

**Fox River Valley Public Library District
Board of Trustees Meeting**

**May 21, 2024
7:00 PM**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call—Secretary Christine L. Evans

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Kristina Weber

- **Budget and Levy Calendar FY2425**

Director’s Report—Executive Director Amy Dodson

- **Summer Reading Challenge Presentation – Randall Oaks Manager Brittany Berger**
- **Department Head Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1

Items to be included in Consent Agenda

- A.1.a Minutes from the April 16, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for April 2024**
- A.1.c Monthly Financial Report for April 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for April 2024**
- A.1.j Ehlers Investment Inventory for April 2024**

B. Unfinished Business - none

C. New Business

Exhibit C.1 Working Budget FY2425 – Discussion Only

Exhibit C.2 Janitorial Service Contract

Exhibit C.3 Resolution 2024-02 Recognizing LGBTQ Pride Month and Progress Flag

Exhibit C.4 Mission, Vision and Value Statements and Strategic Plan FY2429

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

**BUDGET AND LEVY CALENDAR
2024 – 2025 FISCAL YEAR**

<u>ACTION</u>	<u>DATES</u>
PRESENTATION OF THE WORKING BUDGET Due: May Board Meeting	5/21/2024
APPROVE FINAL WORKING BUDGET # Due: June Board Meeting	6/18/2024
REVIEW AND ADOPT TENTATIVE BUDGET AND APPROPRIATION ORDINANCE, SET A PUBLIC HEARING DATE (50 ILCS 330/3) # Due: July/August Board Meeting	8/13/2024
PUBLISH NOTICE OF THE PUBLIC HEARING ON THE TENTATIVE BUDGET AND APPROPRIATION ORDINANCE (50 ILCS 330/3) Due: Minimum 30 Days Prior To Hearing At September Board Meeting	8/14/2024
CONDUCT THE PUBLIC HEARING ON THE TENTATIVE BUDGET AND APPROPRIATION ORDINANCE (50 ILCS 330/3) * Due: September Board Meeting	9/17/2024
ADOPT THE FINAL BUDGET AND APPROPRIATION ORDINANCE (75 ILCS 16/30- 85(A)) # Due: September Board Meeting	9/17/2024
ADOPT A CERTIFIED ESTIMATE OF REVENUE BY SOURCE (35 ILCS 200/18-50) # Due: September Board Meeting	9/17/2024
PUBLISH A CERTIFIED COPY OF THE BUDGET AND APPROPRIATION (75 ILCS 16/30-85(A)) Due: Within First Quarter Of Fiscal Year	9/18/2024
FILE WITH THE COUNTY CLERK A CERTIFIED ESTIMATE OF REVENUE BY SOURCE (35 ILCS 200/18-50) Due: Within 30 Days Of Adoption	9/18/2024
FILE WITH THE COUNTY CLERK A CERTIFIED COPY OF THE BUDGET AND APPROPRIATION ORDINANCE (35 ILCS 200/18-50) Due: Within 30 Days Of Adoption	9/18/2024

**BUDGET AND LEVY CALENDAR
2024 – 2025 FISCAL YEAR**

ADOPT A RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED 10/15/2024
IF REQUIRED, SET A DATE FOR A T.I.T.A. HEARING (35 ILCS 200/18-60) #
Due: Not Less Than 20 Days Prior To Adoption Of Levy At November Board Meeting

PUBLISH NOTICE OF THE T.I.T.A. HEARING, *IF REQUIRED* (35 ILCS 200/18-80) 10/29/2024 –
Due: 7-14 Days Before Hearing At November Board Meeting 11/5/2024

CONDUCT THE PUBLIC HEARING PURSUANT TO T.I.T.A. *IF REQUIRED* (35 ILCS 200/18-80) * 11/12/2024
Due: Legal Deadline Is First Tuesday In December

ADOPT THE LEVY ORDINANCE (75 ILCS 16/30-85(B)) # 11/12/2024
Due: Legal Deadline Is First Tuesday In December

FILE WITH THE COUNTY CLERK A CERTIFIED COPY OF THE LEVY ORDINANCE 11/12/2024
AND CERTIFICATION OF COMPLIANCE WITH T.I.T.A. (75 ILCS 16/30-85(C))
Due: Legal Deadline Is Last Tuesday In December

KEY:

* Denotes Hearing

Denotes Board Vote

**Fox River Valley Public Library District
Director's Report to the Board of Library Trustees
May 21, 2024 Regular Meeting**

My primary focus has been the new Strategic Plan, the Library's Mission and Vision, Core Values, and Priorities. I met with the consultants from ReThinking Libraries, the management team, and the Strategic Plan committee to fine tune the focus areas and strategies, as well as the priorities that are an integral part of the plan. The proposed updates to the Mission and Vision Statements, Core Values, and District Priorities, as well as the proposed 2024-2029 Strategic Plan are presented to the Board for approval.

We welcomed our new Public Relations and Outreach Manager, Corinne Vargas, into the library family on April 29th. She brings a variety of marketing experience from the Kane County Regional Office of Education, the Plainfield Park District, and the Village of Montgomery. She is also an award-winning graphic designer, full of energy and creativity. She has hit the ground running in her first three weeks. We are very excited to have Corinne on the management team.

I have been working with Deputy Director Heather Zabski and Finance Manager Sumitra Potharazu on the FY24-25 working budget, providing guidance on the necessary increases and decreases that will align with the new Strategic Plan. The first draft of the working budget will be introduced at the Library Board meeting.

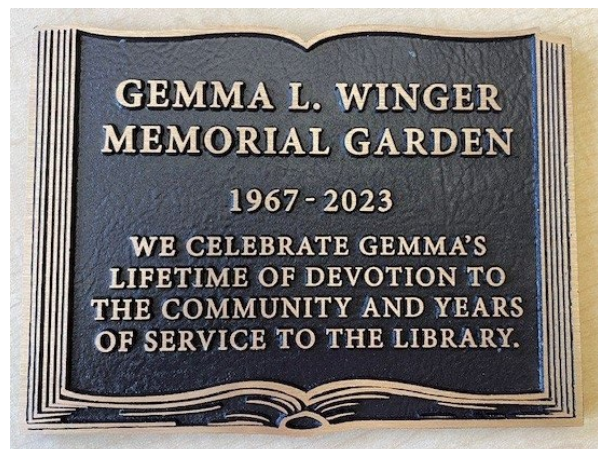
I am working with staff at the Office of Congressman Raja Krishnamoorthi to plan the presentation event that will take place at the Dundee Library, tentatively set for June 17. Congressman Krishnamoorthi will present the "giant check" that represents the \$1 million Community Project Fund grant awarded to FRVPLD this year.

On May 6, I attended the RAILS Resource Sharing Committee meeting, and on May 8, I attended the CCS Governing Board meeting. I also attended the Northwest Suburbs Directors' meeting at the Zion-Benton Public Library on April 22.

We have purchased a plaque for the butterfly garden in memory of Gemma Winger, who worked for the library for 25 years. It will be installed this summer.

Respectfully submitted,

Amy Dodson



Fox River Valley Public Library District April 2024 Department Reports

Deputy Director: Heather Zabski

Spring marks the beginning of budget planning at the library. Throughout the month of April, Director Dodson, Finance Manager Potharazu and I reviewed all department budgets submitted by managers and made final edits. Potharazu and I completed the administrative and salary budgets with guidance from Director Dodson. The draft working budget will be presented at the May board meeting. After receiving feedback from trustees, we will make the necessary updates and present the working budget for Trustees' approval at the June meeting.

HR Manager Sherry Kenney and I collaborated on the agenda for the May 17 All Staff Meeting. These meetings are an excellent opportunity to provide staff with professional development and bring members from different departments and locations together. This May we will focus on techniques in customer service and provide safety training.

I participated in the Strategic Plan Committee meetings, as we worked on fine tuning the plan and revising the vision and mission statements.

Randall Oaks: Brittany Berger

April was a busy month, and despite a decrease in visits, we saw increases in reference desk assistance, passive program participation and program attendance. To celebrate National Library Week, we held a library-themed scavenger hunt which 260 kids completed to select a prize from our treasure chest. There were also 291 colorful additions to this month's butterfly interactive board and we provided 235 spring themed crafts. We also saw an uptick for in-house board game usage, with puzzles being the most popular, and the voting station this month featured umbrellas vs. raincoats, with 147 votes cast for umbrellas.



There were 14 programs at Randall Oaks in April and the total attendance was 350. Most of those programs were our popular and regularly scheduled storytimes, which will be on break in May. Librarian Rachel Dunne continued her well-attended Sewing Studio series by teaching participants to stitch their own weather buddies. The Sewing Studio program series continues to grow in popularity, and Rachel is considering expanding the idea to provide needlework programs for adults. She also highlighted this program with a blog post on our Library website, which included some helpful starter tips and resources for patrons to create their own sewing projects. Speaking of adult programming, Rachel led both Artful Adventures programs (one on April 30, which is to be repeated May 1 in the evening) where patrons decorated tree paintings with colorful buttons.



Library Assistant Lisa Knapp took full advantage of the excitement surrounding the April solar eclipse by offering Eclipse Experiments on April 3. Attendees learned all about the upcoming solar event and crafted eclipse artwork and viewers of their own. As an added treat, everyone who attended got a pair of solar eclipse glasses to take home! Lisa also continued her International Foodies series, highlighting snacks and cultural information from Pakistan.



The 2024 Summer Reading Challenge "Adventure Begins at Your Library" is about to kick-off! Early registration begins May 1 and patrons who register will receive a custom water bottle sticker, pictured below, free vouchers for the Kane County Cougars and a complimentary garlic knots coupon from Papa Johns. The Kick-Off Picnic will be held on June 3 and will feature live music by The Throwbacks, free treats and popcorn, crafts for all ages, and an inflatable slide for kids. Staff and board member t-shirts will arrive the first week of May and will feature the same artwork as the water bottle stickers, created by our talented Graphic Designer Dan Mitchell!



Adult and Teen Services: Sam Bunte

April saw our final reading challenge before the behemoth of Summer Reading begins. Teen Librarian Danielle Pacini and Library Assistants Kayla Lawrence and Jasmin Munoz created our Asian Heritage Reading Challenge for April, which had 46 registrants and 24 finishers throughout the month. One of our patrons recently kindly informed me that she makes a point to sign up for every challenge because she knows that even if she doesn't end up enjoying the book she chooses

from our lists, though she usually does, she has expanded her world view and opened her mind to something new. She mentioned that she has often never heard of the book she selects before seeing it featured in our challenge, which suggests that our reading challenges at the library remain a vital part of our readers' advisory efforts and we always love to receive such positive feedback from our patrons.



Danielle also contributed to our National Library Workers Day celebration by creating shrink charm buttons depicting a reading fox for every staff member. These images were traced, colored, cut out, baked and then glued on pin backings with love, care and attention to detail. They turned out beautifully!



Library Assistant Stephanie Carreno created the Global Bites program with assistance from Jasmin and they co-hosted this event together. Patrons became armchair travelers for an afternoon and experienced foods from the Philippines, India, Poland, Japan, and Mexico. The foods were purchased from local vendors, and at the request of attendees, Stephanie and Jasmin provided lists where the different foods were purchased, for patrons to continue supporting these local establishments.



After the solar eclipse, we offered a campaign to collect the solar eclipse glasses we provided to donate them to Astronomers Without Borders, an organization that sends the supplies to countries in anticipation of future eclipses. I thought if we could recycle a handful of these it would be great, and our community far surpassed my expectations, with 190 pairs of glasses returned for us to pass along!

Library Assistant Dian Martinez hosted a Drumming Open Jam which provided an opportunity for participants to drop in and use the library's drum kit. The drum kit also made an appearance on our social media channels with various staff members playing along. The drums allow for some unique programming opportunities and it's always fun to see the members of our community give it a shot!



Library Specialist Cari Poweziak continued to manage the library's Facebook and Instagram pages, creating a mix of posts, stories and reels to share with our followers. She allowed me to flex my nerd muscles for a post on Shakespeare's birthday, where I fired off the Bard's best insults in response to our followers, who were all great sports! Our patrons greatly enjoyed this new fun way to engage with library staff!

Cari and Kayla hosted Earth Day related ventures linked to our Seed Library toward the end of the month. Cari replenished the Seed Library a bit by adding special Earth Day pollinator seed packets and creating a social media campaign around them. As with the rest of the seeds, those were very well received and handed out quickly. Kayla also held a crafting program in which patrons painted terracotta seed starter planters, and then planted seeds from our library inside.



Jasmin created a display and passive program celebrating National Poetry Month and the release of Taylor Swift's latest poetry-adjacent album release. Graphic Designer Dan Mitchell created a wonderful poster for the display by recreating Swift's album cover with Paige, one of our library fox mascots, as the cover model in Swift's place.



Library Specialist Erica Acevedo was kept extremely busy with 3D print jobs for patrons throughout the month, giving our 3D printer quite a workout. This has also included troubleshooting and pulling the printer from use temporarily as a key component was worn out from the high amount of patron usage. IT also provided an Uninterrupted Power Supply for the 3D printer, which means that if we lose power at the library, we won't also lose the work on a piece currently being printed.

April saw the addition of new items to our Library of Things collection including board games, card games, PlayStation VR2 and Nintendo Switch Lite kits, a karaoke machine and a punch needle craft kit. These items have seen immediate interest and have greatly expanded the variety of materials available for checkout.

Account Services: Keri Carroll

April visits and checkouts trended as expected when compared to last year's numbers, with both locations seeing an increase in visits overall. Both sets of data tend to be lower than March as patrons are gone for spring break and starting to hunker down for finals. Home deliveries and license plate renewals also paralleled from last April, with a slight decrease in deliveries and a small uptick in renewals.

Account Services staff continue their concerted effort to shelf read the entirety of the Dundee Library's collections as we make our way toward the end in Youth Services. This has been an incredible undertaking by staff and is extremely valuable. Once we finish the remaining collections downstairs, staff will restart the process with the Adult and Teen collections.

I was selected for the Strategic Planning Committee along with Adult and Teen Services Manager Sam Bunte, Youth Services Manager Heather Ji, and Randall Oaks Branch Manager Brittany Berger. The four of us along with Executive Director Amy Dodson and Deputy Director Heather Zabski participated in several sessions to fine-tune the strategic plan, utilizing what the consultants had recommended, as well as providing our own feedback that may not have been represented at the Strategic Planning Retreat last December. We narrowed down our desires to four focus areas and discussed the drafting of Mission, Vision, and Values statements.

I attended a couple of training opportunities through RAILS and LACONI in April, with *When Generations Connect: Navigating Generational Dynamics* acting as the standout. Generational Consultant Phil Gwoke presented to attendees and kept us engaged and entertained while he highlighted how generations from Baby Boomers to Gen Z differed in their experiences. He expressed how these experiences shape how we learn on the job and what motivates us to work. PATS Manager Karin Nelson was also viewing the webinar and she and I were able to connect via Microsoft Teams and speak to those generational differences in real time, which was enlightening. Account Services casts a wide net on generational employees so I found Gwoke's insights to be incredibly helpful.

Youth Services: Heather Ji

April started with the excitement of the Solar Eclipse. Hundreds of viewing glasses were given out leading up to the event, Lexi Sutter from NBC5 interviewed Executive Director Amy Dodson on upcoming events at the library, and an estimated 125 people attended the watch party on the front lawn! Even though we weren't in the path of totality, it was a rare opportunity to share a unique world event with our community.





The Youth Services Department went on the road in April and attended three parent nights and presented information on the Summer Reading Challenge at four schools, in addition to our outreach storytimes. We also hosted the Dundee Highlands Kindergarten class. In total our staff reached 1,466 kids through library visits and community outreach in April, with more visits planned in May!



Back at the library, we have started refreshing the Youth Services play area, adding a toddler climbing gym, new puzzles and wooden mazes and a new train table put together by Library Assistants Elizabeth Flores, Lizbeth Hernandez and Jessica Nelson.



Library Assistant Amairani Lopez brought back Nick Bartholomew from Storm Science again this year with his popular presentation on severe weather. He introduced patrons to the world of storm chasing, eased fears by providing information on how to prepare for storms and tornadoes and included engaging hands-on demonstrations with a tornado in a bottle and an electrostatic generator!

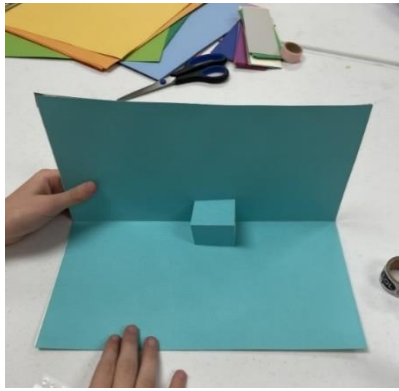


Library Assistant Erin Sikorski's fun Mini Golf program had families putting in the stacks with golf clubs on loan from Randall Oaks Golf Club. A steady stream of 48 patrons came over two hours to test their skills on our course with nine different holes, featuring themes such as Lego, colors, and birthdays.



The Homeschoolers expressed their creativity this month by making a mural with Youth Services Librarian Eilis Corcoran in Homeschool Studio and holiday pop-up cards with Jessica in Homeschool Hangout. The mural is currently on display in the Youth Services department.





This month in our ever-popular food programs, the kids made replicas of the Earth out of rice cakes and kiwi inspired by Earth Day with Lizbeth in Foodie Kids, along with a fire hydrant, sun, and umbrella by painting dyed milk onto bread with Erin in Foodie Kids Jr.



Jessica's Plant Your Own Salsa Garden program provided seeds from our seed library for kids to create in a mini greenhouse. They also snacked on chips and salsa during the program and received recipes for salsa to promote healthy eating and cooking together at home.



Facilities: Michael Lorenzetti

The rainstorms that have passed through our area over the past few weeks have not caused any significant roof leaks. We experienced a couple of very small leaks, which were immediately and successfully repaired. The large area that was repaired in September 2023 has not leaked.

Sebert Landscaping performed the spring cleanup on the Dundee library grounds. Mulch will be spread soon, and flowers will be placed in the beds under the electronic sign.

Our janitorial contract with Multisystem Management Company ends July 31st. We sent out a Request for Proposal for local qualified janitorial contractors. A total of ten proposals were submitted to the Library and the five lowest proposals

and recommendations are on the agenda for Board approval. Reference checks were conducted, and the Executive Director and Facilities Manager recommend Multisystem Management Company for a two-year contract.

While researching supply options, we compared prices for janitorial supplies and discovered that using ReStockIt.com would result in substantial monthly savings. Facilities began purchasing from ReStockIt this month.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson

Library of Things: We moved the Youth Services games and puzzles upstairs to the Adult & Teen Services desk. This change opened up much needed shelf space for Youth Services. It's nice to have these two collections together in a centralized place, which now features an assortment of over 35 items, including a brand-new punch needle craft kit. Visit the Library of Things page on our website (www.frvpld.info/things) and watch the collection grow as more items are added each month! Take a look at the wide variety and see if there are any you would like to check out!

IT/ Network: John Sabala

Summer Reading Challenge

Our Beanstack platform is vital to providing our patrons with an easy way to track their progress during our Summer Reading and monthly Reading Challenges. This software gamifies our challenges and rewards players with badges. The reader's goal is to collect a set number of badges, after which they can collect a physical finisher prize at the library. This also enters the patron into a drawing for a grand prize.

This year for our Summer Reading Challenge, we are trying a new feature with Beanstack. Patrons will play Bingo as they complete a variety of themed reading and activity challenges. The Bingo method will allow patrons to obtain badges on twelve different paths of adventure: including 5 paths across the rows, 5 paths down the columns and 2 diagonal paths. The SRC Committee worked hard on the themed content creation, and we are excited to launch a new approach for year's challenge. Early registration is now open for everyone. So, get ready to play some **B-I-N-G-O!**

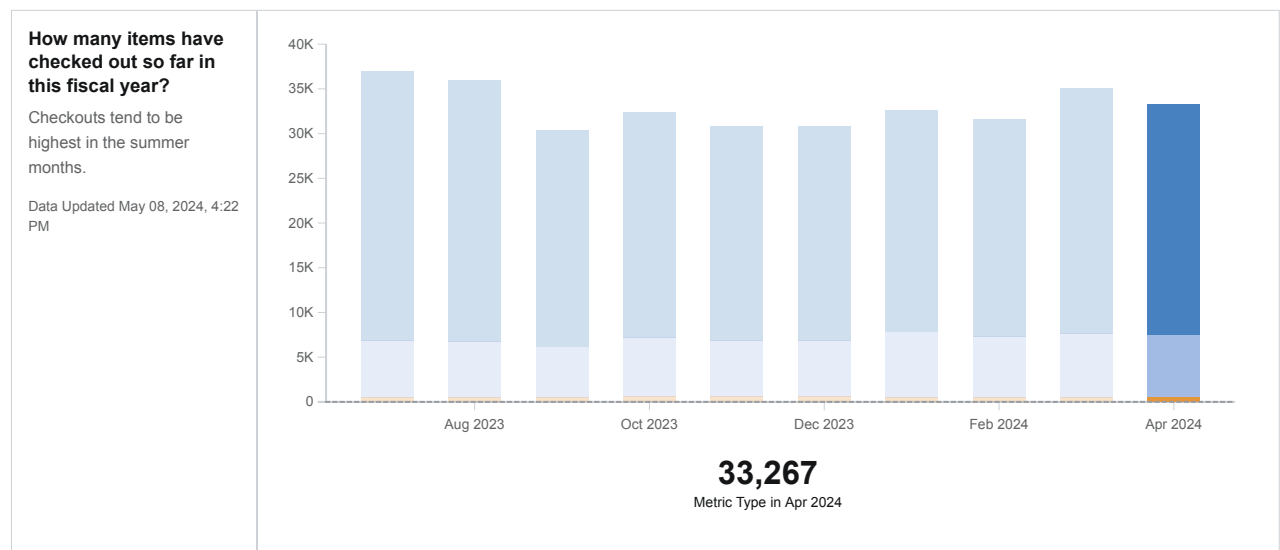


How are we doing?

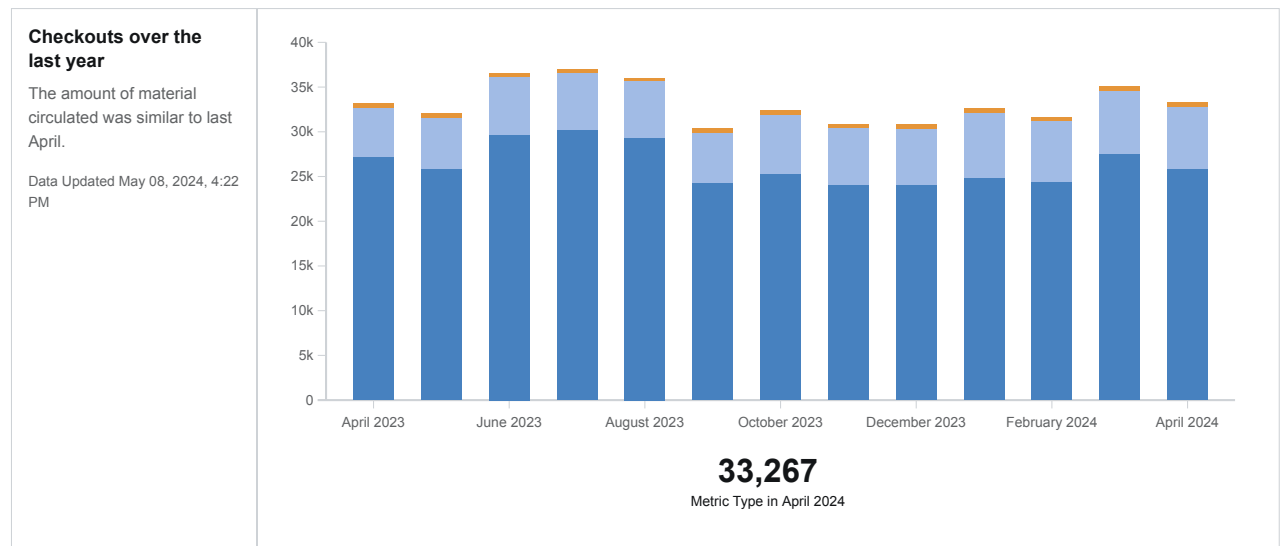
The monthly Dashboard tells our story

Click the graphs to see more details

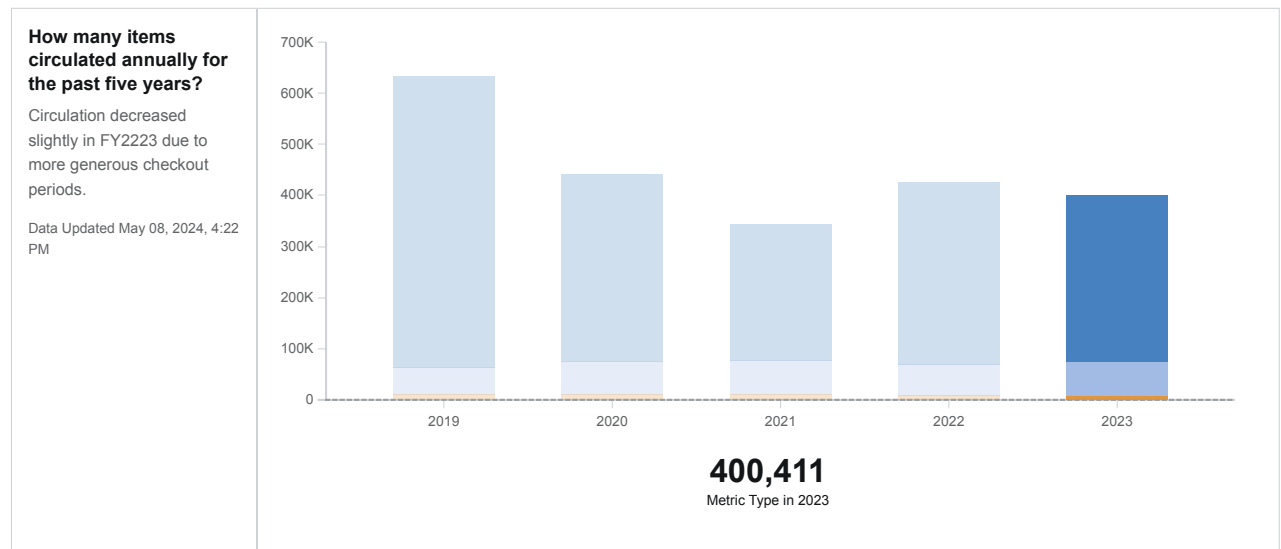
Checkouts - This Fiscal Year



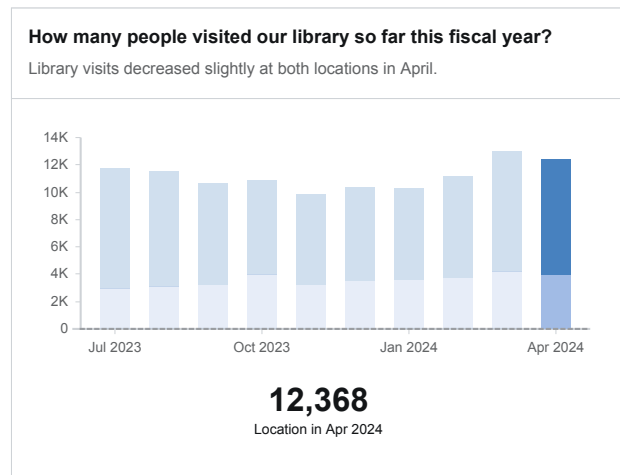
Checkouts - 13 Month Trends



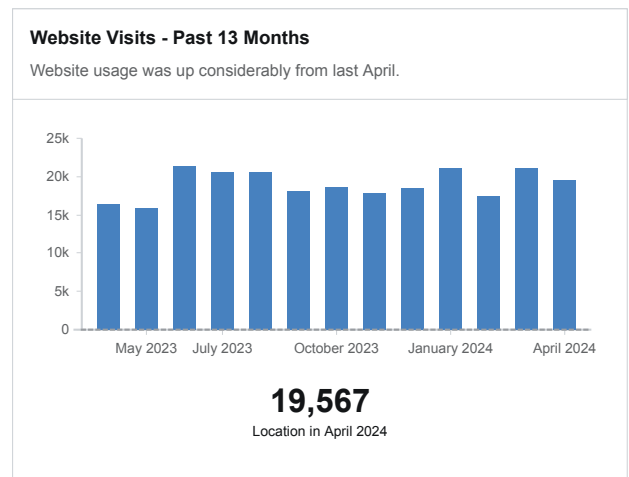
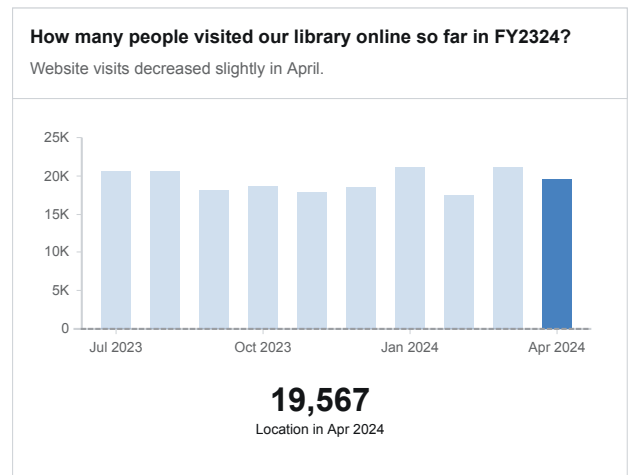
Checkout Trend



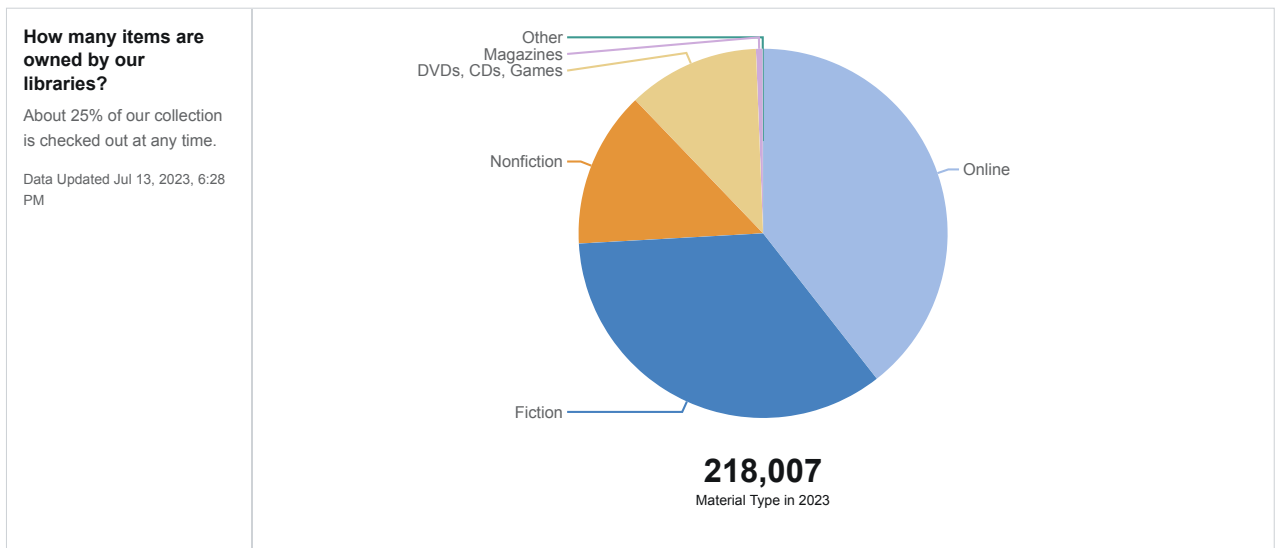
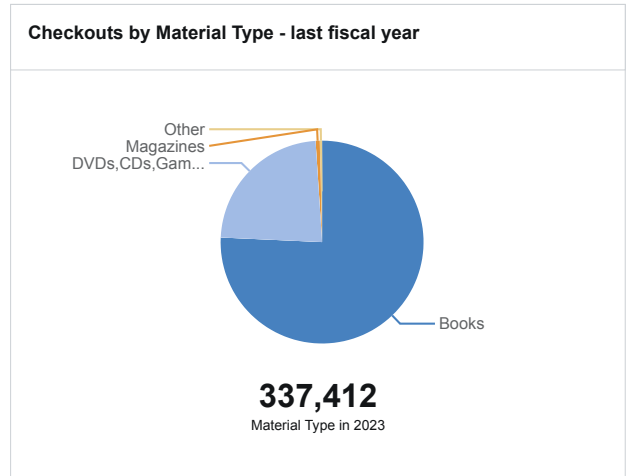
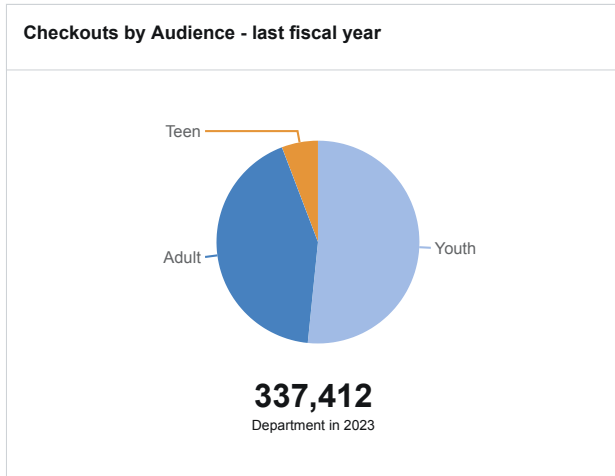
Library Visits - This Fiscal Year



Website Visits - This Fiscal Year



Physical item checkouts

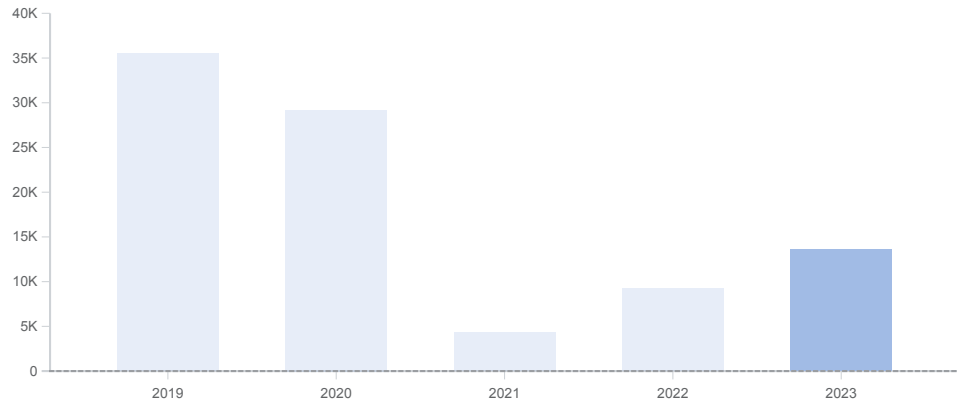


Program Attendance Trend

Program Attendance Trend

Program attendance is increasing from a low in 2021 caused by the COVID-19 pandemic.

Data Updated May 08, 2024, 4:22 PM

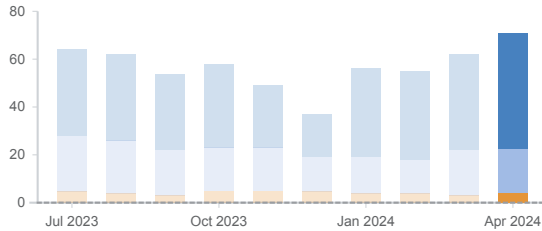


13,558

Metric Type in 2023

How many programs have been held so far this FY?

We hosted more programs in April than we did in March.

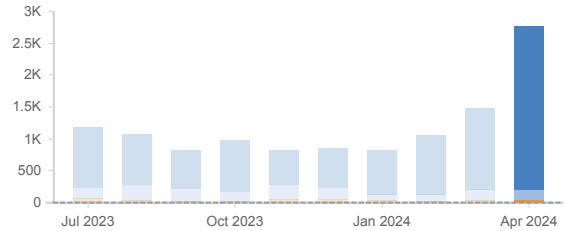


71

Metric Type in Apr 2024

How many people have attended our programs so far this FY?

We saw a large increase in program attendance due to several school visits.

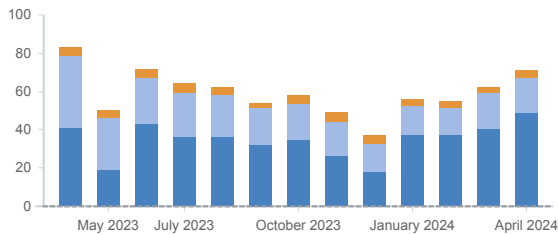


2,775

Metric Type in Apr 2024

Library Programs Held- Past 13 Months

We hosted fewer programs this April than last year.

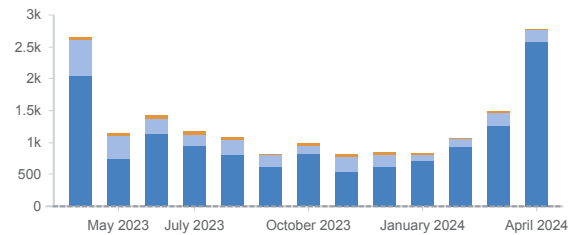


71

Metric Type in April 2024

Library Program Attendance - Past 13 Months

We saw an increase in program attendance from last April.



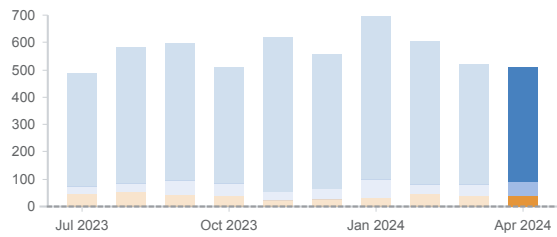
2,775

Metric Type in April 2024

Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services This Fiscal Year

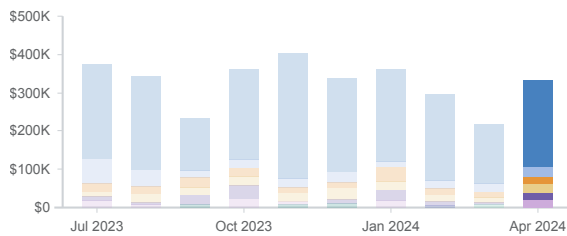


508

Metric Type in Apr 2024

Monthly Spending- this year

How much does the Library spend each month this FY?



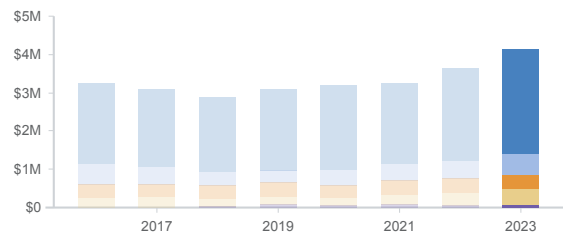
\$330,360.24

Expenses in Apr 2024

Past years' spending

How much does the Library spend each year?

Inflation and building improvement projects increased expenses in FY2223.



\$4,121,962.47

Expenses in 2023



www.FRVPLD.info

A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED **MOTION**: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented.

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- A.1.b Check/Voucher Register for April 2024**
- A.1.c Monthly Financial Report for April 2024**
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- A.1.i Balance Sheet for April 2024**
- A.1.j Ehlers Investment Inventory for April 2024**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustees Meeting
April 16, 2024**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

President Weber called for a vote to nominate Trustee Wisniewski as Secretary Pro-Tem. Moved by Dellamaria and seconded by Goyke, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Dellamaria, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski (Secretary Pro-Tem)

Members absent: Secretary Chris Evans

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sam Bunte, Keri Carroll, Heather Ji, Amanda Keen, Sherry Kenney, Michael Lorenzetti, Karin Nelson, Sumitra Potharazu, John Sabala

Public Comment

There was none.

President's Report

Economic Interests Statement

Weber confirmed Trustees should have already received an email from Kane County advising them to file the annual Economic Interests Statement. Filing is due by May 1st and can be completed through the Kane County EIS website. A copy of the certificate should be forwarded to Executive Assistant Amanda Keen to maintain for the record.

Director's Report

Annual Sexual Harassment Training

Deputy Director Heather Zabski remarked that the State of Illinois requires all elected officials and public employees to complete annual Sexual Harassment Training. Zabski will email a PowerPoint presentation to the Trustees for their review to complete their requirement.

Department Reports and Dashboard

Executive Director Dodson highlighted positive feedback the library received from the community on social media during National Library Week, the importance of ALA's annual publication The State of America's Libraries Report, a recent ALA press release on book bans and challenges, the success of the Seed Library, along with the popularity of our Randall Oaks and spring holiday programs.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the March 19, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for March 2024**
- A.1.c Monthly Financial Report for March 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for March 2024**
- A.1.j Ehlers Investment Inventory for March 2024**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.j AS PRESENTED*. Moved by Goyke and seconded by Finn, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Dellamaria, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Unfinished Business**Exhibit B.1 Strategic Plan Discussion – Executive Director Amy Dodson**

Weber noted there was no motion to be made. Executive Director Dodson provided the Trustees with an updated draft of the strategic plan for 2024-2029. The management team formed a Strategic Planning Committee to examine different planning models, discuss potential goals and craft the language used. Dodson presented the committee's progress in defining four areas of focus: Spaces And Experiences; Staff Support; Community Connections; and Life-Long Learning. The upcoming strategic plan will include a vision statement, lend a positive outlook on the future of the library, and will improve and expand upon current efforts as advised by the consulting firm ReThinking Libraries. The committee recommends a finalized plan which will be outwardly community focused, feature brief and easy to understand descriptions and modernized language. Dodson presented each of the four areas, explaining that a five-year plan would provide enough time to achieve significant progress in these areas and then led a discussion to receive feedback from the Trustees. It was unanimously agreed that the Strategic Planning Committee was headed in the proper direction and the final draft will be presented at the next meeting.

New Business – none**Adjournment**

Weber inquired if there were any topics Trustees wished to address in the future. Trustee Lauer provided an article on the use of artificial intelligence technology and its effects on children. Lauer noted that library technology could be used in the future to potentially commit crimes and wanted to review and amend current policies. Weber then called for a motion to ADJOURN. Moved by Goyke and seconded by Dellamaria, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Dellamaria, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Meeting adjourned at 7:45 PM.

Fox River Valley Public Library District
Check/Voucher Register - Check Voucher Register
10100 - BANK ACCOUNTS
From 4/1/2024 Through 4/30/2024

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	12262244T107	4/16/2024	124.59
Ziegler's Ace Hardware	44884	4/16/2024	37.74
Alarm Detection Systems	44885	4/16/2024	214.11
Alliance Entertainment	44886	4/16/2024	1,623.86
America's Flooring Store, LLC	44887	4/16/2024	13,590.00
Ann Torralba	44888	4/16/2024	500.00
AT&T	44889	4/16/2024	209.40
AT & T Mobility	44890	4/16/2024	112.25
Cooperative Computer Services	44891	4/16/2024	17,011.52
Chicago Distribution Center	44892	4/16/2024	23.75
ComEd	44893	4/16/2024	3,469.15
Demco, Inc.	44894	4/16/2024	785.18
ELM USA Inc.	44895	4/16/2024	31.90
Firewalls.com Inc	44896	4/16/2024	4,628.99
Garveys Office Products	44897	4/16/2024	663.80
GovConnection, Inc	44898	4/16/2024	1,828.72
INGRAM Library Services	44901	4/16/2024	10,514.36
KONE, INC	44902	4/16/2024	322.40
LACONI, INC	44903	4/16/2024	150.00
Law Offices Ancel Glink, P.C.	44904	4/16/2024	471.25
LIMRICC Unemployment Compensatio...	44905	4/16/2024	1,877.14
Marilyn Metz	44906	4/16/2024	150.00
Midwest Tape Exchange, Inc.	44907	4/16/2024	2,873.61
Multisystem Management Company	44908	4/16/2024	3,480.00
Storm Science LLC	44909	4/16/2024	409.81
Nicor Gas	44910	4/16/2024	451.36
Overdrive, Inc.	44911	4/16/2024	5,000.00
Paddock Publications, Inc.	44912	4/16/2024	230.00
Playaway Products LLC	44913	4/16/2024	804.95
Postmaster -Algonquin	44914	4/16/2024	3,000.00
PRF Graphics	44915	4/16/2024	2,212.00
Quality Logo Products, Inc	44916	4/16/2024	824.97
Peregrine,Stime,Newman,Ritzman & B...	44917	4/16/2024	1,125.00
Sebert Landscaping Inc.	44918	4/16/2024	1,687.00
Village of East Dundee	44919	4/16/2024	435.04
Cardmember Service	44920	4/16/2024	1,825.51
W.T. Cox Subscriptions, Inc.	44921	4/16/2024	169.79
Wellness Insurance Network	44922	4/16/2024	19,676.93
Winter Services LLC	44923	4/16/2024	1,424.00
SYNCB/AMAZON	Amazon ACH 04/1...	4/11/2024	3,190.41
Illinois Municipal Retirement	DD04/05/2023-IM...	4/5/2024	19,827.49
Paylocity Payroll	DD04/2024 Paylo...	4/5/2024	303.04
Paylocity Payroll	DD04/2024 Paylo...	4/19/2024	715.25
ePay	Epay Fees Mar In ...	4/1/2024	120.34
Office of the Secretary of State of Illinois	LP Withdrawal Ma...	4/1/2024	631.00
Office of the Secretary of State of Illinois	LP Withdrawals In...	4/30/2024	4,312.00
Office of the Secretary of State of Illinois	SSLT Fee Mar In ...	4/1/2024	55.50
Comcast	STMT202404Com...	4/24/2024	989.54
Comcast	STMT202404DL-C...	4/24/2024	385.51
Comcast	STMT202404RO-C...	4/24/2024	204.16
	Total 10100 - BANK ACCOUNTS		134,704.32
Report Total			134,704.32

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,948,870.01	99.93%	3,951,428.00	2,557.99	0.06%
43020	PPRT	16,125.34	87,681.03	58.06%	151,000.00	63,318.97	41.93%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	24,804.79	0.00%	0.00	(24,804.79)	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
44010	INT & DIV INCOME	17,573.77	183,365.34	183.36%	100,000.00	(83,365.34)	(83.36)%
44011	MARKET VALUE ADJUSTMENT	(56.19)	2,455.13	0.00%	0.00	(2,455.13)	0.00%
45010	PER CAPITA GRANT	0.00	105,506.75	100.48%	105,000.00	(506.75)	(0.48)%
45020	OTHER GRANTS	0.00	6,702.57	33.51%	20,000.00	13,297.43	66.48%
46030	LOST & DAMAGED	526.52	3,711.58	106.04%	3,500.00	(211.58)	(6.04)%
46200	PRINT/COPY REVENUE	685.80	6,664.95	133.29%	5,000.00	(1,664.95)	(33.29)%
46250	LICENSE PLATE RENEWAL INCOME	5,821.50	58,864.25	90.56%	65,000.00	6,135.75	9.43%
46400	MISCELLANEOUS INCOME	0.00	151.00	30.20%	500.00	349.00	69.80%
46500	CASH OVER	1.10	76.61	153.22%	50.00	(26.61)	(53.22)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	940.00	78.33%	1,200.00	260.00	21.66%
49010	MONETARY GIFT	100.00	16,141.76	0.00%	0.00	(16,141.76)	0.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	60.00	180.00	360.00%	50.00	(130.00)	(260.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	24.50	296.15	296.15%	100.00	(196.15)	(196.15)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	25.00	25.00	100.00%
	Total REVENUES	40,956.34	4,446,411.92	100.65%	4,417,853.00	(28,558.92)	(0.65)%
	Total Revenues	40,956.34	4,446,411.92	100.65%	4,417,853.00	(28,558.92)	(0.65)%

Expenditures

15 PERSONNEL SERVICES/BENEFITS

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	17,276.85	167,130.11	68.21%	245,000.00	77,869.89	31.78%
52121	IMRF	10,952.40	118,594.01	69.76%	170,000.00	51,405.99	30.23%
52122	REIMBURSED INS	94.00	940.00	78.33%	1,200.00	260.00	21.66%
52160	TUITION REIMB	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
52212	FICA/MEDICARE/SS-R	12,736.35	141,748.40	74.60%	190,000.00	48,251.60	25.39%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	21,993.00	21,993.00	100.00%
05	ADMINISTRATION						
52100	SALARIES	36,573.04	383,257.28	78.69%	487,000.00	103,742.72	21.30%
40	PUBLIC RELATIONS						
52100	SALARIES	4,500.00	128,520.47	76.50%	168,000.00	39,479.53	23.49%
50	IT / NETWORK						
52100	SALARIES	9,992.66	99,134.09	79.30%	125,000.00	25,865.91	20.69%
60	PATS						
52100	SALARIES	10,444.68	104,382.74	71.49%	146,000.00	41,617.26	28.50%
90	FACILITIES						
52100	SALARIES	9,879.59	90,293.07	60.59%	149,000.00	58,706.93	39.40%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	37,750.93	379,942.62	77.98%	487,185.43	107,242.81	22.01%
20	YOUTH SERVICES						
52100	SALARIES	27,653.88	246,785.41	70.39%	350,554.38	103,768.97	29.60%
70	ACCOUNT SERVICES						
52100	SALARIES	25,744.16	247,631.95	76.19%	325,000.00	77,368.05	23.80%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	18,692.54	176,962.16	75.94%	233,000.00	56,037.84	24.05%
	Total PERSONNEL SERVICES/BENEFITS	222,291.08	2,285,322.31	73.51%	3,108,932.81	823,610.50	26.49%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	263.89	5,866.30	58.66%	10,000.00	4,133.70	41.33%
61500	DATABASES	0.00	38,905.78	85.87%	45,307.00	6,401.22	14.12%
61510	EBOOKS	1,145.78	46,948.57	79.91%	58,750.00	11,801.43	20.08%
61520	DOWNLOADABLE MEDIA	3,030.06	27,110.02	79.73%	34,000.00	6,889.98	20.26%
61540	HOTSPOTS	0.00	6,389.00	62.63%	10,200.00	3,811.00	37.36%
64100	PROC FEES BOOKS	584.10	4,175.23	104.38%	4,000.00	(175.23)	(4.38)%
64200	PROC FEES AV	654.22	4,008.34	50.10%	8,000.00	3,991.66	49.89%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
64500	ONLINE ORDERING FEE	0.00	738.34	98.44%	750.00	11.66	1.55%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	239.50	47.90%	500.00	260.50	52.10%
61200	PERIODICALS	0.00	1,154.90	57.45%	2,010.00	855.10	42.54%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	2,277.08	94.48%	2,410.00	132.92	5.51%
61600	VIDEOGAMES	667.63	9,312.93	62.08%	15,000.00	5,687.07	37.91%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,734.31	23,706.38	74.08%	32,000.00	8,293.62	25.91%
61111	BOOKS LARGE TYPE	534.52	3,678.68	91.96%	4,000.00	321.32	8.03%
61120	BOOKS NF	1,197.66	9,368.13	58.55%	16,000.00	6,631.87	41.44%
61130	BOOKS SPANISH	262.51	262.51	5.83%	4,500.00	4,237.49	94.16%
61140	GRAPHIC NOVELS	196.16	2,732.99	68.32%	4,000.00	1,267.01	31.67%
61330	AUDIOBOOKS	234.94	4,946.92	70.67%	7,000.00	2,053.08	29.32%
61350	MUSIC	307.42	1,907.61	63.58%	3,000.00	1,092.39	36.41%
61400	DVD	1,904.51	8,951.91	85.25%	10,500.00	1,548.09	14.74%
61700	NONTRADITIONAL MATERIALS	24.23	565.31	11.30%	5,000.00	4,434.69	88.69%
15	TEEN						
61100	BOOKS	382.91	5,520.67	69.00%	8,000.00	2,479.33	30.99%
61130	BOOKS SPANISH	197.25	1,185.22	47.40%	2,500.00	1,314.78	52.59%
61330	AUDIOBOOKS	0.00	390.93	39.09%	1,000.00	609.07	60.90%
20	YOUTH SERVICES						
61100	BOOKS	6,917.39	32,562.56	72.36%	45,000.00	12,437.44	27.63%
61130	BOOKS SPANISH	23.35	4,306.60	53.83%	8,000.00	3,693.40	46.16%
61330	AUDIOBOOKS	936.84	936.84	62.45%	1,500.00	563.16	37.54%
61400	DVD	89.98	2,353.14	94.12%	2,500.00	146.86	5.87%
61700	NONTRADITIONAL MATERIALS	1,340.95	2,663.75	66.59%	4,000.00	1,336.25	33.40%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	1,452.55	103.01%	1,410.00	(42.55)	(3.01)%
61600	VIDEOGAMES	33.99	5,460.02	78.00%	7,000.00	1,539.98	21.99%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	837.04	7,559.57	75.59%	10,000.00	2,440.43	24.40%
61120	BOOKS NF	129.87	1,788.12	59.60%	3,000.00	1,211.88	40.39%
61400	DVD	697.97	4,340.08	66.77%	6,500.00	2,159.92	33.22%
15	TEEN						
61100	BOOKS	111.80	1,890.81	63.02%	3,000.00	1,109.19	36.97%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
61330	AUDIOBOOKS	0.00	0.00	0.00%	250.00	250.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	2,362.10	11,784.95	84.17%	14,000.00	2,215.05	15.82%
61130	BOOKS SPANISH	0.00	311.23	20.74%	1,500.00	1,188.77	79.25%
61400	DVD	111.70	1,215.18	48.60%	2,500.00	1,284.82	51.39%
61700	NONTRADITIONAL MATERIALS	268.00	533.00	53.30%	1,000.00	467.00	46.70%
	Total LIBRARY MATERIALS	28,183.08	289,501.65	72.45%	399,587.00	110,085.35	27.55%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	4,459.00	55.73%	8,000.00	3,541.00	44.26%
52124	UNEMPLOYMENT INS	1,877.14	(6,104.92)	(61.04)%	10,000.00	16,104.92	161.04%
52130	STAFF DEVELOPMENT	577.52	3,034.88	60.69%	5,000.00	1,965.12	39.30%
52140	PROFESSIONAL EDUCATION	75.00	1,255.80	41.86%	3,000.00	1,744.20	58.14%
52150	CONFERENCES	1,050.00	1,050.00	35.00%	3,000.00	1,950.00	65.00%
52170	ALLSTAFF SPEAKER	0.00	2,789.00	55.78%	5,000.00	2,211.00	44.22%
70800	POSTAGE	421.39	2,325.92	77.53%	3,000.00	674.08	22.46%
70900	SUPPLIES	271.12	7,217.71	55.52%	13,000.00	5,782.29	44.47%
73215	COPIER/PRINT EXPENSE	675.32	6,759.00	76.80%	8,800.00	2,041.00	23.19%
73225	PUBLIC LIABILITY INS	0.00	41,539.20	88.00%	47,200.00	5,660.80	11.99%
73240	BOARD EXPENSES	0.00	375.00	25.00%	1,500.00	1,125.00	75.00%
73241	LEGAL NOTICES FEES	230.00	1,079.00	53.95%	2,000.00	921.00	46.05%
73242	MEMBERSHIPS	150.00	3,873.75	59.59%	6,500.00	2,626.25	40.40%
73245	BACKGROUND CHECK FEES	0.00	36.00	18.00%	200.00	164.00	82.00%
73250	BANK CHARGES	86.73	1,944.56	48.61%	4,000.00	2,055.44	51.38%
73255	INVESTMENT FEES	415.77	2,988.14	49.80%	6,000.00	3,011.86	50.19%
73260	LOST & PAID FORWARDING	0.00	58.94	11.78%	500.00	441.06	88.21%
73280	COST OF ITEMS SOLD	0.00	203.44	40.68%	500.00	296.56	59.31%
73281	TAX EXPENSE	0.00	77.03	77.03%	100.00	22.97	22.97%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	5,527.00	56,170.00	87.76%	64,000.00	7,830.00	12.23%
73283	LICENSE PLATE S&SLT FEES	57.00	504.00	84.00%	600.00	96.00	16.00%
73290	HOSPITALITY	0.00	599.06	119.81%	500.00	(99.06)	(19.81)%
76500	CASH UNDER	0.00	175.15	70.06%	250.00	74.85	29.94%
79990	CONTINGENT EXPENSES	0.00	177.80	5.92%	3,000.00	2,822.20	94.07%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	291.34	964.53	48.22%	2,000.00	1,035.47	51.77%
30	PUBLIC SERVICE						
70900	SUPPLIES	2,650.20	4,955.93	66.74%	7,425.00	2,469.07	33.25%
90	FACILITIES						
70900	SUPPLIES	620.00	5,985.57	59.85%	10,000.00	4,014.43	40.14%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	122.16	6,058.43	30.29%	20,000.00	13,941.57	69.70%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73505	RENT EXPENSE	5,407.50	54,075.00	83.19%	65,000.00	10,925.00	16.80%
	Total LIBRARY OPERATIONS	20,505.19	204,626.92	68.19%	300,075.00	95,448.08	31.81%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	3,000.00	11,700.00	101.73%	11,500.00	(200.00)	(1.73)%
70900	SUPPLIES	(900.92)	4,097.32	58.53%	7,000.00	2,902.68	41.46%
73010	NEWSLETTER	0.00	20,904.00	72.58%	28,800.00	7,896.00	27.41%
73020	OUTSIDE PRINTING	0.00	500.44	33.36%	1,500.00	999.56	66.63%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	2,099.08	37,201.76	75.92%	49,000.00	11,798.24	24.08%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	794.99	39.74%	2,000.00	1,205.01	60.25%
73150	PERFORMERS	0.00	685.00	17.12%	4,000.00	3,315.00	82.87%
73151	SUMMER READING	(1,096.49)	2,008.10	11.81%	17,000.00	14,991.90	88.18%
73152	WINTER READING	0.00	2,983.74	99.45%	3,000.00	16.26	0.54%
73153	MISC READING CHALLENGES	657.68	1,388.82	92.58%	1,500.00	111.18	7.41%
73155	LICENSING	0.00	1,445.00	85.00%	1,700.00	255.00	15.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	431.23	4,733.30	78.88%	6,000.00	1,266.70	21.11%
73150	PERFORMERS	150.00	1,275.00	63.75%	2,000.00	725.00	36.25%
15	TEEN						
70900	SUPPLIES	138.07	819.81	32.79%	2,500.00	1,680.19	67.20%
20	YOUTH SERVICES						

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
70900	SUPPLIES	788.59	9,538.53	73.37%	13,000.00	3,461.47	26.62%
73150	PERFORMERS	909.81	1,309.81	32.74%	4,000.00	2,690.19	67.25%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	125.53	2,025.51	101.27%	2,000.00	(25.51)	(1.27)%
	Total GENERAL PROGRAMMING	2,104.42	29,007.61	49.42%	58,700.00	29,692.39	50.58%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	5,356.24	6,893.36	28.51%	24,175.00	17,281.64	71.48%
73320	CCS SHARED COST	14,818.73	59,274.92	98.79%	60,000.00	725.08	1.20%
73340	SOFTWARE	2,289.68	16,466.52	75.17%	21,905.00	5,438.48	24.82%
73350	INTERNET LINES	209.40	2,094.00	83.19%	2,517.00	423.00	16.80%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	250.66	2,662.84	65.52%	4,064.00	1,401.16	34.47%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	204.16	2,309.32	81.54%	2,832.00	522.68	18.45%
	Total COMPUTER	23,128.87	89,700.96	77.67%	115,493.00	25,792.04	22.33%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,018.29	11,797.39	78.64%	15,000.00	3,202.61	21.35%
73410	LEGAL FEES	1,596.25	6,793.59	67.93%	10,000.00	3,206.41	32.06%
73420	AUDIT EXPENSE	0.00	9,340.00	87.28%	10,700.00	1,360.00	12.71%
73430	OTHER PROF FEES	0.00	29,497.74	58.99%	50,000.00	20,502.26	41.00%
	Total PROFESSIONAL FEES	2,614.54	57,428.72	67.01%	85,700.00	28,271.28	32.99%
58	TRANSPORTATION						
0	District Wide						
00	DEPARTMENT-WIDE						
52150	CONFERENCES	0.00	1,308.53	87.23%	1,500.00	191.47	12.76%
73230	TRANSPORTATION REIMBURSEMENT	88.79	1,269.37	50.77%	2,500.00	1,230.63	49.22%
	Total TRANSPORTATION	88.79	2,577.90	64.45%	4,000.00	1,422.10	35.55%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	749.44	11,792.76	117.51%	10,035.00	(1,757.76)	(17.51)%

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
73310	CATALOGING - COMPUTER SERVICE	2,192.79	8,771.16	97.45%	9,000.00	228.84	2.54%
73530	EQUIPMENT MAINT	0.00	628.33	62.83%	1,000.00	371.67	37.16%
73640	FUEL	133.90	1,071.49	53.57%	2,000.00	928.51	46.42%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	9,465.75	44.22%	21,405.00	11,939.25	55.77%
73500	BUILDING REPAIRS AND MAINTENANCE	1,935.00	20,779.31	69.26%	30,000.00	9,220.69	30.73%
73530	EQUIPMENT MAINT	0.00	609.05	30.45%	2,000.00	1,390.95	69.54%
73540	CONTRACTS: BUILDING MAINTENANCE	4,453.10	72,663.54	86.50%	84,000.00	11,336.46	13.49%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	5,351.65	43.59%	12,275.00	6,923.35	56.40%
73540	CONTRACTS: BUILDING MAINTENANCE	680.00	8,760.00	103.05%	8,500.00	(260.00)	(3.05)%
	Total MAINTENANCE	10,144.23	139,893.04	77.20%	181,215.00	41,321.96	22.80%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	112.25	1,235.11	78.66%	1,570.00	334.89	21.33%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	1,023.69	9,478.76	70.94%	13,360.00	3,881.24	29.05%
73610	ELECTRICITY	3,923.35	39,093.01	83.17%	47,000.00	7,906.99	16.82%
73620	WATER AND SEWER	435.04	2,848.56	71.21%	4,000.00	1,151.44	28.78%
73630	GAS	451.36	3,549.58	59.15%	6,000.00	2,450.42	40.84%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	100.70	914.56	67.24%	1,360.00	445.44	32.75%
	Total UTILITIES	6,046.39	57,119.58	77.94%	73,290.00	16,170.42	22.06%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	0.00	6,243.00	94.59%	6,600.00	357.00	5.40%
73270	FURNITURE & EQUIP	0.00	1,592.33	26.53%	6,000.00	4,407.67	73.46%
73300	COMPUTER EQUIPMENT	0.00	15,644.47	111.74%	14,000.00	(1,644.47)	(11.74)%
1	Dundee Library						

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 4/1/2024 Through 4/30/2024

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	72.68	7,415.29	92.69%	8,000.00	584.71	7.30%
20	YOUTH SERVICES						
73270	FURNITURE & EQUIP	<u>1,177.63</u>	<u>1,444.56</u>	<u>20.63%</u>	<u>7,000.00</u>	<u>5,555.44</u>	<u>79.36%</u>
	Total CAPITAL EXPENSE	<u>1,250.31</u>	<u>32,339.65</u>	<u>77.74%</u>	<u>41,600.00</u>	<u>9,260.35</u>	<u>22.26%</u>
	Total Expenditures	<u>318,455.98</u>	<u>3,224,720.10</u>	<u>73.00%</u>	<u>4,417,592.81</u>	<u>1,192,872.71</u>	<u>27.00%</u>
	Net Increase(Decrease) in Fund Balance	<u>(277,499.64)</u>	<u>1,221,691.82</u>	<u>469,538.33%</u>	<u>260.19</u>	<u>(1,221,431.63)</u>	<u>(469,438.33)%</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	18,920.85	152,541.28	338.98%	45,000.00	(107,541.28)	(238.98)%
44011	MARKET VALUE ADJUSTMENT	(184.79)	5,618.74	0.00%	0.00	(5,618.74)	0.00%
	Total REVENUES	<u>18,736.06</u>	<u>158,160.02</u>	<u>351.47%</u>	<u>45,000.00</u>	<u>(113,160.02)</u>	<u>(251.47)%</u>
	Total Revenues	<u>18,736.06</u>	<u>158,160.02</u>	<u>351.47%</u>	<u>45,000.00</u>	<u>(113,160.02)</u>	<u>(251.47)%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	5,200.50	4.70%	110,500.00	105,299.50	95.29%
73340	SOFTWARE	0.00	11,700.00	26.00%	45,000.00	33,300.00	74.00%
	Total COMPUTER	<u>0.00</u>	<u>16,900.50</u>	<u>10.87%</u>	<u>155,500.00</u>	<u>138,599.50</u>	<u>89.13%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	13,590.00	30,762.00	1.65%	1,855,000.00	1,824,238.00	98.34%
	Total MAINTENANCE	<u>13,590.00</u>	<u>30,762.00</u>	<u>1.66%</u>	<u>1,855,000.00</u>	<u>1,824,238.00</u>	<u>98.34%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	0.00	0.00	0.00%	150,000.00	150,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	116,072.00	116,072.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>266,072.00</u>	<u>266,072.00</u>	<u>100.00%</u>
	Total Expenditures	<u>13,590.00</u>	<u>47,662.50</u>	<u>2.09%</u>	<u>2,276,572.00</u>	<u>2,228,909.50</u>	<u>97.91%</u>
	Net Increase(Decrease) in Fund Balance	<u>5,146.06</u>	<u>110,497.52</u>	<u>(4.95)%</u>	<u>(2,231,572.00)</u>	<u>(2,342,069.52)</u>	<u>104.95%</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

80 - WORKING CASH

From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	980.75	6,626.79	165.66%	4,000.00	(2,626.79)	(65.66)%
44011	MARKET VALUE ADJUSTMENT	(18.83)	572.45	0.00%	0.00	(572.45)	0.00%
	Total REVENUES	<u>961.92</u>	<u>7,199.24</u>	<u>179.98%</u>	<u>4,000.00</u>	<u>(3,199.24)</u>	<u>(79.98)%</u>
	Total Revenues	<u>961.92</u>	<u>7,199.24</u>	<u>179.98%</u>	<u>4,000.00</u>	<u>(3,199.24)</u>	<u>(79.98)%</u>
	Net Increase(Decrease) in Fund Balance	<u>961.92</u>	<u>7,199.24</u>	<u>179.98%</u>	<u>4,000.00</u>	<u>(3,199.24)</u>	<u>(79.98)%</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.c

Statement of Revenues and Expenditures - MonFin FY2324 - Unposted Transactions Included In Report

90 - DONATION / GIFT

From 4/1/2024 Through 4/30/2024

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,614.06	10,905.98	181.76%	6,000.00	(4,905.98)	(81.76)%
44011	MARKET VALUE ADJUSTMENT	(30.99)	942.13	0.00%	0.00	(942.13)	0.00%
49010	MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>100.00%</u>
	Total REVENUES	<u>1,583.07</u>	<u>11,848.11</u>	<u>169.26%</u>	<u>7,000.00</u>	<u>(4,848.11)</u>	<u>(69.26)%</u>
	Total Revenues	<u>1,583.07</u>	<u>11,848.11</u>	<u>169.26%</u>	<u>7,000.00</u>	<u>(4,848.11)</u>	<u>(69.26)%</u>
	Net Increase(Decrease) in Fund Balance	<u>1,583.07</u>	<u>11,848.11</u>	<u>169.25%</u>	<u>7,000.00</u>	<u>(4,848.11)</u>	<u>(69.25)%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2324
From 4/1/2024 Through 4/30/2024

Attachment to Exhibit A.1.d

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2324 Percent Used</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>FY2324 \$ Remaining</u>	<u>FY2324 Percent Remaining</u>	
Revenues							
43010	TAX LEVY	0.00	3,948,870.01	1.00	3,951,428.00	2,557.99	0.00
43020	PPRT	16,125.34	87,681.03	0.58	151,000.00	63,318.97	0.50
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	24,804.79	0.00	0.00	(24,804.79)	0.00
43500	IMPACT FEES	0.00	0.00	0.00	15,000.00	15,000.00	1.20
44010	INT & DIV INCOME	39,089.43	353,439.39	2.28	155,000.00	(198,439.39)	(1.54)
44011	MARKET VALUE ADJUSTMENT	(290.80)	9,588.45	0.00	0.00	(9,588.45)	0.00
45010	PER CAPITA GRANT	0.00	105,506.75	1.00	105,000.00	(506.75)	(0.00)
45020	OTHER GRANTS	0.00	6,702.57	0.34	20,000.00	13,297.43	0.80
46030	LOST & DAMAGED	526.52	3,711.58	1.06	3,500.00	(211.58)	(0.07)
46110	MEETING RM RENTAL	60.00	180.00	3.60	50.00	(130.00)	(3.12)
46200	PRINT/COPY REVENUE	685.80	6,664.95	1.33	5,000.00	(1,664.95)	(0.40)
46250	LICENSE PLATE RENEWAL INCOME	5,821.50	58,864.25	0.91	65,000.00	6,135.75	0.11
46300	TAXABLE SALES (USB, DVD, EARBUDS)	24.50	296.15	2.37	125.00	(171.15)	(1.64)
46400	MISCELLANEOUS INCOME	0.00	151.00	0.30	500.00	349.00	0.84
46500	CASH OVER	1.10	76.61	1.53	50.00	(26.61)	(0.64)
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	940.00	0.78	1,200.00	260.00	0.26
49010	MONETARY GIFT	<u>100.00</u>	<u>16,141.76</u>	<u>16.14</u>	<u>1,000.00</u>	<u>(15,141.76)</u>	<u>(18.17)</u>
	Total Revenues	<u>62,237.39</u>	<u>4,623,619.29</u>	<u>1.03</u>	<u>4,473,853.00</u>	<u>(149,766.29)</u>	<u>(0.03)</u>
	Net Increase(Decrease) in Fund Balance	<u><u>62,237.39</u></u>	<u><u>4,623,619.29</u></u>	<u><u>1.03</u></u>	<u><u>4,473,853.00</u></u>	<u><u>(149,766.29)</u></u>	<u><u>(0.03)</u></u>

Fox River Valley Public Library District
 Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only
 From 7/1/2023 Through 6/30/2024

	<u>7/1/2023 - 7/31/2023</u>	<u>8/1/2023 - 8/31/2023</u>	<u>9/1/2023 - 9/30/2023</u>	<u>10/1/2023 - 10/31/2023</u>	<u>11/1/2023 - 11/30/2023</u>	<u>12/1/2023 - 12/31/2023</u>	<u>1/1/2024 - 1/31/2024</u>	<u>2/1/2024 - 2/29/2024</u>	<u>3/1/2024 - 3/31/2024</u>	<u>4/1/2024 - 4/30/2024</u>	<u>5/1/2024 - 5/31/2024</u>	<u>6/1/2024 - 6/30/2024</u>	<u>Total</u>
Revenues													
TAX LEVY	3,951,428.18	0.00	0.00	0.00	(2,558.17)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,948,870.01
PPRT	25,408.99	0.00	4,096.61	21,060.52	0.00	6,536.15	14,453.42	0.00	0.00	16,125.34	0.00	0.00	87,681.03
TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,804.79	0.00	0.00	0.00	0.00	24,804.79
INT & DIV INCOME	29,231.59	35,321.22	33,799.72	33,180.53	33,077.99	36,305.41	39,657.74	40,465.19	33,310.57	39,089.43	0.00	0.00	353,439.39
MARKET VALUE ADJUSTMENT	830.66	(5,460.15)	(952.78)	2,497.93	6,945.47	10,608.68	5,918.94	(9,442.10)	(1,067.40)	(290.80)	0.00	0.00	9,588.45
PER CAPITA GRANT	105,506.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,506.75
OTHER GRANTS	0.00	2,234.19	0.00	0.00	2,234.19	0.00	0.00	2,234.19	0.00	0.00	0.00	0.00	6,702.57
LOST & DAMAGED	451.03	393.67	93.96	434.12	384.98	363.41	359.14	277.13	427.62	526.52	0.00	0.00	3,711.58
MEETING RM RENTAL	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00	0.00	60.00	0.00	0.00	180.00
PRINT/COPY REVENUE	600.90	954.60	631.60	738.20	533.70	555.60	602.50	666.75	695.30	685.80	0.00	0.00	6,664.95
LICENSE PLATE RENEWAL INCOME	6,873.00	8,009.50	6,347.00	5,783.50	3,756.00	3,913.00	5,060.50	7,574.50	5,725.75	5,821.50	0.00	0.00	58,864.25
TAXABLE SALES (USB, DVD, EARBUDS)	24.50	14.00	9.00	14.80	14.05	9.00	24.70	55.10	106.50	24.50	0.00	0.00	296.15
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.00	0.00	0.00	0.00	0.00	151.00
CASH OVER	4.10	66.50	2.00	1.45	0.31	0.04	0.25	0.00	0.86	1.10	0.00	0.00	76.61
RETIRED EMPLOYEE REIMBURSEMENTS	94.00	94.00	94.00	94.00	94.00	94.00	94.00	94.00	94.00	94.00	0.00	0.00	940.00
MONETARY GIFT	0.00	150.00	0.00	130.00	1,261.63	13,300.13	0.00	1,200.00	0.00	100.00	0.00	0.00	16,141.76
Total Revenues	<u>4,120,453.70</u>	<u>41,777.53</u>	<u>44,121.11</u>	<u>63,935.05</u>	<u>45,744.15</u>	<u>71,745.42</u>	<u>66,171.19</u>	<u>68,140.55</u>	<u>39,293.20</u>	<u>62,237.39</u>	<u>0.00</u>	<u>0.00</u>	<u>4,623,619.29</u>
Net Increase(Decrease) in Fund Balance	<u>4,120,453.70</u>	<u>41,777.53</u>	<u>44,121.11</u>	<u>63,935.05</u>	<u>45,744.15</u>	<u>71,745.42</u>	<u>66,171.19</u>	<u>68,140.55</u>	<u>39,293.20</u>	<u>62,237.39</u>	<u>0.00</u>	<u>0.00</u>	<u>4,623,619.29</u>

Fox River Valley Public Library District

Attachment to Exhibit A.1.f

Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2324
From 4/1/2024 Through 4/30/2024

	Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 \$ Remaining	FY2324 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	222,291.08	2,285,322.31	73.50%	3,108,932.81	823,610.50	26.49%
	Total Personnel Expenses	222,291.08	2,285,322.31	73.51%	3,108,932.81	823,610.50	26.49%
20	Library Materials						
20	LIBRARY MATERIALS	28,183.08	289,501.65	72.45%	399,587.00	110,085.35	27.54%
	Total Library Materials	28,183.08	289,501.65	72.45%	399,587.00	110,085.35	27.55%
50	Operating Expenses						
51	LIBRARY OPERATIONS	19,413.19	199,565.12	68.32%	292,075.00	92,509.88	31.67%
52	PUBLIC RELATIONS	2,099.08	37,201.76	75.92%	49,000.00	11,798.24	24.07%
53	GENERAL PROGRAMMING	1,958.42	28,861.61	49.16%	58,700.00	29,838.39	50.83%
54	COMPUTER	22,783.81	106,256.40	39.21%	270,993.00	164,736.60	60.78%
55	PROFESSIONAL FEES	2,614.54	57,428.72	67.01%	85,700.00	28,271.28	32.98%
	Total Operating Expenses	48,869.04	429,313.61	56.75%	756,468.00	327,154.39	43.25%
60	Building Expenses						
61	MAINTENANCE	23,734.23	170,655.04	8.38%	2,036,215.00	1,865,559.96	91.61%
65	UTILITIES	6,046.39	57,119.58	77.93%	73,290.00	16,170.42	22.06%
	Total Building Expenses	29,780.62	227,774.62	10.80%	2,109,505.00	1,881,730.38	89.20%
70	Capital Expense						
70	CAPITAL EXPENSE	1,072.63	32,161.97	10.45%	307,672.00	275,510.03	89.54%
	Total Capital Expense	1,072.63	32,161.97	10.45%	307,672.00	275,510.03	89.55%
	Total Expenditures	330,196.45	3,264,074.16	48.85%	6,682,164.81	3,418,090.65	51.15%
	Net Increase(Decrease) in Fund Balance	(330,196.45)	(3,264,074.16)	48.84%	(6,682,164.81)	(3,418,090.65)	51.15%

Fox River Valley Public Library District

Attachment to Exhibit A.1.g

Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2324
From 4/1/2024 Through 4/30/2024

		Month Activity	Year Activity	FY2324 Percent Used	Total Budget - FY2324 Working Budget	FY2324 Budget \$ Remaining	FY2324 Percent Remaining
Expenditures							
0	District Wide						
15	Personnel Expenses	112,449.57	1,234,000.17	72.02%	1,713,193.00	479,192.83	27.97%
20	Library Materials	5,678.05	135,535.98	78.11%	173,517.00	37,981.02	21.88%
50	Operating Expenses	40,487.33	344,652.06	54.26%	635,072.00	290,419.94	45.73%
60	Building Expenses	3,188.38	23,498.85	95.50%	24,605.00	1,106.15	4.49%
70	Capital Expense	0.00	23,479.80	8.02%	292,672.00	269,192.20	91.97%
	Total District Wide	161,803.33	1,761,166.86	62.03%	2,839,059.00	1,077,892.14	37.97%
1	Dundee Library						
15	Personnel Expenses	91,148.97	874,359.98	75.19%	1,162,739.81	288,379.83	24.80%
20	Library Materials	17,952.56	117,630.16	66.86%	175,910.00	58,279.84	33.13%
50	Operating Expenses	2,644.52	26,251.72	50.91%	51,564.00	25,312.28	49.08%
60	Building Expenses	25,811.54	189,249.56	9.17%	2,062,765.00	1,873,515.44	90.82%
70	Capital Expense	1,072.63	8,682.17	57.88%	15,000.00	6,317.83	42.11%
	Total Dundee Library	138,630.22	1,216,173.59	35.07%	3,467,978.81	2,251,805.22	64.93%
2	Randall Oaks						
15	Personnel Expenses	18,692.54	176,962.16	75.94%	233,000.00	56,037.84	24.05%
20	Library Materials	4,552.47	36,335.51	72.43%	50,160.00	13,824.49	27.56%
50	Operating Expenses	5,737.19	58,409.83	83.64%	69,832.00	11,422.17	16.35%
60	Building Expenses	780.70	15,026.21	67.88%	22,135.00	7,108.79	32.11%
	Total Randall Oaks	29,762.90	286,733.71	76.44%	375,127.00	88,393.29	23.56%
	Total Expenditures	330,196.45	3,264,074.16	48.85%	6,682,164.81	3,418,090.65	51.15%
	Net Increase(Decrease) in Fund Balance	(330,196.45)	(3,264,074.16)	48.84%	(6,682,164.81)	(3,418,090.65)	51.15%

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only
 From 7/1/2023 Through 6/30/2024

	<u>7/1/2023 - 7/31/2023</u>	<u>8/1/2023 - 8/31/2023</u>	<u>9/1/2023 - 9/30/2023</u>	<u>10/1/2023 - 10/31/2023</u>	<u>11/1/2023 - 11/30/2023</u>	<u>12/1/2023 - 12/31/2023</u>	<u>1/1/2024 - 1/31/2024</u>	<u>2/1/2024 - 2/29/2024</u>	<u>3/1/2024 - 3/31/2024</u>	<u>4/1/2024 - 4/30/2024</u>	<u>5/1/2024 - 5/31/2024</u>	<u>6/1/2024 - 6/30/2024</u>	<u>Total</u>
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	245,249.73	244,688.51	146,905.29	236,964.44	328,273.22	245,033.83	236,166.94	226,236.84	153,512.43	222,291.08	0.00	0.00	2,285,322.31
Library Materials													
LIBRARY MATERIALS	67,197.27	43,295.58	18,245.24	23,579.47	23,517.84	27,593.74	14,515.38	21,167.79	22,206.26	28,183.08	3,564.81	0.00	293,066.46
Operating Expenses													
LIBRARY OPERATIONS	19,571.52	21,387.27	12,397.10	19,778.69	17,329.58	14,794.95	40,703.90	17,614.36	16,574.56	19,413.19	114.22	0.00	199,679.34
PUBLIC RELATIONS	3,006.65	889.38	8,216.86	3,335.57	1,914.10	7,124.59	3,174.99	136.63	7,303.91	2,099.08	0.00	0.00	37,201.76
GENERAL PROGRAMMING	470.27	3,351.84	2,906.17	5,954.41	2,408.44	2,519.48	3,977.09	4,216.98	1,098.51	1,958.42	330.00	0.00	29,191.61
COMPUTER	19,721.55	3,227.09	1,662.91	17,107.77	4,619.96	8,884.83	19,628.18	5,063.81	3,556.49	22,783.81	0.00	0.00	106,256.40
PROFESSIONAL FEES	945.65	3,444.21	8,138.28	10,685.22	9,296.03	10,453.03	6,075.30	4,720.68	1,055.78	2,614.54	0.00	0.00	57,428.72
Building Expenses													
MAINTENANCE	15,053.11	7,356.25	23,151.07	38,954.38	4,697.36	11,793.40	30,198.35	10,220.87	5,496.02	23,734.23	455.43	0.00	171,110.47
UTILITIES	4,704.93	6,816.20	5,801.21	5,741.39	5,073.76	5,237.81	5,607.05	6,747.60	5,343.24	6,046.39	0.00	0.00	57,119.58
Capital Expense													
CAPITAL EXPENSE	678.00	8,499.23	6,307.56	3,701.92	7,061.65	4,469.56	104.49	0.00	266.93	1,072.63	0.00	0.00	32,161.97
Total Expenditures	<u>376,598.68</u>	<u>342,955.56</u>	<u>233,731.69</u>	<u>365,803.26</u>	<u>404,191.94</u>	<u>337,905.22</u>	<u>360,151.67</u>	<u>296,125.56</u>	<u>216,414.13</u>	<u>330,196.45</u>	<u>4,464.46</u>	<u>0.00</u>	<u>3,268,538.62</u>
Net Increase(Decrease) in Fund Balance	<u>(376,598.68)</u>	<u>(342,955.56)</u>	<u>(233,731.69)</u>	<u>(365,803.26)</u>	<u>(404,191.94)</u>	<u>(337,905.22)</u>	<u>(360,151.67)</u>	<u>(296,125.56)</u>	<u>(216,414.13)</u>	<u>(330,196.45)</u>	<u>(4,464.46)</u>	<u>0.00</u>	<u>(3,268,538.62)</u>

Fox River Valley Public Library District
 Balance Sheet - Unposted Transactions Included In Report
 As of 4/30/2024

Attachment to Exhibit A.1.i

		Current Year
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,433,236.05
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>2,335,622.39</u>
	Total Checking Accounts	5,768,858.44
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	260.15
10902	Kiosk Cash	
10	GENERAL/CORPORATE	<u>112.85</u>
	Total Other Cash	373.00
Investments		
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	508,673.80
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,674,193.20
80	WORKING CASH	170,574.37
90	DONATION / GIFT	<u>280,721.85</u>
	Total Investments	<u>2,634,163.22</u>
	Total Cash and Investments	8,403,394.66
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	16,222.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	21,032.55
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	25,108.19
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	<u>2,337.85</u>
	Total Other Assets	<u>64,701.09</u>
	Total Assets	<u><u>8,468,095.75</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	22,442.09
20002	AP license Plate	
10	GENERAL/CORPORATE	1,215.00
20003	AP Other	
10	GENERAL/CORPORATE	143.73
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	18,254.60
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	1,194.68
22062	CREDIT CARD PAYABLE PACINI	
10	GENERAL/CORPORATE	838.56
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	75.00
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	146.00
22081	CREDIT CARD PAYABLE BUNTE	
10	GENERAL/CORPORATE	350.00
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	345.06
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	700.00
22090	CREDIT CARD PAYABLE SHERRY KENNEY	
10	GENERAL/CORPORATE	456.13
22092	CREDIT CARD PAYABLE MINOZ	

Fox River Valley Public Library District
 Balance Sheet - Unposted Transactions Included In Report
 As of 4/30/2024

Attachment to Exhibit A.1.i

		Current Year
10	GENERAL/CORPORATE	100.45
22094	CREDIT CARD PAYABLE HERNANDEZ	
10	GENERAL/CORPORATE	186.76
22220	IMRF EXPENSE PAYABLE	
10	GENERAL/CORPORATE	18,717.72
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	81.08
	Total Liabilities	65,246.86
	Fund Balance	
10	GENERAL/CORPORATE	3,941,544.43
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,009,815.59
80	WORKING CASH	170,574.37
90	DONATION / GIFT	280,721.85
	Total Fund Balance	8,402,656.24
	Total Liabilities and Fund Balance	8,467,903.10

Fox River Valley Public Library District - General Fund
 Portfolio Maturity Snapshot
 30-Apr-24

Maturity Date	Cusip	Security	Security Type	Quantity	Coupon/ Int Rate	Total Cost	Market Value	FDIC/ YTM	NCUA	Moody's	S&P
	261908404	Dreyfus Tsy Obligations (Sweep)	CASH AND EQUIVALENTS (USD)		4.81	33870.27	33870.27	4.81	N/A		
5/15/2024	91282CCC3	United States Treasury Notes	GOVERNMENT BONDS (USD)	220000	0.25	209825	219566.31	5.04	N/A	Aaa	AA+
7/19/2024	39573LED6	Greenstate Cr Un North Liberty	CERTIFICATES OF DEPOSIT (USD)	247000	5.5	246985.3	246953.12	5.68	CU60269	N/A	N/A
9/12/2024	912797KK2	United States Treas Bills	TREASURY BILLS (USD)	250000	0	243554.17	245165.76	5.26	N/A		A-1+
9/26/2024	00832KBL2	Affinity Fedl Credit Union	CERTIFICATES OF DEPOSIT (USD)	200000	5.8	199990	200218.87	5.61	CU857	N/A	N/A
11/29/2024	01664MAJ5	All In Fedl Credit Union Daleville Al	CERTIFICATES OF DEPOSIT (USD)	248000	5.6	248010	248243.17	5.5	CU17642	N/A	N/A
12/5/2024	41880LBH4	Hatch Bank San Marcos CA	CERTIFICATES OF DEPOSIT (USD)	240000	5.05	239684.15	239590.45	5.27	25803	N/A	N/A
2/18/2025	70087TAC9	Park View Fcu Harrisonburg VA	CERTIFICATES OF DEPOSIT (USD)	248000	5.35	247948	248233.61	5.29	CU19541	N/A	N/A
3/7/2025	80280JXG1	Santander Bank NA	CERTIFICATES OF DEPOSIT (USD)	170000	5.15	169993	169859.81	5.19	29950	N/A	N/A
3/11/2025	59161YBH8	Metro Cr Un Chelsea MA	CERTIFICATES OF DEPOSIT (USD)	248000	5.65	247972.8	248928.06	5.27	CU66364	N/A	N/A
4/4/2025	749622BL9	Ria Fedl Credit Union	CERTIFICATES OF DEPOSIT (USD)	200000	5.65	199960	200851.26	5.24	CU17117	N/A	N/A
9/29/2025	92838DAD8	Visions Fedl Credit Union Endwell NY	CERTIFICATES OF DEPOSIT (USD)	105000	5.65	104957.5	105816.58	5.14	CU17429	N/A	N/A
10/27/2025	130162BB5	California Cr Un Glendale Cali	CERTIFICATES OF DEPOSIT (USD)	225000	5.65	224897.5	226867.57	5.06	CU60784	N/A	N/A
TOTAL PORTFOLIO						2617647.7	2634164.84	5.3			

C.1 Working Budget Fiscal Year 2024-2025

Discussion only.

BACKGROUND INFORMATION:

The Working Budget is an internal “operating budget” developed by the Director and staff, taking into account planned and reasonably expected income and expenditures for the upcoming year. It includes projections of usual and necessary operating expenses as well as anticipated improvements or investments in technology, equipment and facilities.

Approval of the Working Budget by the Board establishes the realistic spending limits intended by the Board barring the occurrence of unexpected spending needs. It is not a legally required document, but also provides a plan for how the library will use current revenues received for daily operations, plus anticipated spending of reserve funds. All individual items and contracts over the \$10,000 authorized spending limit of the Director are brought to the Board for approval prior to expenditure.

EXHIBIT C.1 presents the proposed budget in three formats, giving data to compare with the past years:

1. Page 1 is a summary of revenues and expenditures for the general fund.
2. Page 2 is a summary of revenues and expenditures for capital projects.
3. Pages 3 through 16 is the Monthly Financial report that the board is familiar with from the consent agenda each month.

The Working Budget Proposal is presented for discussion in May. In June, it will be presented for approval.

Fox River Valley Public Library District

Attachment to Exhibit C.1

Statement of Revenues and Expenditures - Proposed FY2425 Capital Budget Summary - Unposted Transactions Included In Report
From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>YTD Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
	Revenues					
70	CAPITAL PROJECTS/SPECIAL RESERVE					
00	REVENUES	105,937.54	158,160.02	45,000.00	110,500.00	145.55%
01	TRANSFERS BETWEEN FUNDS	<u>200,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>217,000.00</u>	<u>0.00%</u>
	Total Revenues	<u>305,937.54</u>	<u>158,160.02</u>	<u>45,000.00</u>	<u>327,500.00</u>	<u>627.78%</u>
	Expenditures					
70	CAPITAL PROJECTS/SPECIAL RESERVE					
54	COMPUTER	32,901.45	16,900.50	155,500.00	187,000.00	20.25%
61	MAINTENANCE	211,204.97	30,762.00	1,855,000.00	970,000.00	(47.70)%
70	CAPITAL EXPENSE	<u>15,649.98</u>	<u>0.00</u>	<u>266,072.00</u>	<u>2,660,000.00</u>	<u>899.72%</u>
	Total Expenditures	<u>259,756.40</u>	<u>47,662.50</u>	<u>2,276,572.00</u>	<u>3,817,000.00</u>	<u>67.66%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>46,181.14</u></u>	<u><u>110,497.52</u></u>	<u><u>(2,231,572.00)</u></u>	<u><u>(3,489,500.00)</u></u>	<u><u>56.36%</u></u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>Total Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
	Revenues					
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
43010	TAX LEVY	3,750,934.26	3,948,870.01	3,951,428.00	4,230,000.00	7.04%
43020	PPRT	161,020.23	87,681.03	151,000.00	85,000.00	(43.70)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	24,177.88	24,804.79	0.00	5,000.00	0.00%
43500	IMPACT FEES	4,042.00	0.00	15,000.00	3,000.00	(80.00)%
44010	INT & DIV INCOME	136,902.72	183,365.34	100,000.00	125,000.00	25.00%
44011	MARKET VALUE ADJUSTMENT	0.00	2,455.13	0.00	500.00	0.00%
45010	PER CAPITA GRANT	105,506.75	105,506.75	105,000.00	105,000.00	0.00%
45020	OTHER GRANTS	9,639.48	6,702.57	20,000.00	10,000.00	(50.00)%
45030	SRC SPONSORSHIP	45.80	0.00	0.00	0.00	0.00%
46030	LOST & DAMAGED	5,429.82	3,711.58	3,500.00	3,500.00	0.00%
46200	PRINT/COPY REVENUE	401.80	6,664.95	5,000.00	6,000.00	20.00%
46250	LICENSE PLATE RENEWAL INCOME	72,974.00	58,864.25	65,000.00	65,000.00	0.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	100.90	0.00	0.00	0.00	0.00%
46400	MISCELLANEOUS INCOME	1,437.02	151.00	500.00	500.00	0.00%
46450	REIMBURSEMENTS	18,363.16	0.00	0.00	0.00	0.00%
46500	CASH OVER	3.00	76.61	50.00	100.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	1,128.00	940.00	1,200.00	1,200.00	0.00%
49010	MONETARY GIFT	0.00	16,141.76	0.00	10,000.00	0.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
46110	MEETING RM RENTAL	0.00	180.00	50.00	150.00	200.00%
46200	PRINT/COPY REVENUE	6,001.50	0.00	0.00	0.00	0.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	298.18	296.15	100.00	300.00	200.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
46200	PRINT/COPY REVENUE	941.95	0.00	0.00	0.00	0.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	12.50	0.00	25.00	0.00	(100.00)%

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
	Total REVENUES	4,299,360.95	4,446,411.92	4,417,853.00	4,650,250.00	5.26%
51	LIBRARY OPERATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
46500	CASH OVER	13.61	0.00	0.00	0.00	0.00%
	Total LIBRARY OPERATIONS	13.61	0.00	0.00	0.00	0.00%
	Total Revenues	4,299,374.56	4,446,411.92	4,417,853.00	4,650,250.00	5.26%
	Expenditures					
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
70000	TRANSFER OUT	200,000.00	0.00	0.00	217,000.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	200,000.00	0.00	0.00	217,000.00	0.00%
15	PERSONNEL SERVICES/BENEFITS					
0	District Wide					
00	DEPARTMENT-WIDE					
52120	EMPLOYEE INSURANCES	181,755.70	167,130.11	245,000.00	250,000.00	2.04%
52121	IMRF	167,299.23	118,594.01	170,000.00	157,000.00	(7.64)%
52122	REIMBURSED INS	1,640.76	940.00	1,200.00	1,200.00	0.00%
52160	TUITION REIMB	0.00	0.00	10,000.00	8,000.00	(20.00)%
52212	FICA/MEDICARE/SS-R	166,629.71	141,748.40	190,000.00	195,000.00	2.63%
79990	CONTINGENT EXPENSES	0.00	0.00	21,993.00	0.00	(100.00)%
05	ADMINISTRATION					
52100	SALARIES	442,337.09	383,257.28	487,000.00	503,884.50	3.46%
40	PUBLIC RELATIONS					
52100	SALARIES	150,374.43	128,520.47	168,000.00	173,796.00	3.45%
50	IT / NETWORK					
52100	SALARIES	118,694.03	99,134.09	125,000.00	131,521.95	5.21%
52130	STAFF DEVELOPMENT	15.00	0.00	0.00	0.00	0.00%
60	PATS					
52100	SALARIES	124,165.19	104,382.74	146,000.00	147,795.60	1.22%
90	FACILITIES					
52100	SALARIES	134,606.05	90,293.07	149,000.00	122,151.75	(18.01)%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
52100	SALARIES	468,087.74	379,942.62	487,185.43	484,299.19	(0.59)%

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
20	YOUTH SERVICES					
52100	SALARIES	274,631.20	246,785.41	350,554.38	345,704.52	(1.38)%
70	ACCOUNT SERVICES					
52100	SALARIES	288,943.30	247,631.95	325,000.00	338,832.78	4.25%
75	SHELVERS					
52100	SALARIES	378.47	0.00	0.00	0.00	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
52100	SALARIES	216,821.10	176,962.16	233,000.00	241,244.85	3.53%
	Total PERSONNEL SERVICES/BENEFITS	2,736,379.00	2,285,322.31	3,108,932.81	3,100,431.14	(0.27)%
20	LIBRARY MATERIALS					
0	District Wide					
00	DEPARTMENT-WIDE					
60900	MATERIALS SUPPLIES	10,157.25	5,866.30	10,000.00	10,000.00	0.00%
61500	DATABASES	43,066.77	38,905.78	45,307.00	43,422.00	(4.16)%
61510	EBOOKS	60,059.51	46,948.57	58,750.00	50,750.00	(13.61)%
61520	DOWNLOADABLE MEDIA	26,558.95	27,110.02	34,000.00	51,575.00	51.69%
61540	HOTSPOTS	13,080.00	6,389.00	10,200.00	10,080.00	(1.17)%
64100	PROC FEES BOOKS	4,026.93	4,263.34	4,000.00	5,500.00	37.50%
64200	PROC FEES AV	6,581.28	4,008.34	8,000.00	7,000.00	(12.50)%
64500	ONLINE ORDERING FEE	738.34	738.34	750.00	755.00	0.66%
70900	SUPPLIES	12.74	0.00	0.00	0.00	0.00%
05	ADMINISTRATION					
61120	BOOKS NF	820.60	239.50	500.00	500.00	0.00%
61200	PERIODICALS	1,687.88	1,154.90	2,010.00	624.00	(68.95)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	3,573.50	2,277.08	2,410.00	3,243.00	34.56%
61600	VIDEOGAMES	12,825.91	9,312.93	15,000.00	0.00	(100.00)%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	31,498.63	24,178.52	32,000.00	32,000.04	0.00%
61111	BOOKS LARGE TYPE	3,602.98	3,820.60	4,000.00	4,000.00	0.00%
61120	BOOKS NF	10,941.14	9,623.49	16,000.00	12,000.00	(25.00)%
61130	BOOKS SPANISH	430.86	338.95	4,500.00	3,500.00	(22.22)%
61140	GRAPHIC NOVELS	2,808.17	2,765.47	4,000.00	4,000.00	0.00%
61330	AUDIOBOOKS	7,346.29	5,142.87	7,000.00	7,000.00	0.00%
61350	MUSIC	3,410.41	1,907.61	3,000.00	3,000.00	0.00%
61400	DVD	12,913.88	8,951.91	10,500.00	11,500.00	9.52%
61600	VIDEOGAMES	0.00	0.00	0.00	13,000.00	0.00%

Fox River Valley Public Library District

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10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
61700	NONTRADITIONAL MATERIALS	2,714.16	565.31	5,000.00	4,000.00	(20.00)%
15	TEEN					
61100	BOOKS	7,902.47	5,595.70	8,000.00	8,000.00	0.00%
61130	BOOKS SPANISH	1,808.88	1,185.22	2,500.00	2,000.00	(20.00)%
61330	AUDIOBOOKS	692.88	390.93	1,000.00	500.00	(50.00)%
20	YOUTH SERVICES					
61100	BOOKS	37,068.88	34,274.22	45,000.00	39,999.96	(11.11)%
61130	BOOKS SPANISH	1,932.07	4,306.60	8,000.00	8,000.04	0.00%
61330	AUDIOBOOKS	1,439.73	1,177.80	1,500.00	1,500.00	0.00%
61400	DVD	4,001.29	2,353.14	2,500.00	2,500.00	0.00%
61600	VIDEOGAMES	0.00	0.00	0.00	4,100.00	0.00%
61700	NONTRADITIONAL MATERIALS	2,710.41	2,663.75	4,000.00	3,500.04	(12.49)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	1,512.98	1,452.55	1,410.00	1,351.00	(4.18)%
61600	VIDEOGAMES	5,115.50	5,460.02	7,000.00	0.00	(100.00)%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	10,669.56	7,698.24	10,000.00	10,000.00	0.00%
61120	BOOKS NF	2,267.69	1,805.06	3,000.00	2,500.00	(16.66)%
61400	DVD	5,772.30	4,340.08	6,500.00	6,000.00	(7.69)%
61600	VIDEOGAMES	0.00	0.00	0.00	5,000.00	0.00%
15	TEEN					
61100	BOOKS	3,006.50	1,890.81	3,000.00	2,500.00	(16.66)%
61330	AUDIOBOOKS	187.97	0.00	250.00	0.00	(100.00)%
20	YOUTH SERVICES					
61100	BOOKS	11,838.38	11,904.10	14,000.00	14,000.04	0.00%
61130	BOOKS SPANISH	0.00	311.23	1,500.00	1,500.00	0.00%
61400	DVD	2,198.20	1,215.18	2,500.00	2,000.00	(20.00)%
61600	VIDEOGAMES	0.00	0.00	0.00	2,500.00	0.00%
61700	NONTRADITIONAL MATERIALS	762.00	533.00	1,000.00	750.00	(25.00)%
	Total LIBRARY MATERIALS	359,743.87	293,066.46	399,587.00	395,650.12	(0.99)%
51	LIBRARY OPERATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
52123	WORKERS COMP	6,411.00	4,459.00	8,000.00	8,000.00	0.00%
52124	UNEMPLOYMENT INS	1,911.08	(6,104.92)	10,000.00	10,000.00	0.00%
52130	STAFF DEVELOPMENT	10,442.58	3,149.10	5,000.00	4,000.00	(20.00)%

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
52140	PROFESSIONAL EDUCATION	0.00	1,255.80	3,000.00	0.00	(100.00)%
52150	CONFERENCES	0.00	1,050.00	3,000.00	0.00	(100.00)%
52170	ALLSTAFF SPEAKER	0.00	2,789.00	5,000.00	3,000.00	(40.00)%
70800	POSTAGE	2,551.92	1,922.93	3,000.00	3,500.00	16.66%
70900	SUPPLIES	9,824.62	7,217.71	13,000.00	13,000.00	0.00%
73215	COPIER/PRINT EXPENSE	0.00	6,759.00	8,800.00	8,800.00	0.00%
73225	PUBLIC LIABILITY INS	36,371.64	41,539.20	47,200.00	56,000.00	18.64%
73230	TRANSPORTATION REIMBURSEMENT	1,261.40	0.00	0.00	0.00	0.00%
73240	BOARD EXPENSES	450.00	375.00	1,500.00	500.00	(66.66)%
73241	LEGAL NOTICES FEES	1,515.15	1,079.00	2,000.00	2,000.00	0.00%
73242	MEMBERSHIPS	2,740.00	3,873.75	6,500.00	3,500.00	(46.15)%
73245	BACKGROUND CHECK FEES	72.00	36.00	200.00	100.00	(50.00)%
73250	BANK CHARGES	3,775.28	1,944.56	4,000.00	1,500.00	(62.50)%
73255	INVESTMENT FEES	3,983.09	2,988.14	6,000.00	8,000.00	33.33%
73260	LOST & PAID FORWARDING	17.50	58.94	500.00	500.00	0.00%
73280	COST OF ITEMS SOLD	72.85	203.44	500.00	300.00	(40.00)%
73281	TAX EXPENSE	124.56	77.03	100.00	100.00	0.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	69,414.25	56,170.00	64,000.00	64,000.00	0.00%
73283	LICENSE PLATE S&SLT FEES	581.25	504.00	600.00	700.00	16.66%
73285	REIMBURSED PURCHASES	12,376.57	0.00	0.00	0.00	0.00%
73290	HOSPITALITY	2,237.92	599.06	500.00	500.00	0.00%
73295	MEETING EXPENSE	1,520.85	0.00	0.00	0.00	0.00%
76400	Miscellaneous Expense	0.00	(229.20)	0.00	500.00	0.00%
76500	CASH UNDER	87.71	175.15	250.00	250.00	0.00%
79010	MONETARY GIFT EXPENDITURES	0.00	0.00	0.00	10,000.00	0.00%
79990	CONTINGENT EXPENSES	3,333.76	177.80	3,000.00	4,418.86	47.29%
05	ADMINISTRATION					
52130	STAFF DEVELOPMENT	3,491.91	0.00	0.00	0.00	0.00%
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	9,000.00	0.00%
52150	CONFERENCES	1,499.20	0.00	0.00	0.00	0.00%
73242	MEMBERSHIPS	2,164.50	0.00	0.00	4,500.00	0.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin
10 - GENERAL/CORPORATE
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		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
10	ADULT & TEEN SERVICES					
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	5,000.00	0.00%
70900	SUPPLIES	1,626.67	964.53	2,000.00	2,000.00	0.00%
73242	MEMBERSHIPS	0.00	0.00	0.00	998.00	0.00%
20	YOUTH SERVICES					
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	3,500.00	0.00%
73242	MEMBERSHIPS	0.00	0.00	0.00	450.00	0.00%
30	PUBLIC SERVICE					
70900	SUPPLIES	4,519.59	4,955.93	7,425.00	4,425.00	(40.40)%
40	PUBLIC RELATIONS					
52130	STAFF DEVELOPMENT	864.50	0.00	0.00	0.00	0.00%
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	1,500.00	0.00%
73242	MEMBERSHIPS	100.00	0.00	0.00	200.00	0.00%
50	IT / NETWORK					
52130	STAFF DEVELOPMENT	207.75	0.00	0.00	0.00	0.00%
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	3,650.00	0.00%
60	PATS					
73242	MEMBERSHIPS	150.00	0.00	0.00	150.00	0.00%
70	ACCOUNT SERVICES					
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00	1,100.00	0.00%
73242	MEMBERSHIPS	0.00	0.00	0.00	200.00	0.00%
80	RANDALL OAKS					
73242	MEMBERSHIPS	0.00	0.00	0.00	296.00	0.00%
90	FACILITIES					
70900	SUPPLIES	6,534.81	5,371.56	10,000.00	13,000.00	30.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	7,811.20	0.00	0.00	0.00	0.00%
73520	PLANT OPERATION	13,751.24	6,058.43	20,000.00	10,750.00	(46.25)%
10	ADULT & TEEN SERVICES					
52130	STAFF DEVELOPMENT	1,152.33	0.00	0.00	0.00	0.00%
73242	MEMBERSHIPS	540.00	0.00	0.00	0.00	0.00%
20	YOUTH SERVICES					
52130	STAFF DEVELOPMENT	1,106.50	0.00	0.00	0.00	0.00%
73242	MEMBERSHIPS	205.00	0.00	0.00	0.00	0.00%

Fox River Valley Public Library District

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10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>Total Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
30	PUBLIC SERVICE					
52130	STAFF DEVELOPMENT	2,365.00	0.00	0.00	0.00	0.00%
73242	MEMBERSHIPS	312.00	0.00	0.00	0.00	0.00%
70	ACCOUNT SERVICES					
52130	STAFF DEVELOPMENT	2,190.08	0.00	0.00	0.00	0.00%
73242	MEMBERSHIPS	199.00	0.00	0.00	0.00	0.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	1,551.62	0.00	0.00	0.00	0.00%
73505	RENT EXPENSE	64,890.00	54,075.00	65,000.00	65,000.00	0.00%
80	RANDALL OAKS					
52130	STAFF DEVELOPMENT	<u>735.18</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total LIBRARY OPERATIONS	289,045.06	203,494.94	300,075.00	328,887.86	9.60%
52	PUBLIC RELATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
70800	POSTAGE	10,290.00	11,700.00	11,500.00	0.00	(100.00)%
70900	SUPPLIES	7,010.78	4,097.32	7,000.00	10,000.00	42.85%
73010	NEWSLETTER	26,309.00	20,904.00	28,800.00	40,000.00	38.88%
73020	OUTSIDE PRINTING	241.59	500.44	1,500.00	1,500.00	0.00%
73290	HOSPITALITY	<u>114.25</u>	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00%</u>
	Total PUBLIC RELATIONS	43,965.62	37,201.76	49,000.00	51,700.00	5.51%
53	GENERAL PROGRAMMING					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	488.89	794.99	2,000.00	2,000.00	0.00%
73150	PERFORMERS	2,000.00	685.00	4,000.00	2,000.00	(50.00)%
73151	SUMMER READING	17,199.56	2,008.10	17,000.00	18,000.00	5.88%
73152	WINTER READING	2,235.11	2,983.74	3,000.00	3,500.00	16.66%
73153	MISC READING CHALLENGES	687.83	1,388.82	1,500.00	1,200.00	(20.00)%
73155	LICENSING	1,420.00	1,445.00	1,700.00	1,650.00	(2.94)%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
70900	SUPPLIES	5,989.69	4,917.30	6,000.00	6,500.00	8.33%
73150	PERFORMERS	0.00	1,275.00	2,000.00	3,600.00	80.00%
15	TEEN					
70900	SUPPLIES	1,465.34	819.81	2,500.00	2,000.00	(20.00)%
20	YOUTH SERVICES					

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		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
70900	SUPPLIES	12,516.03	9,538.53	13,000.00	14,000.04	7.69%
73150	PERFORMERS	2,688.00	1,309.81	4,000.00	4,000.00	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
70900	SUPPLIES	<u>1,974.01</u>	<u>2,025.51</u>	<u>2,000.00</u>	<u>4,000.00</u>	<u>100.00%</u>
	Total GENERAL PROGRAMMING	48,664.46	29,191.61	58,700.00	62,450.04	6.39%
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	2,812.21	6,850.93	24,175.00	7,760.00	(67.90)%
73320	CCS SHARED COST	61,087.04	59,274.92	60,000.00	59,000.00	(1.66)%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00	10,000.00	0.00%
73340	SOFTWARE	13,916.79	16,163.89	21,905.00	29,501.00	34.67%
73350	INTERNET LINES	12,945.84	2,094.00	2,517.00	0.00	(100.00)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	2,880.36	2,662.84	4,064.00	7,020.00	72.73%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	<u>2,525.18</u>	<u>2,309.32</u>	<u>2,832.00</u>	<u>2,820.00</u>	<u>(0.42)%</u>
	Total COMPUTER	96,167.42	89,355.90	115,493.00	116,101.00	0.53%
55	PROFESSIONAL FEES					
0	District Wide					
00	DEPARTMENT-WIDE					
73246	PAYROLL SERVICE	12,688.39	11,797.39	15,000.00	15,000.00	0.00%
73410	LEGAL FEES	4,896.25	6,793.59	10,000.00	10,000.00	0.00%
73420	AUDIT EXPENSE	9,360.00	9,340.00	10,700.00	10,000.00	(6.54)%
73430	OTHER PROF FEES	<u>0.00</u>	<u>29,497.74</u>	<u>50,000.00</u>	<u>20,000.00</u>	<u>(60.00)%</u>
	Total PROFESSIONAL FEES	26,944.64	57,428.72	85,700.00	55,000.00	(35.82)%
58	TRANSPORTATION					
0	District Wide					
00	DEPARTMENT-WIDE					
52150	CONFERENCES	0.00	1,308.53	1,500.00	0.00	(100.00)%
73230	TRANSPORTATION REIMBURSEMENT	0.00	1,269.37	2,500.00	4,000.00	60.00%
	Total TRANSPORTATION	<u>0.00</u>	<u>2,577.90</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00%</u>
61	MAINTENANCE					
0	District Wide					

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		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	15,095.43	11,792.76	10,035.00	9,575.00	(4.58)%
73310	CATALOGING - COMPUTER SERVICE	8,674.76	8,771.16	9,000.00	10,000.00	11.11%
73530	EQUIPMENT MAINT	588.44	628.33	1,000.00	820.00	(18.00)%
73640	FUEL	1,552.21	1,071.49	2,000.00	2,000.00	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	22,687.00	9,465.75	21,405.00	7,995.00	(62.64)%
73500	BUILDING REPAIRS AND MAINTENANCE	19,677.49	21,234.74	30,000.00	32,700.00	9.00%
73520	PLANT OPERATION	(8.00)	0.00	0.00	0.00	0.00%
73530	EQUIPMENT MAINT	650.70	609.05	2,000.00	1,700.00	(15.00)%
73540	CONTRACTS: BUILDING MAINTENANCE	71,208.32	72,663.54	84,000.00	101,356.00	20.66%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	14,072.00	5,351.65	12,275.00	1,215.00	(90.10)%
73500	BUILDING REPAIRS AND MAINTENANCE	1,550.54	0.00	0.00	0.00	0.00%
73540	CONTRACTS: BUILDING MAINTENANCE	14,940.00	8,760.00	8,500.00	8,500.00	0.00%
	Total MAINTENANCE	170,688.89	140,348.47	181,215.00	176,861.00	(2.40)%
65	UTILITIES					
0	District Wide					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	1,350.11	1,235.11	1,570.00	1,630.00	3.82%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	10,848.27	9,478.76	13,360.00	11,040.00	(17.36)%
73610	ELECTRICITY	41,000.28	39,093.01	47,000.00	47,000.00	0.00%
73620	WATER AND SEWER	3,279.39	2,848.56	4,000.00	4,000.00	0.00%
73630	GAS	6,028.33	3,549.58	6,000.00	6,000.00	0.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	1,069.25	914.56	1,360.00	1,260.00	(7.35)%
	Total UTILITIES	63,575.63	57,119.58	73,290.00	70,930.00	(3.22)%
70	CAPITAL EXPENSE					
0	District Wide					

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

10 - GENERAL/CORPORATE

From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>Total Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	0.00	6,243.00	6,600.00	7,250.00	9.84%
73270	FURNITURE & EQUIP	6,702.25	1,592.33	6,000.00	18,000.00	200.00%
73300	COMPUTER EQUIPMENT	3,597.09	15,644.47	14,000.00	30,950.00	121.07%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
73270	FURNITURE & EQUIP	15,836.35	7,342.61	8,000.00	5,000.00	(37.50)%
20	YOUTH SERVICES					
73270	FURNITURE & EQUIP	895.79	1,339.56	7,000.00	6,999.96	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
73270	FURNITURE & EQUIP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,039.00</u>	<u>0.00%</u>
	Total CAPITAL EXPENSE	<u>27,031.48</u>	<u>32,161.97</u>	<u>41,600.00</u>	<u>71,238.96</u>	<u>71.25%</u>
	Total Expenditures	<u>4,062,206.07</u>	<u>3,227,269.62</u>	<u>4,417,592.81</u>	<u>4,650,250.12</u>	<u>5.27%</u>
	Net Increase(Decrease) in Fund Balance	<u>237,168.49</u>	<u>1,219,142.30</u>	<u>260.19</u>	<u>(0.12)</u>	<u>(100.04)%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 7/1/2024 Through 6/30/2025

		FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	99,561.10	152,541.28	45,000.00	100,000.00	122.22%
44011	MARKET VALUE ADJUSTMENT	6,376.44	5,618.74	0.00	500.00	0.00%
45020	OTHER GRANTS	0.00	0.00	0.00	10,000.00	0.00%
	Total REVENUES	105,937.54	158,160.02	45,000.00	110,500.00	145.56%
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
40000	TRANSFER IN	200,000.00	0.00	0.00	217,000.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	200,000.00	0.00	0.00	217,000.00	0.00%
	Total Revenues	305,937.54	158,160.02	45,000.00	327,500.00	627.78%
Expenditures						
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
73300	COMPUTER EQUIPMENT	27,751.58	5,200.50	110,500.00	159,000.00	43.89%
73340	SOFTWARE	5,149.87	11,700.00	45,000.00	28,000.00	(37.77)%
	Total COMPUTER	32,901.45	16,900.50	155,500.00	187,000.00	20.26%
61	MAINTENANCE					
1	Dundee Library					
00	DEPARTMENT-WIDE					
73500	BUILDING REPAIRS AND MAINTENANCE	211,204.97	30,762.00	1,855,000.00	970,000.00	(47.70)%
	Total MAINTENANCE	211,204.97	30,762.00	1,855,000.00	970,000.00	(47.71)%
70	CAPITAL EXPENSE					
0	District Wide					
00	DEPARTMENT-WIDE					
73270	FURNITURE & EQUIP	649.98	0.00	0.00	0.00	0.00%
73430	OTHER PROF FEES	15,000.00	0.00	150,000.00	150,000.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	116,072.00	2,510,000.00	2,062.45%
	Total CAPITAL EXPENSE	15,649.98	0.00	266,072.00	2,660,000.00	899.73%
	Total Expenditures	259,756.40	47,662.50	2,276,572.00	3,817,000.00	67.66%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 7/1/2024 Through 6/30/2025

	FY2223 Actual	FY2324 Actual	Total Budget - FY2324 Working Budget	Total Budget - FY2425 Working Budget	Percentage Change
Net Increase(Decrease) in Fund Balance	<u>46,181.14</u>	<u>110,497.52</u>	<u>(2,231,572.00)</u>	<u>(3,489,500.00)</u>	<u>56.36%</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

80 - WORKING CASH

From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>Total Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
	Revenues					
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	4,652.91	6,626.79	4,000.00	5,000.00	25.00%
44011	MARKET VALUE ADJUSTMENT	649.66	572.45	0.00	500.00	0.00%
	Total REVENUES	<u>5,302.57</u>	<u>7,199.24</u>	<u>4,000.00</u>	<u>5,500.00</u>	<u>37.50%</u>
	Total Revenues	<u>5,302.57</u>	<u>7,199.24</u>	<u>4,000.00</u>	<u>5,500.00</u>	<u>37.50%</u>
	Net Increase(Decrease) in Fund Balance	<u>5,302.57</u>	<u>7,199.24</u>	<u>4,000.00</u>	<u>5,500.00</u>	<u>37.50%</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2425 Budget - MonFin

90 - DONATION / GIFT

From 7/1/2024 Through 6/30/2025

		<u>FY2223 Actual</u>	<u>FY2324 Actual</u>	<u>Total Budget - FY2324 Working Budget</u>	<u>Total Budget - FY2425 Working Budget</u>	<u>Percentage Change</u>
	Revenues					
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	7,504.53	10,905.98	6,000.00	10,000.00	66.66%
44011	MARKET VALUE ADJUSTMENT	1,047.83	942.13	0.00	500.00	0.00%
49010	MONETARY GIFT	20.00	0.00	1,000.00	0.00	(100.00)%
49020	MONETARY GIFTS -FRIENDS	1,000.00	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>9,572.36</u>	<u>11,848.11</u>	<u>7,000.00</u>	<u>10,500.00</u>	<u>50.00%</u>
	Total Revenues	<u>9,572.36</u>	<u>11,848.11</u>	<u>7,000.00</u>	<u>10,500.00</u>	<u>50.00%</u>
	Net Increase(Decrease) in Fund Balance	<u>9,572.36</u>	<u>11,848.11</u>	<u>7,000.00</u>	<u>10,500.00</u>	<u>50.00%</u>

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT C.2
May 21, 2024

C.2 Janitorial Service – Multisystem Management Company Contract

RECOMMENDED MOTION: I move to authorize the Director to enter into a two-year contract with Multisystem Management Company for janitorial services at the Dundee and Randall Oaks Libraries in an amount not to exceed \$101,520.00.

BACKGROUND INFORMATION:

The Library District’s contract for janitorial services with Multisystem Management Company ends July 31, 2024. Facilities Manager Michael Lorenzetti developed specifications and solicited bids for janitorial services for both library facilities: Dundee Library in East Dundee (30,000 sq. ft.) and the Randall Oaks Library in West Dundee (5,000 sq. ft.). The scope of work is inclusive of seven (7) days per week at both libraries, and quarterly carpet cleaning at the Dundee Library, with a two-year contract option. The Facilities Manager received ten (10) proposals; listed here are the five (5) lowest responsive bids:

	MONTHLY DL CLEANING	MONTHLY RO CLEANING	MONTHLY CLEANING TOTAL	YEAR 1 TOTAL	YEAR 2 RATE ↑	YEAR 2 TOTAL	TOTAL	CARPET CLEANING	2-YEAR TOTAL WITH CARPET CLEANING
Vega Building Maintenance	\$ 1,826.07	\$ 782.60	\$ 2,608.67	\$ 31,304.04	0%	\$ 31,304.04	\$ 62,608.08	\$ 17,600.00	\$ 80,208.08
Imperial Maintenance	\$ 2,725.00	\$ 600.00	\$ 3,325.00	\$ 39,900.00	0%	\$ 39,900.00	\$ 79,800.00	\$ 13,600.00	\$ 93,400.00
Multisystem Mgmt. Co	\$ 2,990.00	\$ 790.00	\$ 3,780.00	\$ 45,360.00	0%	\$ 45,360.00	\$ 90,720.00	\$ 10,800.00	\$ 101,520.00
Uni-Max Mgmt. Co	\$ 2,950.00	\$ 700.00	\$ 3,650.00	\$ 43,800.00	5%	\$ 45,990.00	\$ 89,790.00	\$ 12,800.00	\$ 102,590.00
Perfect Cleaning Service, Inc.	\$ 2,609.00	\$ 760.00	\$ 3,369.00	\$ 40,428.00	5%	\$ 42,456.00	\$ 82,884.00	\$ 30,000.00	\$ 112,884.00

The Facilities Manager conducted reference checks for Vega Building Maintenance and Imperial Maintenance, Inc. The references were positive and would recommend their services. Although Multisystem Management Company is not the lowest bid, they are the current contractor, and the Library is pleased with their performance. The Executive Director and Facilities Manager recommend Multisystem Management Company for a two-year service agreement for janitorial services with quarterly carpet cleaning.

C.3 Resolution 2024-02 to recognize LGBTQ Pride Month and fly the progress flag

RECOMMENDED **MOTION**: I move to adopt Resolution 2024-02 to recognize LGBTQ Pride Month and fly the progress flag during the month of June 2024.

BACKGROUND INFORMATION:

Administration recommends adoption of Resolution 2024-02 recognizing June 2024 as LGBTQ Pride Month. It further recommends flying the progress flag for the month of June 2024. The library's attorney has favorably reviewed the Resolution.

RESOLUTION 2024-02

TO RECOGNIZE LGBTQ PRIDE MONTH AND FLY THE PROGRESS FLAG

Whereas, the month of June has been recognized as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month to acknowledge the contributions of LGBTQ persons to society and their struggle for equality and acceptance; and

Whereas, LGBTQ persons live in and contribute to the quality of life in Fox River Valley Public Library District and the Board of Library Trustees (the Board) believes that LGBTQ persons are valued members of our community and deserve equality and acceptance; and

Whereas, the Library District’s Core Values include the Board’s commitment to diversity and inclusion.

Now therefore, the Board recognizes June as LGBTQ Pride Month, and for the month of June 2024, the Dundee Library will fly the progress pride flag on the Library flagpole.

Further, use of a Library flagpole as stated is an expression of the Board’s official sentiments.

This Resolution shall be in full force and effect from and after its passage.

Adopted this twenty-first day of May, 2024 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Kristina Weber, Ph.D., President
Board of Library Trustees
Fox River Valley Public Library District

Attest:

Christine L. Evans, Secretary
Board of Library Trustees
Fox River Valley Public Library District

C.4 Mission, Vision and Value Statements and Strategic Plan Fiscal Year 2024-2029

RECOMMENDED MOTION: I move to approve the updated Mission and Vision Statements, Core Values, District Priorities, and the 2024–2029 Strategic Plan.

BACKGROUND INFORMATION:

Library administration recommends the updated Mission and Vision Statements, Core Values, District Priorities and the 2024–2029 Strategic Plan to the Board for approval, to take effect on July 1, 2024. These documents were developed with the strategic planning consultants at ReThinking Libraries and the library’s Strategic Plan Committee, with significant input and guidance from the Board of Trustees and management team. Library staff and members of the community completed surveys and participated in workshops and engagement sessions that helped form the plan and identify priorities and needs.

Focus Areas and Strategies of the Strategic Plan lay the foundation for fulfillment of the Library District’s mission. The Plan will be used to develop projects and initiatives, shape important decisions, and determine annual work plans. The Priorities and Focus Areas will be incorporated into performance evaluations and will set the path for staff achievement over the next five (5) years.



MISSION – VISION – VALUES – PRIORITIES – CULTURE

MISSION: Bridging communities through the joy of discovery.

VISION: A vibrant center of connection, growth, and endless learning.

CORE VALUES

Customer Service: We strive to provide outstanding service by connecting people to resources and services that enhance their quality of life.

Environment: Align library spaces to the growing and evolving needs of community members and staff, remaining flexible and creative in addressing needs and opportunities.

Community: We offer programs, services, and resources that anticipate and respond to community needs and expand cultural awareness.

Intellectual Freedom: We provide and encourage free and equal access to information and the pursuit of knowledge.

Inclusion: We welcome and celebrate our diverse community, and offer collections, technology, and programs that reflect and represent the people we serve.

DISTRICT PRIORITIES

- Inspire curiosity and innovation
- Optimize spaces to improve library experiences
- Offer impactful programs and services
- Continue building beneficial partnerships
- Foster a positive organizational culture
- Expand revenue streams
- Support transparent fiscal and fiduciary practices
- Promote engagement with the library across the district



Fox River Valley Libraries

Culture Statement

We welcome all. Team members uplift and inspire each other while greeting and showing enthusiasm for assisting all who walk through our doors. Our passion and dedication reaches out into our diverse community beyond the walls of our library.

We meet challenges head-on by being flexible and ready for change. All of our team members work together to support each other in an always evolving environment.

We commit to a life of learning while unleashing our imagination and expanding our curiosity. Everything we do represents an institution whose sole purpose is to provide free access to information, knowledge, and culture.

We celebrate who we are by encouraging laughter and play. Fun is a part of our every day.

You belong with US.

FRVPLD's existing Culture Statement. No changes recommended.

Fox River Valley Public Library District STRATEGIC PLAN

2024-2029

Discovery • Presence • Connection • Talent

STRATEGIC FOCUS AREAS

Discovery

Provide free and equal access to collections, programs, and services that inspire curiosity, encourage learning, and prioritize personal growth.

Presence

Improve the physical library spaces to increase access and optimize the library experience for all users.

Connection

Expand awareness of the library's innovative resources through outreach, community partnerships, and transparent financial practices.

Talent

Foster a positive work culture that values and supports employee talents and provides opportunities for professional growth and development.

STRATEGIES

Discovery: Provide free and equal access to collections, programs, and services that inspire curiosity, encourage learning, and prioritize personal growth.

- Continually promote lifelong learning and discovery through quality resources and programs.
- Maintain and continue to build high-quality collections.
- Expand the collections with high growth potential and adjust other collection areas as needed to reflect and respond to the communities in our district.
- Offer programs supporting literacy and learning, tailored to the needs of our library users.
- Prioritize initiatives with a focus on community needs and achieving excellence.

Presence: Improve the physical library spaces to increase access and optimize the library experience for all users.

- Align spaces to the growing and evolving needs of staff and community members.
- Address facility maintenance issues impacting everyday usage.
- Explore ways to utilize library spaces to meet expressed community needs better.
- Investigate options and plan for modifying spaces to optimize library services.
- Develop and pursue initiatives that will improve and increase access to library resources.

Connection: Expand awareness of the library's innovative resources through outreach, community partnerships, and transparent financial practices.

- Increase awareness of Library resources and expand efforts to engage the community.
- Strengthen community connections throughout the district and explore marketing strategies that will increase support for the Library.
- Identify and reduce barriers to library service, prioritizing free and equal access.
- Maintain transparent and responsible financial practices.
- Seek alternative funding options for funding library needs.

Talent: Foster a positive work culture that values and supports employee talents and provides opportunities for professional growth and development.

- Invest in training and education opportunities for staff.
- Recognize and encourage the unique contributions of team members.
- Develop workspaces that align with responsibilities and boost efficiency.
- Continually evaluate and respond to staffing needs and communicate responsibilities and priorities.
- Support team members in striving for excellence and providing exceptional service.