

**Fox River Valley Public Library District
Board of Trustees Meeting
October 15, 2024**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Maryann Dellamaria
	Secretary	Chris Evans
	Treasurer	Tara Finn
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski - <u><i>Virtual</i></u>

Members absent: Matt Goyke – (Arrived 7:20 PM)

Others present: Interim Director Heather Zabski, Deanna Roy, Michael Lorenzetti, Karin Nelson, Brittany Berger, Corinne Vargas, Sherry Kenney, Heather Ji, Mike Tennis, Samantha Bunte, Keri Carroll, Sydnee Marks – Lauterbach & Amen

Public Comment

Mike Tennis of Sleepy Hollow commented on the annual audit report for the library. He made positive comments about the outcome of the audit and suggested changes to a few items in the statistical section.

President's Report

There was none.

Interim Director's Report

Comprehensive Annual Financial Report Sydnee Marks of Lauterbach & Amen reviewed the annual audit report for fiscal year 2023-2024. She noted Fox River Valley Public Library District received the highest rating available and reviewed key points of the audit. Acceptance of the audit will come before the Board at the November 19, 2024 meeting.

Department Reports and Dashboard

Weber inquired if there were any questions or comments on the Department Reports or Dashboard; board members expressed appreciation for the social media report, provided by Corinne Vargas. There were no questions on department reports or the statistical dashboard.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the September 24, 2024 Budget and Appropriation Hearing
- A.1.b Minutes from the September 24, 2024 Board of Trustees Meeting
- A.1.c Check/Voucher Register for September 2024
- A.1.d Monthly Financial Report for September 2024
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for September 2024

A.1.k Ehlers Investment Inventory for September 2024

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.k AS PRESENTED*. Moved by Finn and seconded by Dellamaria; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Resolution 2024-11 To Determine Estimate of Funds Needed for FY2024-2025

Weber called for a motion to *ADOPT RESOLUTION 2024-11 TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FY 2024-2025*. Moved by Wisniewski and seconded by Finn, item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.2 Audio Visual Improvements to Meeting Room – Dundee Library

Weber called for a motion to *AUTHORIZE THE INTERIM DIRECTOR TO CONTRACT WITH AUDIO VISUAL SPECIALISTS FOR THE IMPROVEMENTS OF THE AUDIO AND VISUAL COMPONENTS OF THE MEETING ROOM AT THE DUNDEE LIBRARY AT A PRICE NOT TO EXCEED \$18,619.00*. Moved by Finn and seconded by Dellamaria. Item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber announced the Board would go into Executive Session and called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES*. Moved by Goyke and seconded by Dellamaria. Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:54 PM by unanimous vote.

Return to Open Session

Weber called the regular meeting back to order at 7:54 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Maryann Dellamaria
	Secretary	Chris Evans
	Treasurer	Tara Finn
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski - <i>Virtual</i>

Members absent: None

Others present: Interim Director Heather Zabski

Adjournment

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Goyke and Seconded by Wisniewski. Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:55 pm

Christine L. Evans, Secretary