100.00%
73340	SOFTWARE	90.00	13,916.79	42.82%	32,500.00	57.17%
73350	INTERNET LINES	209.40	12,945.84	130.76%	9,900.00	(30.76)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	258.64	2,880.36	120.01%	2,400.00	(20.01)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	226.76	2,525.18	105.21%	2,400.00	(5.21)%
	Total COMPUTER	784.80	96,167.42	74.90%	128,400.00	25.10%
55	PROFESSIONAL FEES					
0	District Wide					
00	DEPARTMENT-WIDE					
73246	PAYROLL SERVICE	1,248.69	12,688.39	84.58%	15,000.00	15.41%
73410	LEGAL FEES	900.00	4,896.25	48.96%	10,000.00	51.03%
73420	AUDIT EXPENSE	0.00	9,360.00	90.00%	10,400.00	10.00%
	Total PROFESSIONAL FEES	2,148.69	26,944.64	76.11%	35,400.00	23.89%
61	MAINTENANCE					
0	District Wide					

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		Month Activity	Year Activity	FY 2223 Percent Used	Total Budget - FY2223 Working Budget	FY 2223 Percent Remaining
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	482.98	15,095.43	71.88%	21,000.00	28.11%
73310	CATALOGING - COMPUTER SERVICE	0.00	8,674.76	107.99%	8,032.50	(7.99)%
73530	EQUIPMENT MAINT	0.00	588.44	58.84%	1,000.00	41.15%
73640	FUEL	158.38	1,552.21	77.61%	2,000.00	22.38%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	100.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	0.00	22,687.00	100.00%	22,687.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	736.49	19,677.49	65.59%	30,000.00	34.40%
73520	PLANT OPERATION	0.00	(8.00)	0.00%	0.00	0.00%
73530	EQUIPMENT MAINT	0.00	650.70	32.53%	2,000.00	67.46%
73540	CONTRACTS: BUILDING MAINTENANCE	(13,942.01)	71,208.32	142.41%	50,000.00	(42.41)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	0.00	14,072.00	100.00%	14,072.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	1,550.54	310.10%	500.00	(210.10)%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	500.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	0.00	14,940.00	0.00%	0.00	0.00%
	Total MAINTENANCE	(12,564.16)	170,688.89	111.71%	152,791.50	(11.71)%
65	UTILITIES					
0	District Wide					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	110.50	1,350.11	900.07%	150.00	(800.07)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	817.31	10,848.27	74.55%	14,550.00	25.44%
73610	ELECTRICITY	3,630.90	41,000.28	87.23%	47,000.00	12.76%
73620	WATER AND SEWER	435.87	3,279.39	65.58%	5,000.00	34.41%
73630	GAS	135.67	6,028.33	120.56%	5,000.00	(20.56)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	89.01	1,069.25	42.77%	2,500.00	57.23%
	Total UTILITIES	5,219.26	63,575.63	85.68%	74,200.00	14.32%
70	CAPITAL EXPENSE					

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10 - GENERAL/CORPORATE
From 6/1/2023 Through 6/30/2023

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY 2223 Percent Used</u>	<u>Total Budget - FY2223 Working Budget</u>	<u>FY 2223 Percent Remaining</u>
0	District Wide					
00	DEPARTMENT-WIDE					
73270	FURNITURE & EQUIP	2,803.63	6,702.25	60.92%	11,000.00	39.07%
73300	COMPUTER EQUIPMENT	1,157.19	3,597.09	20.79%	17,300.00	79.20%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
73270	FURNITURE & EQUIP	0.00	15,836.35	93.15%	17,000.00	6.84%
20	YOUTH SERVICES					
73270	FURNITURE & EQUIP	<u>217.79</u>	<u>895.79</u>	<u>10.82%</u>	<u>8,275.00</u>	<u>89.17%</u>
	Total CAPITAL EXPENSE	<u>4,178.61</u>	<u>27,031.48</u>	<u>50.46%</u>	<u>53,575.00</u>	<u>49.54%</u>
	Total Expenditures	<u>400,566.74</u>	<u>4,062,206.07</u>	<u>95.84%</u>	<u>4,238,539.00</u>	<u>4.16%</u>
	Net Increase(Decrease) in Fund Balance	<u>(377,279.11)</u>	<u>237,168.49</u>	<u>(223.39)%</u>	<u>(106,166.45)</u>	<u>323.39%</u>

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 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 6/1/2023 Through 6/30/2023

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY 2223 Percent Used</u>	<u>Total Budget - FY2223 Working Budget</u>	<u>FY 2223 Percent Remaining</u>
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	16,290.30	99,561.10	221.24%	45,000.00	(121.24)%
44011	MARKET VALUE ADJUSTMENT	2,879.04	6,376.44	0.00%	0.00	0.00%
	Total REVENUES	<u>19,169.34</u>	<u>105,937.54</u>	<u>235.42%</u>	<u>45,000.00</u>	<u>(135.42)%</u>
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
40000	TRANSFER IN	0.00	200,000.00	0.00%	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>0.00</u>	<u>200,000.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenues	<u>19,169.34</u>	<u>305,937.54</u>	<u>679.86%</u>	<u>45,000.00</u>	<u>(579.86)%</u>
Expenditures						
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
73300	COMPUTER EQUIPMENT	0.00	27,751.58	51.39%	54,000.00	48.60%
73340	SOFTWARE	0.00	5,149.87	128.74%	4,000.00	(28.74)%
	Total COMPUTER	<u>0.00</u>	<u>32,901.45</u>	<u>56.73%</u>	<u>58,000.00</u>	<u>43.27%</u>
61	MAINTENANCE					
1	Dundee Library					
00	DEPARTMENT-WIDE					
73500	BUILDING REPAIRS AND MAINTENANCE	10,667.36	211,204.97	40.61%	520,000.00	59.38%
	Total MAINTENANCE	<u>10,667.36</u>	<u>211,204.97</u>	<u>40.62%</u>	<u>520,000.00</u>	<u>59.38%</u>
70	CAPITAL EXPENSE					
0	District Wide					
00	DEPARTMENT-WIDE					
73270	FURNITURE & EQUIP	0.00	649.98	1.85%	35,000.00	98.14%
73430	OTHER PROF FEES	0.00	15,000.00	10.00%	150,000.00	90.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>15,649.98</u>	<u>5.22%</u>	<u>299,854.00</u>	<u>94.78%</u>
	Total Expenditures	<u>10,667.36</u>	<u>259,756.40</u>	<u>29.59%</u>	<u>877,854.00</u>	<u>70.41%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2223 - Unposted Transactions Included In Report
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 6/1/2023 Through 6/30/2023

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY 2223 Percent Used</u>	<u>Total Budget - FY2223 Working Budget</u>	<u>FY 2223 Percent Remaining</u>
Net Increase(Decrease) in Fund Balance	<u>8,501.98</u>	<u>46,181.14</u>	<u>(5.54)%</u>	<u>(832,854.00)</u>	<u>105.54%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2223 - Unposted Transactions Included In Report
80 - WORKING CASH
From 6/1/2023 Through 6/30/2023

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY 2223 Percent Used</u>	<u>Total Budget - FY2223 Working Budget</u>	<u>FY 2223 Percent Remaining</u>
	Revenues					
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	730.56	4,652.91	132.94%	3,500.00	(32.94)%
44011	MARKET VALUE ADJUSTMENT	293.33	649.66	0.00%	0.00	0.00%
	Total REVENUES	<u>1,023.89</u>	<u>5,302.57</u>	<u>151.50%</u>	<u>3,500.00</u>	<u>(51.50)%</u>
	Total Revenues	<u>1,023.89</u>	<u>5,302.57</u>	<u>151.50%</u>	<u>3,500.00</u>	<u>(51.50)%</u>
	Net Increase(Decrease) in Fund Balance	<u>1,023.89</u>	<u>5,302.57</u>	<u>151.50%</u>	<u>3,500.00</u>	<u>(51.50)%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2223 - Unposted Transactions Included In Report
90 - DONATION / GIFT
From 6/1/2023 Through 6/30/2023

Table with 6 columns: Description, Month Activity, Year Activity, FY 2223 Percent Used, Total Budget - FY2223 Working Budget, FY 2223 Percent Remaining. Rows include Revenues, REVENUES, District Wide, DEPARTMENT-WIDE, INT & DIV INCOME, MARKET VALUE ADJUSTMENT, MONETARY GIFT, MONETARY GIFTS -FRIENDS, Total REVENUES, Total Revenues, and Net Increase(Decrease) in Fund Balance.

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	3,951,428.18	3,951,428.18	100.00%	3,951,428.00	(0.18)	0.00%
43020	PPRT	25,408.99	25,408.99	16.82%	151,000.00	125,591.01	83.17%
43500	IMPACT FEES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
44010	INT & DIV INCOME	15,702.28	15,702.28	15.70%	100,000.00	84,297.72	84.29%
45010	PER CAPITA GRANT	105,506.75	105,506.75	100.48%	105,000.00	(506.75)	(0.48)%
45020	OTHER GRANTS	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
46030	LOST & DAMAGED	451.03	451.03	12.88%	3,500.00	3,048.97	87.11%
46200	PRINT/COPY REVENUE	600.90	600.90	12.01%	5,000.00	4,399.10	87.98%
46250	LICENSE PLATE RENEWAL INCOME	6,873.00	6,873.00	10.57%	65,000.00	58,127.00	89.42%
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00%	500.00	500.00	100.00%
46500	CASH OVER	4.10	4.10	8.20%	50.00	45.90	91.80%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	94.00	7.83%	1,200.00	1,106.00	92.16%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	100.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	24.50	24.50	24.50%	100.00	75.50	75.50%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	25.00	25.00	100.00%
	Total REVENUES	<u>4,106,093.73</u>	<u>4,106,093.73</u>	<u>92.94%</u>	<u>4,417,853.00</u>	<u>311,759.27</u>	<u>7.06%</u>
	Total Revenues	<u>4,106,093.73</u>	<u>4,106,093.73</u>	<u>92.94%</u>	<u>4,417,853.00</u>	<u>311,759.27</u>	<u>7.06%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	16,309.36	16,309.36	6.65%	245,000.00	228,690.64	93.34%
52121	IMRF	11,463.07	11,463.07	6.74%	170,000.00	158,536.93	93.25%
52122	REIMBURSED INS	94.00	94.00	7.83%	1,200.00	1,106.00	92.16%
52160	TUITION REIMB	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
52212	FICA/MEDICARE/SS-R	13,713.67	13,713.67	7.21%	190,000.00	176,286.33	92.78%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	21,993.00	21,993.00	100.00%
05	ADMINISTRATION						
52100	SALARIES	39,763.19	39,763.19	8.16%	487,000.00	447,236.81	91.83%
40	PUBLIC RELATIONS						
52100	SALARIES	13,918.90	13,918.90	8.28%	168,000.00	154,081.10	91.71%
50	IT / NETWORK						
52100	SALARIES	10,507.61	10,507.61	8.40%	125,000.00	114,492.39	91.59%
60	PATS						
52100	SALARIES	11,505.64	11,505.64	7.88%	146,000.00	134,494.36	92.11%
90	FACILITIES						
52100	SALARIES	12,409.26	12,409.26	8.32%	149,000.00	136,590.74	91.67%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	43,969.91	43,969.91	0.00%	0.00	(43,969.91)	0.00%
20	YOUTH SERVICES						
52100	SALARIES	25,243.62	25,243.62	0.00%	0.00	(25,243.62)	0.00%
30	PUBLIC SERVICE						
52100	SALARIES	0.00	0.00	0.00%	838,000.00	838,000.00	100.00%
70	ACCOUNT SERVICES						
52100	SALARIES	27,027.17	27,027.17	8.31%	325,000.00	297,972.83	91.68%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	19,324.33	19,324.33	8.29%	233,000.00	213,675.67	91.70%
	Total PERSONNEL SERVICES/BENEFITS	245,249.73	245,249.73	7.89%	3,109,193.00	2,863,943.27	92.11%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	2,433.88	2,433.88	24.33%	10,000.00	7,566.12	75.66%
61500	DATABASES	21,747.78	21,747.78	48.00%	45,307.00	23,559.22	51.99%
61510	EBOOKS	24,857.99	24,857.99	42.31%	58,750.00	33,892.01	57.68%
61520	DOWNLOADABLE MEDIA	2,691.92	2,691.92	7.91%	34,000.00	31,308.08	92.08%
61540	HOTSPOTS	0.00	0.00	0.00%	10,200.00	10,200.00	100.00%
64100	PROC FEES BOOKS	385.88	385.88	9.64%	4,000.00	3,614.12	90.35%
64200	PROC FEES AV	144.08	144.08	1.80%	8,000.00	7,855.92	98.19%
64500	ONLINE ORDERING FEE	0.00	0.00	0.00%	750.00	750.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	0.00	0.00%	500.00	500.00	100.00%
61200	PERIODICALS	954.95	954.95	47.50%	2,010.00	1,055.05	52.49%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	0.00	0.00%	2,410.00	2,410.00	100.00%
61600	VIDEOGAMES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,904.97	2,904.97	9.07%	32,000.00	29,095.03	90.92%
61111	BOOKS LARGE TYPE	82.08	82.08	2.05%	4,000.00	3,917.92	97.94%
61120	BOOKS NF	796.27	796.27	4.97%	16,000.00	15,203.73	95.02%
61130	BOOKS SPANISH	0.00	0.00	0.00%	4,500.00	4,500.00	100.00%
61140	GRAPHIC NOVELS	147.69	147.69	3.69%	4,000.00	3,852.31	96.30%
61330	AUDIOBOOKS	432.90	432.90	6.18%	7,000.00	6,567.10	93.81%
61350	MUSIC	136.69	136.69	4.55%	3,000.00	2,863.31	95.44%
61400	DVD	239.90	239.90	2.28%	10,500.00	10,260.10	97.71%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
15	TEEN						
61100	BOOKS	457.81	457.81	5.72%	8,000.00	7,542.19	94.27%
61130	BOOKS SPANISH	98.76	98.76	3.95%	2,500.00	2,401.24	96.04%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	2,059.61	2,059.61	4.57%	45,000.00	42,940.39	95.42%
61130	BOOKS SPANISH	3,909.98	3,909.98	48.87%	8,000.00	4,090.02	51.12%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
61400	DVD	61.44	61.44	2.45%	2,500.00	2,438.56	97.54%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	189.29	189.29	13.42%	1,410.00	1,220.71	86.57%
61600	VIDEOGAMES	0.00	0.00	0.00%	7,000.00	7,000.00	100.00%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	769.65	769.65	7.69%	10,000.00	9,230.35	92.30%
61120	BOOKS NF	149.57	149.57	4.98%	3,000.00	2,850.43	95.01%
61400	DVD	69.72	69.72	1.07%	6,500.00	6,430.28	98.92%
15	TEEN						
61100	BOOKS	239.04	239.04	7.96%	3,000.00	2,760.96	92.03%
61330	AUDIOBOOKS	0.00	0.00	0.00%	250.00	250.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	1,026.07	1,026.07	7.32%	14,000.00	12,973.93	92.67%
61130	BOOKS SPANISH	209.35	209.35	13.95%	1,500.00	1,290.65	86.04%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
30	PUBLIC SERVICE						
70900	SUPPLIES	264.06	264.06	3.55%	7,425.00	7,160.94	96.44%
90	FACILITIES						
70900	SUPPLIES	497.19	497.19	4.97%	10,000.00	9,502.81	95.02%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	528.18	528.18	0.00%	0.00	(528.18)	0.00%
73520	PLANT OPERATION	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	132.05	132.05	0.00%	0.00	(132.05)	0.00%
73505	RENT EXPENSE	5,407.50	5,407.50	8.31%	65,000.00	59,592.50	91.68%
	Total LIBRARY OPERATIONS	19,035.53	19,035.53	6.34%	300,075.00	281,039.47	93.66%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	2,700.00	2,700.00	23.47%	11,500.00	8,800.00	76.52%
70900	SUPPLIES	299.99	299.99	4.28%	7,000.00	6,700.01	95.71%
73010	NEWSLETTER	0.00	0.00	0.00%	28,800.00	28,800.00	100.00%
73020	OUTSIDE PRINTING	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	2,999.99	2,999.99	6.12%	49,000.00	46,000.01	93.88%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73150	PERFORMERS	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
73151	SUMMER READING	0.00	0.00	0.00%	17,000.00	17,000.00	100.00%
73152	WINTER READING	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73153	MISC READING CHALLENGES	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73155	LICENSING	0.00	0.00	0.00%	1,700.00	1,700.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	0.00	0.00%	6,000.00	6,000.00	100.00%
73150	PERFORMERS	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
15	TEEN						
70900	SUPPLIES	0.00	0.00	0.00%	2,500.00	2,500.00	100.00%
20	YOUTH SERVICES						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining	
	70900	SUPPLIES	0.00	0.00	0.00%	13,000.00	13,000.00	100.00%
	73150	PERFORMERS	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
2		Randall Oaks						
	80	RANDALL OAKS						
	70900	SUPPLIES	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
		Total GENERAL PROGRAMMING	0.00	0.00	0.00%	58,700.00	58,700.00	100.00%
54		COMPUTER						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	70900	SUPPLIES	0.00	0.00	0.00%	24,175.00	24,175.00	100.00%
	73320	CCS SHARED COST	14,818.73	14,818.73	24.69%	60,000.00	45,181.27	75.30%
	73340	SOFTWARE	52.00	52.00	0.23%	21,905.00	21,853.00	99.76%
	73350	INTERNET LINES	209.40	209.40	8.31%	2,517.00	2,307.60	91.68%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	271.51	271.51	6.68%	4,064.00	3,792.49	93.31%
2		Randall Oaks						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	226.76	226.76	8.00%	2,832.00	2,605.24	91.99%
		Total COMPUTER	15,578.40	15,578.40	13.49%	115,493.00	99,914.60	86.51%
55		PROFESSIONAL FEES						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73246	PAYROLL SERVICE	945.65	945.65	6.30%	15,000.00	14,054.35	93.69%
	73410	LEGAL FEES	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	73420	AUDIT EXPENSE	0.00	0.00	0.00%	10,700.00	10,700.00	100.00%
	73430	OTHER PROF FEES	0.00	0.00	0.00%	50,000.00	50,000.00	100.00%
		Total PROFESSIONAL FEES	945.65	945.65	1.10%	85,700.00	84,754.35	98.90%
58		TRANSPORTATION						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	52150	CONFERENCES	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
	73230	TRANSPORTATION REIMBURSEMENT	0.00	0.00	0.00%	2,500.00	2,500.00	100.00%
		Total TRANSPORTATION	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
61		MAINTENANCE						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	0.00	0.00	0.00%	10,035.00	10,035.00	100.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
73310	CATALOGING - COMPUTER SERVICE	2,192.79	2,192.79	24.36%	9,000.00	6,807.21	75.63%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73640	FUEL	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	21,405.00	21,405.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	452.00	452.00	1.50%	30,000.00	29,548.00	98.49%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	8,514.10	8,514.10	10.13%	84,000.00	75,485.90	89.86%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	12,275.00	12,275.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	3,320.00	3,320.00	39.05%	8,500.00	5,180.00	60.94%
	Total MAINTENANCE	14,478.89	14,478.89	7.99%	181,215.00	166,736.11	92.01%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	110.53	110.53	7.04%	1,570.00	1,459.47	92.95%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	875.48	875.48	6.55%	13,360.00	12,484.52	93.44%
73610	ELECTRICITY	3,519.15	3,519.15	7.48%	47,000.00	43,480.85	92.51%
73620	WATER AND SEWER	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
73630	GAS	110.79	110.79	1.84%	6,000.00	5,889.21	98.15%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	88.98	88.98	6.54%	1,360.00	1,271.02	93.45%
	Total UTILITIES	4,704.93	4,704.93	6.42%	73,290.00	68,585.07	93.58%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	0.00	0.00	0.00%	6,600.00	6,600.00	100.00%
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	6,000.00	6,000.00	100.00%
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	14,000.00	14,000.00	100.00%
1	Dundee Library						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2023 Through 7/31/2023

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	678.00	678.00	8.47%	8,000.00	7,322.00	91.52%
20	YOUTH SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	7,000.00	7,000.00	100.00%
	Total CAPITAL EXPENSE	<u>678.00</u>	<u>678.00</u>	<u>1.63%</u>	<u>41,600.00</u>	<u>40,922.00</u>	<u>98.37%</u>
	Total Expenditures	<u>370,868.39</u>	<u>370,868.39</u>	<u>8.39%</u>	<u>4,417,853.00</u>	<u>4,046,984.61</u>	<u>91.61%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>3,735,225.34</u></u>	<u><u>3,735,225.34</u></u>	<u><u>0.00%</u></u>	<u><u>0.00</u></u>	<u><u>(3,735,225.34)</u></u>	<u><u>0.00%</u></u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 7/1/2023 Through 7/31/2023

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	12,295.98	12,295.98	27.32%	45,000.00	32,704.02	72.67%
44011	MARKET VALUE ADJUSTMENT	654.29	654.29	0.00%	0.00	(654.29)	0.00%
	Total REVENUES	<u>12,950.27</u>	<u>12,950.27</u>	<u>28.78%</u>	<u>45,000.00</u>	<u>32,049.73</u>	<u>71.22%</u>
	Total Revenues	<u>12,950.27</u>	<u>12,950.27</u>	<u>28.78%</u>	<u>45,000.00</u>	<u>32,049.73</u>	<u>71.22%</u>
	Expenditures						
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	110,500.00	110,500.00	100.00%
73340	SOFTWARE	4,000.00	4,000.00	8.88%	45,000.00	41,000.00	91.11%
	Total COMPUTER	<u>4,000.00</u>	<u>4,000.00</u>	<u>2.57%</u>	<u>155,500.00</u>	<u>151,500.00</u>	<u>97.43%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	1,855,000.00	1,855,000.00	100.00%
	Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,855,000.00</u>	<u>1,855,000.00</u>	<u>100.00%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	0.00	0.00	0.00%	150,000.00	150,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	116,072.00	116,072.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>266,072.00</u>	<u>266,072.00</u>	<u>100.00%</u>
	Total Expenditures	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.18%</u>	<u>2,276,572.00</u>	<u>2,272,572.00</u>	<u>99.82%</u>
	Net Increase(Decrease) in Fund Balance	<u>8,950.27</u>	<u>8,950.27</u>	<u>(0.40)%</u>	<u>(2,231,572.00)</u>	<u>(2,240,522.27)</u>	<u>100.40%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
 80 - WORKING CASH
 From 7/1/2023 Through 7/31/2023

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	466.16	466.16	11.65%	4,000.00	3,533.84	88.34%
44011	MARKET VALUE ADJUSTMENT	66.66	66.66	0.00%	0.00	(66.66)	0.00%
	Total REVENUES	<u>532.82</u>	<u>532.82</u>	<u>13.32%</u>	<u>4,000.00</u>	<u>3,467.18</u>	<u>86.68%</u>
	Total Revenues	<u>532.82</u>	<u>532.82</u>	<u>13.32%</u>	<u>4,000.00</u>	<u>3,467.18</u>	<u>86.68%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>532.82</u></u>	<u><u>532.82</u></u>	<u><u>13.32%</u></u>	<u><u>4,000.00</u></u>	<u><u>3,467.18</u></u>	<u><u>86.67%</u></u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
 90 - DONATION / GIFT
 From 7/1/2023 Through 7/31/2023

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	767.17	767.17	12.78%	6,000.00	5,232.83	87.21%
44011 MARKET VALUE ADJUSTMENT	109.71	109.71	0.00%	0.00	(109.71)	0.00%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>876.88</u>	<u>876.88</u>	<u>12.53%</u>	<u>7,000.00</u>	<u>6,123.12</u>	<u>87.47%</u>
Total Revenues	<u>876.88</u>	<u>876.88</u>	<u>12.53%</u>	<u>7,000.00</u>	<u>6,123.12</u>	<u>87.47%</u>
Net Increase(Decrease) in Fund Balance	<u><u>876.88</u></u>	<u><u>876.88</u></u>	<u><u>12.52%</u></u>	<u><u>7,000.00</u></u>	<u><u>6,123.12</u></u>	<u><u>87.47%</u></u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2223
From 6/1/2023 Through 6/30/2023

	Month Activity	Year Activity	FY2223 Percent Budget Used	Total Budget - FY2223 Working Budget	FY2223 Budget \$ Remaining	FY2223 Percent Budget Remaining	
Revenues							
43010	TAX LEVY	0.00	3,750,934.26	97.98%	3,828,249.00	77,314.74	2.01%
43020	PPRT	0.00	161,020.23	201.27%	80,000.00	(81,020.23)	(101.27)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	24,177.88	0.00%	0.00	(24,177.88)	0.00%
43500	IMPACT FEES	0.00	4,042.00	0.00%	0.00	(4,042.00)	0.00%
44010	INT & DIV INCOME	31,303.95	248,621.26	432.38%	57,500.00	(191,121.26)	(332.38)%
44011	MARKET VALUE ADJUSTMENT	3,645.48	8,073.93	0.00%	0.00	(8,073.93)	0.00%
45010	PER CAPITA GRANT	0.00	105,506.75	103.16%	102,273.55	(3,233.20)	(3.16)%
45020	OTHER GRANTS	0.00	9,639.48	96.39%	10,000.00	360.52	3.60%
45030	SRC SPONSORSHIP	0.00	45.80	0.00%	0.00	(45.80)	0.00%
46030	LOST & DAMAGED	375.13	5,429.82	108.59%	5,000.00	(429.82)	(8.59)%
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	100.00%
46200	PRINT/COPY REVENUE	671.20	7,345.25	183.63%	4,000.00	(3,345.25)	(83.63)%
46250	LICENSE PLATE RENEWAL INCOME	8,992.50	72,967.00	91.20%	80,000.00	7,033.00	8.79%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	43.00	411.58	411.58%	100.00	(311.58)	(311.58)%
46400	MISCELLANEOUS INCOME	0.00	1,437.02	287.40%	500.00	(937.02)	(187.40)%
46450	REIMBURSEMENTS	0.00	18,363.16	102.01%	18,000.00	(363.16)	(2.01)%
46500	CASH OVER	0.00	16.61	0.00%	0.00	(16.61)	0.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	1,128.00	94.00%	1,200.00	72.00	6.00%
49010	MONETARY GIFT	0.00	20.00	0.40%	5,000.00	4,980.00	99.60%
49020	MONETARY GIFTS -FRIENDS	0.00	1,000.00	0.00%	0.00	(1,000.00)	0.00%
	Total Revenues	<u>45,125.26</u>	<u>4,420,180.03</u>	<u>105.45%</u>	<u>4,191,872.55</u>	<u>(228,307.48)</u>	<u>(5.45)%</u>
	Net Increase(Decrease) in Fund Balance	<u>45,125.26</u>	<u>4,420,180.03</u>	<u>105.44%</u>	<u>4,191,872.55</u>	<u>(228,307.48)</u>	<u>(5.44)%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2324
From 7/1/2023 Through 6/30/2024

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>	
Revenues							
43010	TAX LEVY	3,951,428.18	3,951,428.18	1.00	3,951,428.00	(0.18)	0.00
43020	PPRT	25,408.99	25,408.99	0.17	151,000.00	125,591.01	0.83
43500	IMPACT FEES	0.00	0.00	0.00	15,000.00	15,000.00	1.00
44010	INT & DIV INCOME	29,231.59	29,231.59	0.19	155,000.00	125,768.41	0.81
44011	MARKET VALUE ADJUSTMENT	830.66	830.66	0.00	0.00	(830.66)	0.00
45010	PER CAPITA GRANT	105,506.75	105,506.75	1.00	105,000.00	(506.75)	(0.00)
45020	OTHER GRANTS	0.00	0.00	0.00	20,000.00	20,000.00	1.00
46030	LOST & DAMAGED	451.03	451.03	0.13	3,500.00	3,048.97	0.87
46110	MEETING RM RENTAL	0.00	0.00	0.00	50.00	50.00	1.00
46200	PRINT/COPY REVENUE	600.90	600.90	0.12	5,000.00	4,399.10	0.88
46250	LICENSE PLATE RENEWAL INCOME	6,873.00	6,873.00	0.11	65,000.00	58,127.00	0.89
46300	TAXABLE SALES (USB, DVD, EARBUDS)	24.50	24.50	0.20	125.00	100.50	0.80
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00	500.00	500.00	1.00
46500	CASH OVER	4.10	4.10	0.08	50.00	45.90	0.92
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	94.00	0.08	1,200.00	1,106.00	0.92
49010	MONETARY GIFT	0.00	0.00	0.00	1,000.00	1,000.00	1.00
	Total Revenues	<u>4,120,453.70</u>	<u>4,120,453.70</u>	<u>0.92</u>	<u>4,473,853.00</u>	<u>353,399.30</u>	<u>0.08</u>
	Net Increase(Decrease) in Fund Balance	<u>4,120,453.70</u>	<u>4,120,453.70</u>	<u>0.92</u>	<u>4,473,853.00</u>	<u>353,399.30</u>	<u>0.08</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only
From 7/1/2023 Through 6/30/2024

	7/1/2023 - 7/31/2023	8/1/2023 - 8/31/2023	9/1/2023 - 9/30/2023	10/1/2023 - 10/31/2023	11/1/2023 - 11/30/2023	12/1/2023 - 12/31/2023	1/1/2024 - 1/31/2024	2/1/2024 - 2/29/2024	3/1/2024 - 3/31/2024	4/1/2024 - 4/30/2024	5/1/2024 - 5/31/2024	6/1/2024 - 6/30/2024	Total
Revenues													
TAX LEVY	3,951,428.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,951,428.18
PPRT	25,408.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,408.99
INT & DIV INCOME	29,231.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,231.59
MARKET VALUE ADJUSTMENT	830.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	830.66
PER CAPITA GRANT	105,506.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,506.75
LOST & DAMAGED	451.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451.03
PRINT/COPY REVENUE	600.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.90
LICENSE PLATE RENEWAL INCOME	6,873.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,873.00
TAXABLE SALES (USB, DVD, EARBUDS)	24.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.50
CASH OVER	4.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.10
RETIRED EMPLOYEE REIMBURSEMENTS	94.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.00
Total Revenues	<u>4,120,453.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,120,453.70</u>
Net Increase(Decrease) in Fund Balance	<u>4,120,453.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,120,453.70</u>

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2223
From 6/1/2023 Through 6/30/2023

	Month Activity	Year Activity	FY2223 Percent Used	Total Budget - FY2223 Working Budget	FY2223 \$ Remaining	FY2223 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	330,367.42	2,736,379.00	93.48%	2,927,105.00	190,726.00	6.51%
	Total Personnel Expenses	330,367.42	2,736,379.00	93.48%	2,927,105.00	190,726.00	6.52%
20	Library Materials						
20	LIBRARY MATERIALS	34,696.28	359,743.87	86.38%	416,428.00	56,684.13	13.61%
	Total Library Materials	34,696.28	359,743.87	86.39%	416,428.00	56,684.13	13.61%
50	Operating Expenses						
51	LIBRARY OPERATIONS	24,146.73	289,045.06	82.94%	348,489.50	59,444.44	17.05%
52	PUBLIC RELATIONS	7,336.99	43,965.62	96.20%	45,700.00	1,734.38	3.79%
53	GENERAL PROGRAMMING	4,252.12	48,664.46	86.20%	56,450.00	7,785.54	13.79%
54	COMPUTER	784.80	129,068.87	69.24%	186,400.00	57,331.13	30.75%
55	PROFESSIONAL FEES	2,148.69	26,944.64	76.11%	35,400.00	8,455.36	23.88%
	Total Operating Expenses	38,669.33	537,688.65	79.96%	672,439.50	134,750.85	20.04%
60	Building Expenses						
61	MAINTENANCE	(1,896.80)	381,893.86	56.76%	672,791.50	290,897.64	43.23%
65	UTILITIES	5,219.26	63,575.63	85.68%	74,200.00	10,624.37	14.31%
	Total Building Expenses	3,322.46	445,469.49	59.64%	746,991.50	301,522.01	40.36%
70	Capital Expense						
70	CAPITAL EXPENSE	4,178.61	42,681.46	12.07%	353,429.00	310,747.54	87.92%
	Total Capital Expense	4,178.61	42,681.46	12.08%	353,429.00	310,747.54	87.92%
	Total Expenditures	411,234.10	4,121,962.47	80.56%	5,116,393.00	994,430.53	19.44%
	Net Increase(Decrease) in Fund Balance	(411,234.10)	(4,121,962.47)	80.56%	(5,116,393.00)	(994,430.53)	19.43%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2324
From 7/1/2023 Through 6/30/2024

	Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	245,249.73	245,249.73	7.88%	3,109,193.00	2,863,943.27	92.11%
	Total Personnel Expenses	245,249.73	245,249.73	7.89%	3,109,193.00	2,863,943.27	92.11%
20	Library Materials						
20	LIBRARY MATERIALS	70,242.74	70,242.74	17.57%	399,587.00	329,344.26	82.42%
	Total Library Materials	70,242.74	70,242.74	17.58%	399,587.00	329,344.26	82.42%
50	Operating Expenses						
51	LIBRARY OPERATIONS	19,035.53	19,035.53	6.51%	292,075.00	273,039.47	93.48%
52	PUBLIC RELATIONS	2,999.99	2,999.99	6.12%	49,000.00	46,000.01	93.87%
53	GENERAL PROGRAMMING	0.00	0.00	0.00%	58,700.00	58,700.00	100.00%
54	COMPUTER	19,578.40	19,578.40	7.22%	270,993.00	251,414.60	92.77%
55	PROFESSIONAL FEES	945.65	945.65	1.10%	85,700.00	84,754.35	98.89%
	Total Operating Expenses	42,559.57	42,559.57	5.63%	756,468.00	713,908.43	94.37%
60	Building Expenses						
61	MAINTENANCE	14,478.89	14,478.89	0.71%	2,036,215.00	2,021,736.11	99.28%
65	UTILITIES	4,704.93	4,704.93	6.41%	73,290.00	68,585.07	93.58%
	Total Building Expenses	19,183.82	19,183.82	0.91%	2,109,505.00	2,090,321.18	99.09%
70	Capital Expense						
70	CAPITAL EXPENSE	678.00	678.00	0.22%	307,672.00	306,994.00	99.77%
	Total Capital Expense	678.00	678.00	0.22%	307,672.00	306,994.00	99.78%
	Total Expenditures	377,913.86	377,913.86	5.66%	6,682,425.00	6,304,511.14	94.34%
	Net Increase(Decrease) in Fund Balance	(377,913.86)	(377,913.86)	5.65%	(6,682,425.00)	(6,304,511.14)	94.34%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2223
From 6/1/2023 Through 6/30/2023

		Month Activity	Year Activity	FY2223 Percent Used	Total Budget - FY2223 Working Budget	FY2223 Budget \$ Remaining	FY2223 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	174,053.19	1,487,517.19	89.89%	1,654,687.00	167,169.81	10.10%
20	Library Materials	9,794.69	166,790.25	90.43%	184,428.00	17,637.75	9.56%
50	Operating Expenses	24,174.22	410,840.89	77.44%	530,484.50	119,643.61	22.55%
60	Building Expenses	751.86	27,260.95	82.15%	33,182.50	5,921.55	17.84%
70	Capital Expense	<u>3,960.82</u>	<u>25,949.32</u>	<u>7.90%</u>	<u>328,154.00</u>	<u>302,204.68</u>	<u>92.09%</u>
	Total District Wide	212,734.78	2,118,358.60	77.57%	2,730,936.00	612,577.40	22.43%
1	Dundee Library						
15	Personnel Expenses	130,416.31	1,032,040.71	99.41%	1,038,088.00	6,047.29	0.58%
20	Library Materials	20,550.07	149,622.54	81.87%	182,750.00	33,127.46	18.12%
50	Operating Expenses	8,667.27	55,171.77	80.84%	68,240.00	13,068.23	19.15%
60	Building Expenses	2,481.59	386,576.75	55.52%	696,237.00	309,660.25	44.47%
70	Capital Expense	<u>217.79</u>	<u>16,732.14</u>	<u>66.20%</u>	<u>25,275.00</u>	<u>8,542.86</u>	<u>33.79%</u>
	Total Dundee Library	162,333.03	1,640,143.91	81.58%	2,010,590.00	370,446.09	18.42%
2	Randall Oaks						
15	Personnel Expenses	25,897.92	216,821.10	92.52%	234,330.00	17,508.90	7.47%
20	Library Materials	4,351.52	43,331.08	87.98%	49,250.00	5,918.92	12.01%
50	Operating Expenses	5,827.84	71,675.99	97.23%	73,715.00	2,039.01	2.76%
60	Building Expenses	<u>89.01</u>	<u>31,631.79</u>	<u>180.01%</u>	<u>17,572.00</u>	<u>(14,059.79)</u>	<u>(80.01)%</u>
	Total Randall Oaks	<u>36,166.29</u>	<u>363,459.96</u>	<u>96.96%</u>	<u>374,867.00</u>	<u>11,407.04</u>	<u>3.04%</u>
	Total Expenditures	<u>411,234.10</u>	<u>4,121,962.47</u>	<u>80.56%</u>	<u>5,116,393.00</u>	<u>994,430.53</u>	<u>19.44%</u>
	Net Increase(Decrease) in Fund Balance	<u>(411,234.10)</u>	<u>(4,121,962.47)</u>	<u>80.56%</u>	<u>(5,116,393.00)</u>	<u>(994,430.53)</u>	<u>19.43%</u>

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2324
From 7/1/2023 Through 6/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 Budget \$ Remaining	FY2324 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	129,684.70	129,684.70	7.56%	1,713,193.00	1,583,508.30	92.43%
20	Library Materials	53,256.08	53,256.08	30.69%	173,517.00	120,260.92	69.30%
50	Operating Expenses	35,993.57	35,993.57	5.66%	635,072.00	599,078.43	94.33%
60	Building Expenses	2,303.32	2,303.32	9.36%	24,605.00	22,301.68	90.63%
70	Capital Expense	0.00	0.00	0.00%	292,672.00	292,672.00	100.00%
	Total District Wide	<u>221,237.67</u>	<u>221,237.67</u>	<u>7.79%</u>	<u>2,839,059.00</u>	<u>2,617,821.33</u>	<u>92.21%</u>
1	Dundee Library						
15	Personnel Expenses	96,240.70	96,240.70	8.27%	1,163,000.00	1,066,759.30	91.72%
20	Library Materials	13,226.72	13,226.72	7.51%	175,910.00	162,683.28	92.48%
50	Operating Expenses	799.69	799.69	1.55%	51,564.00	50,764.31	98.44%
60	Building Expenses	13,471.52	13,471.52	0.65%	2,062,765.00	2,049,293.48	99.34%
70	Capital Expense	678.00	678.00	4.52%	15,000.00	14,322.00	95.48%
	Total Dundee Library	<u>124,416.63</u>	<u>124,416.63</u>	<u>3.59%</u>	<u>3,468,239.00</u>	<u>3,343,822.37</u>	<u>96.41%</u>
2	Randall Oaks						
15	Personnel Expenses	19,324.33	19,324.33	8.29%	233,000.00	213,675.67	91.70%
20	Library Materials	3,759.94	3,759.94	7.49%	50,160.00	46,400.06	92.50%
50	Operating Expenses	5,766.31	5,766.31	8.25%	69,832.00	64,065.69	91.74%
60	Building Expenses	3,408.98	3,408.98	15.40%	22,135.00	18,726.02	84.59%
	Total Randall Oaks	<u>32,259.56</u>	<u>32,259.56</u>	<u>8.60%</u>	<u>375,127.00</u>	<u>342,867.44</u>	<u>91.40%</u>
	Total Expenditures	<u>377,913.86</u>	<u>377,913.86</u>	<u>5.66%</u>	<u>6,682,425.00</u>	<u>6,304,511.14</u>	<u>94.34%</u>
	Net Increase(Decrease) in Fund Balance	<u>(377,913.86)</u>	<u>(377,913.86)</u>	<u>5.65%</u>	<u>(6,682,425.00)</u>	<u>(6,304,511.14)</u>	<u>94.34%</u>

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only
From 7/1/2023 Through 6/30/2024

	<u>7/1/2023 - 7/31/2023</u>	<u>8/1/2023 - 8/31/2023</u>	<u>9/1/2023 - 9/30/2023</u>	<u>10/1/2023 - 10/31/2023</u>	<u>11/1/2023 - 11/30/2023</u>	<u>12/1/2023 - 12/31/2023</u>	<u>1/1/2024 - 1/31/2024</u>	<u>2/1/2024 - 2/29/2024</u>	<u>3/1/2024 - 3/31/2024</u>	<u>4/1/2024 - 4/30/2024</u>	<u>5/1/2024 - 5/31/2024</u>	<u>6/1/2024 - 6/30/2024</u>	<u>Total</u>
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	245,249.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,249.73
Library Materials													
LIBRARY MATERIALS	67,197.27	3,045.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,242.74
Operating Expenses													
LIBRARY OPERATIONS	19,035.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,035.53
PUBLIC RELATIONS	2,999.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,999.99
COMPUTER	19,578.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,578.40
PROFESSIONAL FEES	945.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	945.65
Building Expenses													
MAINTENANCE	14,478.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,478.89
UTILITIES	4,704.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,704.93
Capital Expense													
CAPITAL EXPENSE	678.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	678.00
Total Expenditures	<u>374,868.39</u>	<u>3,045.47</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>377,913.86</u>
Net Increase(Decrease) in Fund Balance	<u>(374,868.39)</u>	<u>(3,045.47)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(377,913.86)</u>

Fox River Valley Public Library District
Balance Sheet
As of 6/30/2023

Attachment to Exhibit A.1.n

Current Year

Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	4,669,893.86
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,296,141.07
	Total Checking Accounts	<u>6,966,034.93</u>
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	256.95
10902	Kiosk Cash	
10	GENERAL/CORPORATE	98.90
	Total Other Cash	<u>355.85</u>
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,603,532.36
80	WORKING CASH	163,375.13
90	DONATION / GIFT	268,873.74
	Total Investments	<u>2,035,781.23</u>
	Total Cash and Investments	<u>9,002,172.01</u>
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	5,407.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	18,452.64
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	13,191.78
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	2,855.30
14500	PROPERTY TAX RECEIVABLES	
10	GENERAL/CORPORATE	2,024,266.63
	Total Other Assets	<u>2,064,173.85</u>
	Total Assets	<u><u>11,066,345.86</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	17,983.45
20002	AP license Plate	
10	GENERAL/CORPORATE	1,634.00
20003	AP Other	
10	GENERAL/CORPORATE	441.38
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	37,961.90
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	100.00
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	1,107.06
70	CAPITAL PROJECTS/SPECIAL RESERVE	355.36
22062	CREDIT CARD PAYABLE PACINI	
10	GENERAL/CORPORATE	328.44
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	4.78
22074	CREDIT CARD PAYABLE KATSION	
10	GENERAL/CORPORATE	563.19
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	21.84
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	92.58
22081	CREDIT CARD PAYABLE BUNTE	

Fox River Valley Public Library District
Balance Sheet
As of 6/30/2023

Attachment to Exhibit A.1.n

Current Year		
10	GENERAL/CORPORATE	915.62
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	38.00
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	413.20
22087	CREDIT CARD PAYABLE WINGER	
10	GENERAL/CORPORATE	200.77
22089	CREDIT CARD PAYABLE AMY DODSON	
10	GENERAL/CORPORATE	40.05
22091	CREDIT CARD PAYABLE POTHARAZU	
10	GENERAL/CORPORATE	160.00
22093	CREDIT CARD PAYABLE MUNOZ	
10	GENERAL/CORPORATE	176.78
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	1,094.93
27700	DEFERRED OTHER	
10	GENERAL/CORPORATE	94.00
27900	DEFERRED TAXES	
10	GENERAL/CORPORATE	3,951,428.18
	Total Liabilities	4,015,155.51
	Fund Balance	
10	GENERAL/CORPORATE	2,719,623.41
70	CAPITAL PROJECTS/SPECIAL RESERVE	3,899,318.07
80	WORKING CASH	163,375.13
90	DONATION / GIFT	268,873.74
	Total Fund Balance	7,051,190.35
	Total Liabilities and Fund Balance	11,066,345.86

Fox River Valley Public Library District

Balance Sheet
As of 7/31/2023

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	4,536,859.34
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>2,299,506.36</u>
	Total Checking Accounts	6,836,365.70
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	253.20
10902	Kiosk Cash	
10	GENERAL/CORPORATE	<u>103.55</u>
	Total Other Cash	356.75
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,608,761.98
80	WORKING CASH	163,907.95
90	DONATION / GIFT	<u>269,750.62</u>
	Total Investments	<u>2,042,420.55</u>
	Total Cash and Investments	8,879,143.00
Other Assets		
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	15,377.20
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	19,291.87
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	132,746.04
14500	PROPERTY TAX RECEIVABLES	
10	GENERAL/CORPORATE	<u>2,024,266.63</u>
	Total Other Assets	<u>2,191,681.74</u>
	Total Assets	<u><u>11,070,824.74</u></u>
Liabilities and Fund Balance		
Liabilities		
20002	AP license Plate	
10	GENERAL/CORPORATE	906.00
20003	AP Other	
10	GENERAL/CORPORATE	422.97
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	59,890.58
22220	IMRF EXPENSE PAYABLE	
10	GENERAL/CORPORATE	20,210.61
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	229.20
27900	DEFERRED TAXES	
10	GENERAL/CORPORATE	<u>148,821.06</u>
	Total Liabilities	230,480.42
Fund Balance		
10	GENERAL/CORPORATE	6,498,417.41
70	CAPITAL PROJECTS/SPECIAL RESERVE	3,908,268.34
80	WORKING CASH	163,907.95
90	DONATION / GIFT	<u>269,750.62</u>
	Total Fund Balance	<u>10,840,344.32</u>
	Total Liabilities and Fund Balance	<u><u>11,070,824.74</u></u>

Month End Holdings - Settled Trades

Fox River Valley Public Library District - General Fund

US Dollar
7/31/2023

Quantity	Symbol	Security	Total Cost/		Market	%	Unrealized	Estimated
			Unit Cost	Price				
	DTPXX	Dreyfus MMKT Sweep	920.24		920.24	0.0		39.48
			0.00					
367,000	912796XY0	United States Treas Bills 0.000% Due 8/10/2023	360,629.92	99.87	366,517.40	17.9	5,887.48	0.00
140,000	912796Z36	United States Treas Bills 0.000% Due 8/17/2023	136,574.36	99.77	139,673.32	6.8	3,098.96	0.00
315,000	912796CR8	United States Treas Bills 0.000% Due 9/21/2023	310,915.24	99.26	312,653.47	15.3	1,738.23	0.00
75,000	912796CS6	United States Treas Bills 0.000% Due 9/28/2023	74,017.96	99.15	74,361.88	3.6	343.92	0.00
105,000	9128285D8	United States Treasury Notes 2.875% Due 9/30/2023	106,344.55	99.59	104,573.44	5.1	-1,771.11	3,018.75
12,000	912797FA0	United States Treas Bills 0.000% Due 10/12/2023	11,709.10	98.94	11,873.38	0.6	164.28	0.00
210,000	06063HRA3	Bank Baroda New York BRH 5.300% Due 10/16/2023	210,000.00	100.03	210,070.57	10.3	70.57	11,130.00
190,000	942860QM2	Waukegan IL 3.543% Due 12/30/2023	197,433.69	99.11	188,305.20	9.2	-9,128.49	6,731.70
179,000	02589ABL5	American Express Natl Bank Brok 1.600% Due 3/4/2024	178,925.50	97.85	175,144.62	8.6	-3,780.88	2,864.00
220,000	91282CCC3	United States Treasury Notes 0.250% Due 5/15/2024	209,825.00	96.04	211,294.53	10.3	1,469.53	550.00
247,000	39573LED6	Greenstate Cr Un North Liberty 5.500% Due 7/19/2024	246,985.30	100.01	247,029.92	12.1	44.62	13,585.00
Total Portfolio			2,044,280.86		2,042,417.97	100.0	-1,862.89	37,918.93

B.1 Strategic Plan Update

There is no motion to be made.

BACKGROUND INFORMATION:

Director Dodson will update the Board on next steps in the Strategic Plan process.

C.2 Ordinance 2023-07 Tentative Budget and Appropriation

RECOMMENDED MOTION: I move to Approve Ordinance 2023-07 Tentative Budget and Appropriation in the amount of \$8,788,523 for Fiscal Year 2023-2024 as presented.

BACKGROUND INFORMATION:

Following the Board's approval of the FY2324 Working Budget in June, the next step on the fiscal calendar is approval of the FY2324 B&A.

In compliance with Illinois Budget Law, 50 ILCS 330/1 et. Seq., as amended, as well as Illinois Public Library District Act 75 ILCS 16/30-85, all Illinois municipal corporations are required to adopt an Annual Budget and Appropriation Ordinance (B&A) by the end of the first quarter of the fiscal year. The B&A outlines the objects and purposes of expenditures and specifies the maximum amount which can be legally expended by the Library in the current Fiscal Year if sufficient funds are available.

A draft of the B&A, known as the Tentative B&A, must be available to the public for a minimum of 30 days prior to the hearing. Following tonight's meeting; the document will be available both on the library's website and on the public notice bulletin board at the Dundee Library.

For the operating budget, we appropriate 5% above the working budget for personnel expenses, which make up the bulk of our library's budget, and 10% for library materials. For all remaining categories, we appropriate 50% above the working budget. Most of the remaining categories are smaller expenses that have less of an impact on the overall budget of the library. For the special reserve fund, we appropriate 25% above the working budget for each category.

This allows the Library some cushion for expenditures within their buckets. We may decide to spend more on books and less on DVDs, which is permitted within the "Materials" appropriation line item. Snow removal is included in the "Maintenance" appropriation line item, so higher than expected snow removal costs are offset by lower expenditures in other maintenance line items but we remain compliant with the B&A.

Prior to passage of a Final B&A, a public hearing must be held. That hearing is set for Tuesday, September 19, 2023 at 7:00 pm.

The Appropriation will pave the way for the Levy request this fall, which will fund FY24/25 expenditures.

ORDINANCE NO. 2023-07
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
 FOR THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT,
 KANE COUNTY, ILLINOIS FOR FISCAL YEAR BEGINNING
 JULY 1, 2023 AND ENDING JUNE 30, 2024

Whereas, the Illinois Budget Law, 50 ILCS 330/1 et. Seq., as amended, requires all Illinois municipal corporations to adopt a Combined Annual Budget and Appropriation Ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 15/3-1 and 15/4-15, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and

Whereas, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30 days) prior to the adoption thereof, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said meeting in a newspaper published within the District.

NOW THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT, Kane County, Illinois as follows:

Section 1. That the fiscal year for this FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT ("District") be and the same is fixed and declared to from the first day of July 2023 to the thirtieth day of June 2024.

Section 2. That the following budget containing an estimate of the receipts and of the expenditures there from, be and the same is hereby adopted as the budget of said District for the fiscal year 2023-2024, and shall be in full force and effect from and after its passage and publication as is required by law.

<u>I. GENERAL CORPORATE FUND, WORKING CAPITAL FUND, DONATION/GIFT FUND</u>	FY2324 Appropriation
Fund balance at the beginning of fiscal year	\$3,151,872
<u>Estimated Revenues</u>	
Property Tax Levy	\$3,951,428
Other Taxes	\$151,000
Impact Fee	\$15,000
Interest & Dividend Income	\$110,000
Grants	\$125,000
Monetary Gift	\$1,000
Print/copy, lost/ damaged, sales	\$8,625
License Plate Renewal	\$65,000
Other Income	\$1,800
Total Estimated Revenues	\$4,428,853
Total Estimated Funds Available	\$7,580,725

Estimated Expenditures

Personnel Services/Benefits	\$3,264,653
Library Materials	\$439,546
Library Operations	\$450,113
Public Relations	\$73,500
General Programming	\$88,050
Computer	\$173,240
Professional fees	\$128,550
Transportation	\$6,000
Maintenance	\$271,823
Utilities	\$109,935
Capital Expense	\$62,400
Total Estimated Expenditures	<u>\$5,067,808</u>
Estimated Cash Balance End of Fiscal Year	<u>\$2,512,917</u>
Amount Appropriated for General Corporate Fund	<u>\$5,067,808</u>

II. SPECIAL RESERVE FUND

Fund Balance at the Beginning of the Fiscal Year	\$3,899,318
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Estimated Revenues

Interest & Dividend Income	\$45,000
Total Estimated Revenues	<u>\$45,000</u>
Total Estimated Funds Available	<u>\$3,944,318</u>

Estimated Expenditures

Computer Equipment & Software	\$194,375
Maintenance	\$3,193,750
Capital Expense	\$332,590
Total Estimated Expenditures	<u>\$3,720,715</u>
Amount Appropriated, Special Reserve Fund	<u>\$3,720,715</u>
Estimated Cash Balance End of Fiscal Year	\$223,603

Appropriation Recapitulation

General Corporate Fund	\$5,067,808
Special Reserve Fund	\$3,720,715
Total Appropriation	\$8,788,523

Section 3. That there is hereby appropriated eight million, seven hundred and eighty-eight thousand, five hundred and twenty-three dollars from the taxes to be levied and other sources for the fiscal year, the same to be divided among the several corporate objects and purposes as herein above specified in Section 2 for purposes of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT for the fiscal year ending June 30, 2024.

Section 4. That the levy of taxes upon all taxable property within the corporate limits of the District subject to taxation for the year 2023 for the general fund is authorized at applicable statutory rates and the County Clerk of Kane County, Illinois is authorized to extend taxes upon such property at such rate.

Section 5. Appropriations for all audit expenses, all liability insurance expenses, and all building and maintenance expenses are included in the appropriations for the General Corporate Fund and / or Special Reserve Fund.

Section 6. That all unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

Section 7. All unexpended balances of proceeds received annually from Public Library taxes not in excess of statutory limits may be transferred to a Special Reserve Fund, if same is established, according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of: acquisition of property on which to construct a new library, or the acquisition of property and building to construct and / or refurbish an existing building into a new library, or expand the existing library; a contingency fund for any construction project; capital improvement projects; planning expenses for Library construction projects; new technology for the library, including upgrades and enhancements to the network, software purchase, phased replacement of computers, printers, copiers and other equipment, and upgrades to the library systems and information software; the repair and replacement of major building systems.

Section 8. That the several amounts set opposite the several objects and purposes hereinabove set forth under the estimated expenditures for said District for the operation of the Library is hereby appropriated for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Section 9. That this Ordinance shall be published and shall be in full force and effect from and after its approval.

PASSED by the Board of Library Trustees of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT this 19th day of September 2023, pursuant to roll call vote as follows:

AYES	_____
NAYS	_____
ABSENT	_____
NOT VOTING	_____

APPROVED:

Kristina Weber, Ph.D., President
Board of Library Trustees
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT
KANE COUNTY, ILLINOIS

Attest:

Christine L. Evans, Secretary
Board of Library Trustees
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT
KANE COUNTY, ILLINOIS

TENTATIVE

C.3 Library Executive Director's Employment Agreement Renewal

RECOMMENDED **ACTION**: I move to approve renewal of the Library Executive Director's Employment Agreement effective August 31, 2023 until August 31, 2024.

BACKGROUND INFORMATION:

The Library Board conducts a performance evaluation with the Director as part of the Director's Employment Agreement renewal.

C.4 Equipment Maintenance Contract Renewal – Bibliotheca

RECOMMENDED **MOTION**: I move to approve annual Equipment Maintenance Agreements for Bibliotheca/software in an amount not to exceed \$29,000.

BACKGROUND INFORMATION:

The Bibliotheca Service Agreements cover labor, parts and equipment modifications necessary to keep our (2) Automated Materials handling (AMH) library automation system operating at peak performance. The agreement also covers service and maintenance on the hardware's accompanying enterprise software, which is necessary for device management and reporting. All the hardware and software are to be renewed by 9/10/2023.

Bibliotheca is the sole proprietor of these systems. This equipment is aging and near its end-of-life. Obsolete technology is causing part shortages. Changing the maintenance vendor would cause delays that would decrease the uptime for this equipment. In order to reduce risk and costs, all of the ancillary equipment has been removed from the service contract and we are looking into replacement options. This removal reduces the renewal cost by approximately \$10,000.