

**Fox River Valley Public Library District
Board of Trustees Meeting
October 17, 2023**

MINUTES

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sam Bunte, Heather Ji, Keri Carroll, Karin Nelson, Michael Lorenzetti, Sumitra Potharazu, John Sabala, Brittany Berger, Hannah Cullerton, Karen Werle

Public Comment

There were no comments.

President's Report

There was no report.

Director's Report

Comprehensive Annual Financial Report

Hannah Cullerton of Lauterbach and Amen reviewed the annual audit report for fiscal year 2022-2023. She noted Fox River Valley Public Library District received the highest rating available, and reviewed key points of the audit. Acceptance of the audit will come before the Board at the November 14, 2023 meeting.

Department Reports and Dashboard

There were no questions on department reports or the statistical dashboard.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the September 19, 2023 Budget & Appropriation Hearing
- A.1.b Minutes from the September 19, 2023 Board of Trustees Meeting
- A.1.c Check/Voucher Register for September 2023
- A.1.d Monthly Financial Report for September 2023
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for September 2023

A.1.k Ehlers Investment Inventory for September 2023

Weber inquired whether there were any items trustees would like withheld prior to discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.K AS PRESENTED*; moved by Finn and seconded by Goyke. There were no questions; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Resolution 2023-11 To Determine Estimate of Funds Needed for Fiscal Year 2023-2024

Weber called for a motion to *ADOPT RESOLUTION 2023-11 TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FISCAL YEAR 2023 - 2024 AS PRESENTED*. Moved by Goyke and seconded by Finn, item opened for discussion. Deputy Director Zabski outlined FRVPLDs projections for the next fiscal year. A Truth in Taxation Hearing is scheduled for the November 14, 2023 Board of Trustees Meeting. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Meeting Space Update and Proctoring Tests Policy

Weber called for a motion to *APPROVE RESUMPTION OF RENTING MEETING SPACE AS AVAILABLE AND ACCORDING TO POLICY, AND THE PROCTORING TESTS POLICY UPDATE AS PRESENTED*. Moved by Goyke and seconded by Finn, item opened for discussion. Executive Director Dodson explained while meeting space rentals were on hold during the pandemic, FRVPLD now intends to make the space available again when there is no conflict with programming. The Library does not have space for proctoring exams, therefore Administration recommends deletion of the applicable policy. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Restricted Monetary Donation Acceptance

Weber called for a motion to *APPROVE ACCEPTANCE OF SPECIFIC RESTRICTED MONETARY DONATIONS*. Moved by Wisniewski and seconded by Dellamaria, item opened for discussion. The library recently received memorial donations, and policy requires acceptance of any restricted donation be approved by the Board. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber announced the Board would go into Executive Session and called for a motion to *ADJOURN IN ACCORDANCE WITH 5 ILCS 120/2(C)(11) LITIGATION, WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING*. Moved by Goyke and seconded by Wisniewski, action is not expected upon return to open session. Weber called for a vote, meeting adjourned by unanimous voice vote at 7:25 PM.

Return to Open Session

Weber called the regular meeting back to order at 7:25 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson

There being no further business, Weber called for a motion to *ADJOURN*. Moved by Goyke and seconded by Finn, motion approved by unanimous voice vote.

Meeting adjourned at 7:36 PM.

Christine L. Evans, Secretary